



Job Title: Nurse Case Manager

Grade: CS-12

Salary: \$72,457 - \$92,689

Requirements:

Current licensure as a Registered Nurse in the District of Columbia
 Strong clinical background in orthopedics, neurology, pharmacology, or rehabilitation useful.
 Strong cost containment background, such as utilization review or managed care also useful.
 Two or more years work experience in Workers Compensation experience highly desirable.
 Commission for Case Management Certification preferred.

Qualifications:

Graduation from an accredited college or university recognized by the Department of Education with a degree or diploma from a professional nursing program approved by the legally designated State accrediting agency at the time the program was completed by the applicant.

Job Description:

The purpose of the position is to provide medical case management for ORM, Public Sector Worker’s Compensation Program (PSWCP), and the Return to Work Program (RTW) Program. The work impacts the reduction of lost time, lower indemnity payments and provides medical knowledge to medical concerns impacting District of Columbia injured workers.

Provides medical case management for ORM, PSWCP, and the RTW Program. Communicates with injured workers, providers and agencies. Provides medical assessment, planning, auditing, implementation, billing utilization review, and evaluation of injured employee’s progress.

Assists in the development of transitional duties. Works with health care providers to return injured worker back to pre-injury job position within the time allowable as set forth by statute and regulations. Creates a monthly medical status report on all claim files. Presents data and information to various groups as it relates to the PSWCP and RTW. Attends and when necessary, testifies at informal and formal hearings on medical opinions, injured workers benefits, and other legal matters as a medical expert.



Job Title: Workers Compensation Supervisor

Grade: MS-13

Salary: \$86,660

Requirements:

Demonstrable skills in analyzing, interpreting, and comparing facts; and forming sound creditable conclusions and decisions on workers' compensation claims cases.

Ability to apply mathematical techniques to practical solutions in order to solve problems and demonstrable knowledge and skills in evaluating calculations and adjustments.

Ability to communicate effectively, both orally and in writing, to report facts accurately in a concise, logical, and objective manner.

Ability to testify competently at administrative hearings and other proceedings.

Ability to use computers and its accompanying software and other office equipment.

Qualifications:

Expertise in claims management for multi-line program with extensive self-insurance programs.

Comprehensive knowledge in reviewing and interpreting regulations and legislation pertaining to risk and insurance management including relevant legislation and regulations affecting specific risk program areas, and insurance and safety precautions as they relate to the DCORM.

Job Description:

Oversees and reviews work of a team of Workers' Compensation Claims Examiners including hiring, approving and disapproving request for leave of absences and overtime; conducting performance appraisal; regularly providing guidance and advice, attending to employee discipline and grievance; and, other related supervisory responsibilities.