dchr

Job Title: Director, Research, Analysis, & Reporting

Grade: MSS-15

Salary Range: $122,100 - $170,938

Job Summary:

The Office of the State Superintendent of Education (OSSE) is focused on sustaining, accelerating, and deepening the progress being made for the District's 90,000+ students. OSSE serves as the District's liaison to the U.S. Department of Education and works closely with the District's 470+ early childhood facilities, 250+ schools, 60+ local education agencies (including DCPS and charter organizations), and various community based organizations.

We are looking for a Director of Research, Analysis, and Reporting that has a passion for our mission and using data and analytics to drive change and support policy makers in making informed, data-driven decisions. The Director will lead a team of three managers and 12+ data analysts that are responsible for providing high-quality and actionable educational data analysis, developing in-depth reports and research, fulfilling federal and local data reporting requirements, and responding to data requests from internal and external stakeholders. The Director reports to the Assistant Superintendent of Data, Assessment, and Research.

Duties and Responsibilities:

What you'll do:

- Lead the strategic direction for Office of Research, Analysis, and Reporting, including the development, implementation, tracking, and reporting of annual and multi-year goals and priorities
- Provide direct supervision, guidance, mentoring, and coaching to the team's data analysis managers through visioning team goals, setting priorities, evaluating performance, and identifying professional development needs
- Partner with agency leaders and external partners to clarify analysis needs and identify opportunities for collaborative research and analysis in order to make informed and data driven programmatic decisions
- Collaborate with the Data Management team to continuously improve data transparency and ensure the agency's responsiveness to hundreds of internal and external data requests
- Manage the federal and local reporting requirements across the agency ensuring timely submission of required reports, including high-profile assessment and accountability reporting, and partnering with agency technology and data leaders to continuously improve the reporting process

Qualifications and Education

- Mastery of and extensive experience in both education research and quantitative analysis – you channel your inner data nerd to continually promote an agency-wide research agenda
- Expertise in managing and inspiring data analysts in a fast-paced environment - you help your team see the vision while getting the core details of the daily work right
- Excellent problem-solving, planning, and strategic thinking skills
- Demonstrated coding skills using SQL and Stata

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