



Job Title: **Quality Assurance Analyst**

Grade: CS-301-13

Salary: \$96,623-\$125,603

Requirements: Must successfully pass a criminal background and consumer check as a condition of employment.

Qualifications: Applicants must possess one (1) year of specialized experience equivalent to the CS-12 grade level, or its non-District equivalent experience in the private or public sector.

Job Description:

The position is established to serve as an Management Assistant within the Project Management Administration Unit of the DCAS Project at the Department of Health Care Finance, the District’s state Medicaid agency. DC Access System is the District’s state-of-the-art health and human services solution, which once fully integrated will serve as the platform to provide the District with a modern integrated eligibility system for Medicaid, Supplemental Assistance Nutrition Program (SNAP), Temporary Assistance to Needy Families (TANF) and other programs with case management capabilities. The incumbent is primarily responsible for assisting in the daily coordination of QA tasks, testing of standard and ensuring overall QA process and workflow. The incumbent will work as a senior team-member to ensure the highest level of quality throughout all assigned project deliverables are achieved. This is achieved through continuous testing of functionality/usability and review of visual elements, proofreading and validation during critical stages of development. This role also shares responsibility for building and maintain internal lines of communication for the purpose of QA testing and reports to the technical and non-technical workstreams.