dchr

Job Title: Management and Program Analyst

Grade: 11	Salary Range: $62,751- $80,900

Job Summary:

This position is located in the District of Columbia Office of the Inspector General (OIG), Inspections and Evaluations Unit (I&E).

OIG is responsible for preventing and detecting fraud, waste, and abuse by conducting audits, criminal and administrative investigations, inspections and evaluations, Medicaid fraud investigations, and other activities related to assessing, reporting on, and improving the efficiency, effectiveness, and fiscal integrity of District of Columbia Government operations and programs.

Duties and Responsibilities:

Incumbent reports to and works under the supervision of the Deputy Assistant Inspector General for I&E, and conducts independently or participates as a team member in inspection and evaluation activities of an assigned project. Incumbent is given specific initial guidance followed by limited supervision; however, a need for greater supervisory involvement may be determined by the DAIG depending upon the complexities of a project. When assigned as Lead on a team, Incumbent is the project liaison between OIG management and the inspection team. Incumbent's project recommendations and decisions may be subject to revision or may be accepted as authoritative and sound by the supervisor.

Skill in applying analytical and evaluative methods and techniques in developing of new procedures and approaches to identify and resolve significant issues and problems of a unique nature.

Performs other related duties as assigned.

Qualifications and Education

Other Significant Facts

Applicants must possess (1) year of specialized experience that has equipped the applicant with the particular knowledge, skills, and abilities (KSA's) to perform the duties of the position successfully, and that is typically in or related to the position to be filled. To be credible, Specialized Experience must be equivalent to at least the next lower grade level.

Work Environment

: 1015 Half Street SE, Washington DC, 20003
: dchr@dc.gov
: (202) 442-9700