

Excused Absence to Attend Employee Learning Week 2016



District Personnel Bulletin No. 13-08 & 12-319

Effective Date	Expiration Date	Related DPM Chapters
April 18, 2016	April 30, 2016	12

Overview

Employee Learning Week 2016 is an awareness campaign highlighting the important connection between learning and achieving organizational results. Training is more important now than ever before. The growing skills gap and increased need to compete in today's economy require organizations to develop a knowledgeable and highly skilled workforce.

As part of our commitment to this endeavor, a total of three (3) hours of administrative leave (excused absence) is authorized for employees to attend the event scheduled for **April 18-22, 2016**.

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Employee Learning Week 2016

On Monday, April 18, 2016, the D.C. Department of Human Resources (DCHR) will launch Employee Learning Week with a kick-off that will be held at the One Judiciary Square, at 441 4th Street, NW, Old Council Chambers, South Lobby, from 1:00 pm. to 4:00 p.m. Agency heads may grant up to three (3) hours of administrative leave to permit employees to attend the event.

Additional Employee Learning Week events will take place at the following agency locations:

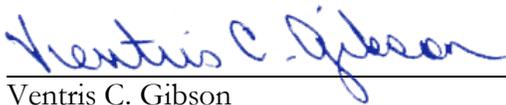
Date	Time	Location
Monday, April 18	1:00 p.m. – 4:00 p.m.	One Judiciary Square, Old Council Chambers, South Lobby, at 441 4 th Street, NW
Tuesday, April 19	9:00 a.m. – 12:00 p.m.	Dept. of Consumer and Regulatory Affairs, at 1100 4 th Street, SW
Wednesday, April 20	9:00 a.m. – 12:00 p.m.	Office of the Chief Technology Officer, at 200 I Street, SE
Thursday, April 21	9:00 a.m. – 12:00 p.m.	Dept. of Employment Services, at 4058 Minnesota Ave. NE
Friday, April 22	9:00 a.m. – 12:00 p.m.	Dept. of Youth Rehabilitative Services, at 8400 River Road, Laurel, MD

Legal Authorities and Applicability

- Authority:** D.C. Official Code § 1-612.01; and section 1266 of Chapter 12 of the D.C. personnel regulations, *Hours of Work, Legal Holidays and Leave*.
- Applicability:** The provisions of this bulletin apply to those District government agencies which are subordinate to the Mayor's personnel authority. Other personnel authorities or independent agencies may adopt any or all of these procedures to provide guidance to employees under their respective jurisdictions.

Additional Information

For additional information on the upcoming Employee Learning Week, please contact the DCHR, Center for Learning and Development, at (202) 442-9700 or via email at cld@dc.gov.



Ventris C. Gibson
Director