

District of Columbia Department of Human Services (DHS)

Case Manager, Grade 11

\$66,542 - \$85,784 (Starting up to \$72,956)

SYNOPSIS

This position is located in the Homeless Services Outreach Program in the Family Services Administration (FSA) in the Department of Human Services.

ABOUT DHS

It is the mission of DHS is to empower every District resident to reach their full potential by providing meaningful connections to work opportunities, economic assistance and supportive services.

Our approach to preventing homelessness and supporting individuals and/or families experiencing homelessness is focused both on systems-level reforms and on the quality of the programs and supports within that system.

These efforts include creating economic opportunity, making our neighborhoods safer, and providing more effective and efficient government services.

MORE DETAILS ABOUT ROLE

Serves as the case manager and service coordinator for assigned clients. Facilitates and ensures collaboration among all agencies, providers and individuals connected (and/or providing services) to assigned clients to ensure effective communication and appropriate overall coordination of care.

Complete all required case notes, service plans, documents, files, and assigned reports related to clients/case activity.

QUALIFICATIONS AND EDUCATION

Knowledge of social services programs for youth and families.

Knowledge of principles, theories and techniques related to the provision of case management and service coordination services.

OTHER SIGNIFICANT FACTS

Collective Bargaining unit: (Union) This position is in a collective bargaining unit represented by AFSCME 2401.

This position has been designated as Protective Sensitive the therefore the incumbent of this position will be subject to enhanced suitability screening pursuant to Chapter 4 of DC Personnel Regulations, Suitability and as such, incumbents of this position shall be subject to criminal background checks, background investigations, and mandatory drug and alcohol testing, as applicable.

***EEO Statement:** The District of Columbia Government is an Equal Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, or political affiliation.*

