

**Job Title: Forensic Scientist (Crime Scene)**

**Grade: CS-09**

**Salary: \$52,570-\$67,681**

**Requirements: Shift, weekend, and holiday work is required.**

Comprehensive knowledge of principles, theories, concepts and practices of analytical chemistry, physical science, or biology or related field to the work. Ability to learn and perform in accordance with protocol, internal operations, etc., that are associated with various types of crime scene scenarios effectively. Knowledge of mathematics and statistics as they relate to analytical laboratory work. Knowledge of safety practices and procedures that apply to field analysis, particularly in the forensic laboratories; and knowledge, skill and ability to maintain research methods and techniques, keep informed of current literature relevant to the forensic scientific fields. Knowledge of and skill in collecting and processing crime scene evidence utilizing a variety of technical equipment, materials, methods and photographic processes.; and ability to perform complex scientific analyses and adhere to quality assurance standards and processes with these methods. Research skills associated with the crime scene, scientific methods, techniques and testing are required. Ability to prepare technical forms, reports, and other correspondence; and excellent oral and written communication skills. Ability to maintain effective working relationships with associates, consultants, regulatory agencies, and the general public; and ability to work safely without presenting a threat to self or others.

Ability to testify effectively in court.

**Qualifications:**

A Bachelor of Science degree in a natural or forensic science from an accredited university graduate of programs accredited by the Forensic Science Educational Program Accreditation Commission (FEPAC; [www.aafs.org/fepac](http://www.aafs.org/fepac)) preferred. Incumbents of this position shall be subject to criminal background checks, background investigations, and mandatory drug and alcohol testing, as applicable. The nature of the DFS mission necessarily involves the potential risks associated with biological or chemical hazards, including morgue functions. Although contact with these functions is intended to be minimal, the risks are nevertheless possible; training to recognize, address, and mitigate these risks is required as is dealing with potentially personally difficult topics, such as crime, death, and disease.

**Job Description:**

Receives training in and/or investigates assigned crime scenes in various locations in the city; assists with sealing the crime scene to protect and preserve important evidence. Receives training in and/or collects fingerprints/palm prints, tire and shoe prints, tool mark impressions, firearms, wound imprints of the deceased person(s) to facilitate positive identification and/or elimination, hair, clothing, fibers, and biological evidence or any other physical evidence deemed necessary; analyzes and records crime scenes showing correlation between evidence and the scene. Performs various chemical and photographic processes in the field or laboratory. Receives training in and/or uses digital cameras to photograph evidence at the crime scene that specifically correlates with collected data and other evidence deemed appropriate for the case. Ensures that all persons who enter/visit the crime scene do not tamper with any evidence to avoid "evidence tampering" which might become an issue in court proceedings. Receives training in and/or processes evidence in the laboratory using latent print powders, chemical solutions, forensic light sources, and various cameras, lenses, and filters in order to develop and preserve evidence. Receives training in and/or attends autopsies to photograph injuries, fingerprint the deceased for identification purposes, and collect relevant physical evidence. Follows evidence control procedures to maintain proper chain-of-custody on evidence, proper packaging, storage and integrity and ensures evidence is locked securely in a designate location before and after analysis. Prepares detailed reports and supplements; accepts documents, and bar-codes evidence associated with each crime scene case. Additionally, may be exposed to various objectionable material (e.g. pornography, etc.) The work may require the incumbent to be in unstable locations necessitating the wearing of a ballistic safety vest.

Performs other related duties as assigned.

**Job Title: Forensic Scientist (Crime Scene) I / Crime Scene Analyst I**

**Grade: CS-11**

**Salary: \$63,337-\$81,652**

**Requirements: Shift, weekend, and holiday work is required.**

**Forensic Scientist (Crime Scene), CS-0401-11**

Basic Requirement: Degree in biological sciences, agriculture, natural resource management, chemistry, or related disciplines appropriate to the position; OR Combination of Education and Experience: Courses equivalent to a major, as shown in Degree requirement above, plus appropriate experience or additional education.

This position's duty station will be housed within the Consolidated Forensic Laboratory (CFL) which is a protection-sensitive facility. As such, incumbents of this position shall be subject to criminal background checks, background investigations, and mandatory drug and alcohol testing, as applicable. The nature of the DFS mission necessarily involves the potential risks associated with biological or chemical hazards, including morgue functions. Although contact with these functions is intended to be minimal, the risks are nevertheless possible; training to recognize, address, and mitigate these risks is required as is dealing with potentially personally difficult topics, such as crime, death, and disease.

**Qualifications:**

In addition to the basic education and experience above, the individual must also have one (1) year of specialized experience equivalent to grade 09 level. Specialized experience is experience which is directly related to the position which has equipped the individual with the knowledge, skills, and abilities to successfully perform the duties of the position to include such work as, investigating and analyzing crime scenes; protecting and preserving evidence; or similar crime scene work. No Licensure/Certification required; however, incumbent must be able to successfully complete the DFS Crime Scene Sciences Competency Testing. Certification from the International Association for Identification is preferred.

**Job Description:**

Investigates assigned crime scenes in various locations in the city; assists with sealing the crime scene to protect and preserve important evidence. Collects fingerprints/palm prints, tire and shoe prints, tool mark impressions, firearms, wound imprints of the deceased person(s), hair, clothing, fibers, and biological evidence or any other physical evidence deemed necessary to facilitate positive identification and/or elimination; analyzes and records crime scenes showing correlation between evidence and the scene. Performs various chemical and photographic processes in the field or laboratory. Attends autopsies to photograph injuries and fingerprint the deceased for identification purposes, and collect relevant physical evidence. Photographs evidence at the crime scene that specifically correlates with collected data and other evidence deemed appropriate for the case. Processes evidence in the laboratory using latent print powders, chemical solutions, forensic light sources, and various cameras, lenses, and filters in order to develop and preserve evidence. Ensures that all persons who enter/visit the crime scene do not tamper with any evidence to avoid "evidence tampering" which might become an issue in court proceedings. Assists with improving operations, decrease turnaround times, streamline work processes, and works cooperatively and jointly with other scientists/staff members or the public to provide seamless customer service; researches to determine if new and/or revise methods for performing analyses are warranted or determines the effectiveness of current analytical methods. Observes/complies with the established and/or standard evidence control procedures to maintain the proper chain-of-custody of evidence, collected evidence, proper packaging and storage to maintain integrity, and ensures evidence is locked securely in a designated location before and after analysis. Testifies in court in connection with the evidence processed, developed, and preserved as well as any examinations or analyses performed. Prepares detailed reports and supplements; accepts documents, and bar-codes evidence associated with each crime scene case.

Performs other related duties as assigned

**Job Title: Forensic Scientist (Crime Scene) I / Crime Scene Analyst I**

**Grade: CS-11**

**Salary: \$63,337-\$81,652**

**Requirements: Shift, weekend, and holiday work is required.**

**Crime Scene Analyst, CS-0301-11**

No basic degree requirement.

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**Qualifications:**

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