APPENDIX B. D.C. FORM 35

Government of the District of Columbia

CONFIDENTIAL STATEMENT OF EMPLOYMENT AND FINANCIAL INTERESTS

1. Name (Last, first, initial)	2. Title of Position
3. Date of Appointment in Present Position	4. Agency and Major Organizational Segment

Provide the following information about employment and financial interests for you and members of your immediate household. (Immediate household consists of the employee's spouse and blood-relations who are full-time residents of the employee's household, and the employee's minor children, irrespective of residence.)

PART I. BUSINESS AND ORGANIZATIONS

List the names of all business enterprises, including partnerships or non-profit organizations with which you or a member of your immediate household: (a) are connected as an employee, officer, owner, director, member, trustee, partner, advisor, or consultant; or (b) has a continuing financial interest, through a pension or retirement plan, or other arrangement as a result of any current or prior employment or association; or (c) in which you have any financial interests through the ownership of stock, stock options, bonds, securities, or trusts. If none, write "NONE."

Name and Kind of Organization (Use Part I Designation, if applicable)	Address	Position in Organization (Use Part I(a) Designations, if applicable)	Nature of Financial Interest, *e.g.*, Stock, Prior Business Income (Use Part I(b) and (c) Designation, if applicable)

PART II. CREDITORS

List the names of your creditors and creditors of members of your immediate household other than the holder of the mortgage on your personal residence or debts for current and ordinary household and living expenses such as household furnishings, automobile, education, vacation, and similar expenses (such as credit card accounts). If none, write "NONE."

Name and Address of Creditor	Character of Indebtedness, *e.g.*, Personal, Loan, Note, Security

PART III. INTERESTS IN REAL PROPERTY

List any interest in real property or rights in lands, other than property which you occupy as a personal residence. If none, write "NONE."

Nature of Interest, *e.g.*, Ownership, Mortgage, Lien, Investment, Trust	Type of Property, *e.g.*, Residence, Hotel, Apartment, Farm, Undeveloped	Address (If rural, give RFD, County, and State)

PART IV. INFORMATION REQUESTED OF OTHERS

If any information is to be supplied by other persons, *e.g.*, trustee, attorney, accountant, or relative, please indicate the name and address of such persons, the date upon which you requested that the information be supplied, and the nature of subject matter involved. If none, write "NONE."

Name and Address	Date of Request	Nature of Subject Matter

PART V. BUSINESS WITH DISTRICT OF COLUMBIA

List any business entity you have listed in Parts I through III which is doing business or has done business with the District of Columbia.

PART VI. CERTIFICATION

This is to certify that I have received and read the instructions, including the prohibitions pertaining to conflicts of public and private interests as they relate to my employment, and that, to the best of my knowledge and belief, I have no outside employment or other business interests which are prohibited. I further certify that the statements I have made are true, complete, and correct to the best of my knowledge and belief.

Date _____ Signature _____

PART VII. EVALUATION

I have reviewed the above statement in light of the present and prospective duties of the individual to ensure that both actual and apparent conflicts of interest are avoided. My evaluation is:

☐ No affiliation/financial interests reported.

☐ Reported affiliation/financial interests are unrelated to assigned or prospective duties, and no conflicts appear to exist.

☐ Assigned duties require participation in matters involving or which may involve the following reported affiliation/financial interests:

_____

This conflict or apparent conflict will be resolved by:

☐ Change in assigned duties ☐ Divesture of the interests and relief of incumbent from all related duties pending divesture

☐ Disqualification ☐ Other (Explain)

A copy of my advice is attached. Notice of completed corrective action will follow.

☐ The following reported affiliation/financial interests are related to assigned or prospective duties, but have been determined by the appropriate official not so substantial as to affect the integrity of the individual's services (a copy of that formal determination and rationale is attached):

_____

☐ The prospective employee's duties will require participation in matters involving the following reported affiliation/financial interests, and the appointment cannot be consummated until divesture of these interests is completed:

_____

If additional space is needed, continue category(ies) on bond paper and attach.

Signature of Reviewer	Print or Type Name and Title	Date