



Job Title: **Supervisory Program Analyst**

Grade: MS-0343-14

Salary: \$102,649-\$143,703

Requirements: Must successfully pass a criminal background and consumer check as a condition of employment.

Qualifications: Applicants must have at least one (1) year of specialized experience equivalent to at least the CS-13 grade level, or its non-District equivalent, gained from public or private sector.

Job Description:

The position is established to serve as Supervisory Program Analyst within the Project Administration Division – OCD Unit of the DCAS Project at the Department of Health Care Finance, the District's state Medicaid agency. DC Access System is the District's state-of-the-art health and human services solution, which once fully integrated will serve as the platform to provide the District with a modern integrated eligibility system for Medicaid, Supplemental Assistance Nutrition Program (SNAP), Temporary Assistance to Needy Families (TANF) and other programs with case management capabilities.

The incumbent is primarily responsible for supervising a team of change strategists and analyst consisting of Trainer, Helpdesk Support and communication specialists. The incumbent will guide less-senior team-members on all initiatives including but not limited to, training aids and presentations, end-client outreach, administration and recording of surveys, development of Helpdesk scripts and cross-functional training between the training and helpdesk teams.