Department of Employment Services

VIRTUAL hiring fair

JOB TITLE	IT Specialist (Developer)		
GRADE	13	SALARY RANGE	$85,149 - $109,710

JOB SUMMARY

This position is located in the Department of Employment Services (DOES), Office of Paid Family Leave (OPFL), Information Technology Project Team. The mission of the OPFL is to plan, develop, and administer a paid-leave system for individuals employed in the District of Columbia under the provisions of the Universal Paid Leave Amendment Act of 2016. The Paid Leave Act provides up to 8 weeks of parental leave to bond with a new child, 6 weeks of family leave to care for an ill family member with a serious health condition, and 2 weeks of medical leave to care for one's own serious health condition. To administer this legislation, the IT Project Team will work on the development and deployment of a paid-leave system that includes the collection of paid-leave insurance taxes from employers in the District of Columbia, and the disbursement of benefits to claimants who qualify for

DUTIES AND RESPONSIBILITIES

Supports application database and work with database administrators and system administrators in managing tables to ensure efficient running of applications and batch jobs. Orchestrates the integration of data both external and internal. Designs and-implement processes and procedures that address service-security and data-access requirements; ensuring that no security is compromised. Verifies the successful sunset of services that have reached the end of their retention cycles. Ensures that governance policies are correctly applied in service development and implementation. Liaises with the business users to define change requests for new applications and/or new reports. Develops plans and schedules, estimates resources requirements, defines milestones and deliverables, monitors activities, and evaluates and reports on accomplishments. Delivers test products to testing teams and resolves programmatic issues discovered through testing. Works diligently to enhance or improve applications by new processes and/or programming methodologies. Identities alternative solutions to unique business problems in assigned projects, integrates the work of others as a team or project; and predicts future environments or the impact on future processing. Trains and works with other staff to familiarize them to the system and/or improve their programming efficiency. Learns new ways of programming and/or maintaining tables and shares the information with other team members. The incumbent will support software application design, implementation, integration, support testing and operations management of software applications including migration of legacy apps to new platforms, upgrades and repackaging of apps to lean platform designs. Work in cross-project teams, to plan, prioritize, and deliver application architecture, application design, templates, tools, services and applications. Supports best practices around application architecture, coding standards, naming conventions, cross-browser and multi-device compatibility. Supports requirements definition, design, development and implementation of Data Integration Middleware adhering to SOA standards and best practices. Works within a vendor's proprietary solution framework and designing, developing, and releasing high quality custom software solutions written in any of the .NET programming languages. Applies agile methodology and practices when

QUALIFICATIONS AND EDUCATION

Graduate Education: Bachelor's Degree from an accredited university, or equivalent required; Degree in computer science, engineering, information science, information's systems management, mathematics, operations research, statistics, or technology management or degree that provided a minimum of 24 semester hours in one or more of the fields identified above and required the development or adaptation of applications, systems or networks. Applicants must have at least one (1) year of specialized experience equivalent to the grade 12 level, or its non-District equivalent. Specialized experience is experience which is in or directly related to the line of work of the position and has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position. 5+ years of professional experience analyzing data needs, business needs, performing

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