

GOVERNMENT OF THE DISTRICT OF COLUMBIA
D.C. Department of Human Resources

District Personnel Manual Issuance System

E-DPM Instruction No. 11B-83 & 26B-6

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SUBJECT: Employment and Salary Reduction of Reemployed Annuitants of the Police Officers and Firefighters Retirement System and the District of Columbia Teachers' Retirement System
Date: July 11, 2012

I. Purpose

This E-DPM instruction establishes the policies necessary to implement the annuity offset applicable to certain Police Officers and Firefighters Retirement System (PFRS) retirees and the District of Columbia Teachers' Retirement System (TRS) retirees reemployed with the District government.

II. Authority

- a. Comprehensive Merit Personnel Act of 1978 (CMPA) (D.C. Official Code § 1-611.03(b));
- b. The Police Officers and Firefighters Retirement System (D.C. Official Code § 5-723(e)); and
- c. District of Columbia Teachers' Retirement System (D.C. Official Code § 38-2061.01).

III. Applicability

- a. The CMPA is applicable to any individual whose compensation is governed by Chapter 11 of the D.C. personnel regulations, Compensation.
- b. The annuity offset provisions are applicable on the date of reemployment and continues for the duration of reemployment or for as long as the individual continues to receive an annuity.
- c. The annuity offset provisions apply to appointments in any type of position (i.e., permanent, term or temporary) with the District government.

Note: Except as otherwise provided, E-DPM Instructions that are strictly procedural in nature have direct applicability only to agencies and employees under the personnel authority of the Mayor. Other personnel authorities or independent agencies may adopt any or all of these procedures or guidance materials for agencies and employees under their respective jurisdictions.

Inquiries: Benefits, Retirement and Staffing Services Administration, DCHR (202) 442-9700

Distribution: Heads of Departments and Agencies, HR Advisors

Retain Until Superseded

IV. Annuity Offset Provisions for PFRS and TRS Reemployed Annuitants

- a. D.C. Official Code § 5-723(e), requires that the salary of any annuitant who first becomes entitled to an annuity under the Police and Firefighters Retirement System, after November 17, 1979, and who is subsequently reemployed by the District government be reduced by the amount of the annuity. Excluded are annuitants reemployed by the District government under:
 - (1) The Retired Police Officer Redeployment Amendment Act of 1992 (D.C. Official Code § 5-761);
 - (2) The Detective Adviser Act of 2004; or
 - (3) The D.C. Public Schools under the Retired Police Officer Public Schools Security Personnel Deployment Amendment Act of 1994 (D.C. Code § 5-762).
- b. D.C. Official Code § 38-2061.01, requires that the salary of any retired District government teacher who first became entitled to an annuity after November 17, 1979, and who is subsequently reemployed by the District government shall be reduced to ensure that the sum of the annuity and salary do not exceed the salary otherwise payable for the position. Excluded are annuitants reemployed by the District government as substitute teachers (D.C. Official Code § 38-1910).

V. Application and Impact of the Annuity Offset for Reemployed Annuitants

a. Job Requisitions

Each job requisition shall indicate the following statement on Reemployed Annuitants:

Salary Reduction of Reemployed Annuitants

An individual selected for employment in the District government after November 17, 1979, who is receiving an annuity under either the Police and Fire Retirement System or the Teachers' Retirement System, shall have his or her salary reduced by the amount of the annuity for the period of employment.

b. Verification of Retirement Status Prior to Appointment

Annuitants are not barred from reemployment in any position for which qualified. Prior to an appointment with the District government, applicants are required to complete the D.C. 2000 Employment Application or on-line employment application in the PeopleSoft System and indicate whether he or she has received or has ever applied for retirement pay in the District or federal government (civilian or military service). In addition, the annuitant is required, to advise the hiring agency whether he or she:

- (1) Is in receipt of an annuity, and if so, the gross monthly amount of that annuity;
- (2) Is a disability annuitant, and if so, whether the personnel authority has found him or her recovered from his or her disability, or restored to earning capacity; and
- (3) Receives an annuity based on an involuntary separation that was not based on charges of misconduct.

c. Notification of Annuity Offset

- (1) Prior to the effective date of the employment of a PFRS or TRS annuitant, whether or not the annuity terminates upon reemployment, the hiring agencies must notify the personnel authority.
- (2) The hiring agency must ensure that an offer of employment letter for a reemployed PFRS or TRS annuitant contains required annuitant information. [See attachment 1]
- (3) The hiring agency must inform the PFRS or TRS annuitant, in writing, the effects of the reemployment of the annuitant; such as, continued receipt of annuity, reduction of salary based on annuity amount, and benefit entitlements. This obligation may be met by providing the annuitant, on or before the date he or she starts work with a copy of DCSF No. 26B-1, Notice to Reemployed Annuitants. [See attachment 2]
- (4) The personnel authority shall complete the attached DCSF No. 26B-2, Verification of Reemployment of Annuitant Form and submit the form to the D.C. Retirement Board for verification of the PFRS or TRS annuitant’s status and his or her gross annual annuity amount. [See attachment 3]
- (5) Each hiring agency shall ensure that all forms related to the reemployment of a PFRS or TRS annuitant are completed and submitted to the personnel authority before to the effective date of the appointment.

VI. Benefits Eligibility of Reemployed Annuitants

<i>Benefits</i>	<i>Entitlements</i>
Retirement	<ul style="list-style-type: none"> • <u>Defined Contribution Plan</u> <p>Reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>ARE ELIGIBLE</u> to participate in the District of Columbia Retirement Benefits Program (<i>401(a) Plan</i>) upon reemployment, if he or she was first employed [by the District government] <u>on or after</u> October 1, 1987.</p>

<i>Benefits</i>	<i>Entitlements</i>
	<ul style="list-style-type: none"> • <u>Civil Service Retirement System</u> Reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>ARE ELIGIBLE</u> to participate in the Civil Service Retirement System (CSRS) upon reemployment, if he or she was first employed [by the District government] <u>before</u> October 1, 1987 and was previously enrolled in the CSRS.
<p>Health and Life Insurance Benefits</p>	<ul style="list-style-type: none"> • <u>Health Benefits DCEHB & FEHB</u> Reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01, will continue to have premiums withheld from their annuity payment for retiree health insurance coverage. A reemployed annuitant who is not covered by DCEHB or FEHB as an annuitant and who is in a benefit eligible position may enroll. • <u>D.C. Employees' Group Life Insurance (DCEGLI) Program</u> Reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01, will continue to have premiums withheld from their annuity payment for retiree life insurance coverage. • <u>Federal Employees' Group Life Insurance (FEGLI) Program</u> Reemployed annuitants retain the life insurance as a retiree. However, if the type of appointment is benefit eligible, any Basic Life insurance, Standard Optional, and Family Optional insurance he or she has as an annuitant is suspended, and he or she will have the coverage(s) (including Accidental Death and Dismemberment coverage where applicable) as an employee. The value of this insurance will be based on the salary as an employee, and the cost will be withheld from his or her pay. The coverage will be resumed at the same rate when the reemployment ends, except for any applicable reduction that normally begins at age 65.

<i>Benefits</i>	<i>Entitlements</i>
	<ul style="list-style-type: none"> If the reemployed annuitant has optional insurance being withheld from his or her annuity payment, the cost will continue to be withheld from annuity payments unless the reemployed annuitant request that withdraws be suspended. If the reemployed annuitants choose to have additional optional insurance as an employee, he or she will be subject to the same conditions as any other rehire.
District Government's Dental and Vision Plan	<ul style="list-style-type: none"> Reemployed annuitants are eligible to participate in the District government's dental and vision plan.
Deferred Compensation Plan	<ul style="list-style-type: none"> Upon reemployment, an annuitant covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>MAY PARTICIPATE</u> in the Deferred Compensation Plan under § 457 (b) of the Internal Revenue Code.
Annual Leave Accrual	<ul style="list-style-type: none"> <u>For the first three (3) years after reemployment</u>, a reemployed annuitant covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>shall</u> accrue <u>four (4) hours</u> of annual leave for each full biweekly pay period; <u>After three (3) years of continuous service (but less than fifteen (15) years)</u>, the reemployed annuitant <u>shall</u> accrue six (6) hours of annual leave for each full biweekly pay period; and After fifteen (15) years of continuous service, the reemployed annuitant shall accrue <u>eight (8) hours</u> of annual leave for each biweekly pay period.
Sick Leave	<ul style="list-style-type: none"> Because any unused sick leave was <u>credited as service</u> when the person first retired, it cannot be added again when the person is reemployed. This means that none of the person's sick leave balance at the time of retirement will be credited to his or her sick leave account upon reemployment. That is, regardless of the date of retirement, the person will start with a zero (0) sick leave balance upon reemployment.

<i>Benefits</i>	<i>Entitlements</i>
Social Security and Medicare Deductions	<ul style="list-style-type: none"> • If the reemployed annuitant was first employed prior to October 1, 1987: <i>Medicare deductions WILL BE withheld on the salary of reemployed annuitants covered under D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01.</i> • If the reemployed annuitant was first employed after October 1, 1987: <i>Social Security and Medicare deductions WILL BE withheld on the salary of reemployed annuitants covered under D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01.</i>

6. Processing Reemployed Annuitants in the PeopleSoft System

a. Methods of Verification of Annuitant

- (1) When the applicant receiving an annuity that is required to be offset in accordance with D.C. Official Code § 1-611.03(b), is appointed to a position in the District government, the appointee must provide the following information:
 - (a) The actual gross annual amount of annuity; or
 - (b) The approximate gross annual amount of the annuity; and
 - (c) The source of the annuity to be included in the remarks of the personnel action.
- (2) Other Acceptable Verification of Annuity Methods
 - (a) Written or electronic verification of the annuity eligibility may be obtained by the Office of the Chief Financial Officer, Office of Pay and Retirement Services or the D.C. Retirement Board; or
 - (b) A copy of a monthly annuity earnings statement issued by the retirement system which shows the annuity amount.

b. Documentation on Personnel Action

The following acceptable remarks shall be used on the Notification of Personnel Action (SF-50).

- (1) If DCSF No. 26B-1 has been completed, the remark shall read as follows:

“Annual salary to be reduced by the gross annual amount of annuity and will be adjusted by any future salary increases. The gross annuity pay at present is \$ _____ per year.”

- (2) If the exact amount of the annuity is not known when the annuitant is appointed use the following remark:

“Annual salary to be reduced by the amount of annuity and will be adjusted by any future salary increases. Current estimated gross annuity pay is \$ _____ per year. Final pay adjustment will be made upon verification of exact amount of gross annuity.”

6. Effective Date

This instruction is effective immediately.



Shawn Y. Stokes
Director

Attachments:

- Attachment 1 – Sample Letter, Reinstatement Career (Probational) Appointment
- Attachment 2 – DCSF No. 26B-1, Verification of Reemployed Annuitants
- Attachment 2 – DCSF No. 26B-2, Notice to Reemployed Annuitants
- Attachment 3 – DCSF No. 26B-3, Verification of Reemployment of Annuitant

[Attachment No. 1 – Sample Letter Reinstatement Career (Probational) Appointment for a reemployed Annuitant]

Agency Letterhead

May 16, 2012

Jane Doe
1239 Prospect Avenue, N.E.
Washington, D.C. 20019

Dear Ms. Doe:

This is to confirm your February 7, 2012 oral acceptance of your offer of employment with the District of Columbia government. You were selected under Job Requisition No. 5934, for the Career Service position of Investigator, CS-1810-12/07. This position is in the Department of Human Resources, Legal and Compliance Administration, located at 441 4th Street, N.W., Suite 850-North, Washington, D.C. 20001. As previously agreed, the effective date of your appointment is May 21, 2012. Your status will be that of a Reinstatement (Probational).

The annual salary for this position is \$74,139; however, please be advised that if you accept this position and due to your status as a reemployed annuitant under the Police Officers and Firefighters Retirement System [if applicable, the Teachers' Retirement System], your pay will be reduced by the gross amount of your annuity for the duration of your employment.

This offer of employment is contingent upon satisfactory completion of pre-employment checks. Therefore, you are required to complete the enclosed D.C. Standard Form 04-05, *Authorization for Release of Information for Pre-Employment Check*, and return it to Sharon Bland, Human Resources Specialist, at 441 4th Street, N.W., Suite 330, Washington, D.C. 20001, before your entrance-on-duty date.

You will be subject to the satisfactory completion of a one-year (1-year) probationary period beginning on May 21, 2012.

This position is not covered under collective bargaining.

Benefits Eligibility

Enclosed is a Notice to Reemployed Annuitants that provides information on your benefits eligibility.

Employment Eligibility Verification

In accordance with the requirements of the Immigration Reform and Control Act (IRCA) of 1986, any person accepting employment in the United States is required to complete a Form I-9, *Employment Eligibility Verification*. This form must be completed when you report for processing. At that time you must present original documents that establish your identity and employment eligibility, as follows:

[Page 2 of Attachment No. 1] (Do Not Print)

Letter of Confirmation of Oral Acceptance
Career Service Appointment - Jane Doe
Page 2

- One (1) document from List A on Enclosure A; or
- If you do not have one (1) of these documents, you will need to provide one (1) document from List B on Enclosure A to establish identity; and
- One (1) document from List C on Enclosure A to establish employment eligibility.

The original documentation you present will be verified for our records and returned to you.

Residency Preference

Because you claimed a residency preference when applying for this position, you are required; and must agree in writing, to maintain bona fide District residency for a period of seven (7) consecutive years from the effective date of employment, from April 9, 2012 to April 9, 2019. To support your claim of bona-fide District residency, you will be required to present a minimum of eight (8) documents (proofs) from the list on Enclosure B. Failure to maintain bona-fide District residency for the seven-year (7-year) period will result in forfeiture of employment.

We have enclosed a copy of DC Form 300, *Notification and Certification of Bona Fide Residency Requirements*, for your review. This form, along with the required eight (8) proofs of bona fide District residency must be signed and submitted to Ms. Sharon Bland, at 441 4th Street, N.W., Suite 330, Washington, D.C. 20001 **on or before the effective date of your appointment.**

Next Steps

If this offer of employment and its terms are acceptable, please respond to the questions contained under the "*Request for Annuitant Information*" and check (✓) the appropriate section of the "*Acceptance/Declination of Offer of Career Service Appointment*" statement enclosed and sign and date the statement to signify your acceptance.

On April 9, 2012, please report to 441 4th Street, N.W., Suite 330-South, Washington, D.C. 20001 at 10:00 a.m. for processing and orientation, and submission of the signed acceptance statement. This orientation session will begin promptly at 10:00 a.m. After orientation, you are to report to Ms. Bland, at 441 4th Street, N.W., Suite 330-South, Washington, D.C. 20001.

For your convenience, you have the option of initiating the credentialing/identification process on the Wednesday or Thursday of the week prior to your scheduled orientation between the hours of 8:30 a.m. and 5:00 p.m. Otherwise, the credentialing/identification process will take place during the orientation session. The *Citywide Credentialing Office* can be reached at (202) 442-9700 and is located at 441 4th Street, N.W., Suite 330-South, Washington, D.C. 20001. In order to complete this process you must bring photo identification and a copy of your offer of employment letter. You will receive your identification card during the orientation session.

[Page 3 of Attachment No. 1] (Do Not Print)

Letter of Confirmation of Oral Acceptance
Career Service Appointment - Jane Doe
Page 3

Please contact Ms. Bland, at 727-4321 if you have questions concerning any aspect of this employment offer letter.

Sincerely,

Shawn Y. Stokes
Director

Enclosures

Acceptance/Declination of Offer of Career Service Appointment

- I ACCEPT the offer of appointment to the above-referenced position; and understand and accept the conditions of employment for this type of appointment.

- I DECLINE the offer of appointment to the above-referenced position.

Signature

Date

GOVERNMENT OF THE DISTRICT OF COLUMBIA
D.C. Department of Human Resources

VERIFICATION OF REEMPLOYED ANNUITANTS

Please answer the questions below, and attach copies of the requested documents, if applicable. This information and requested documents must be returned no later than _____. Failure to complete and return the requested information by the specified date will result in a delay in the appointment process.

Name (Print): _____ **Job Requisition No.:** _____

Position Title, Pay Plan, Series, Grade and Step:

Request for Annuitant Information

Before your appointment begins, and as a condition of reemployment, you must provide us with the following information - -

<p>(1) Do you now receive an annuity payment from the District of Columbia Retirement Board (DCRB)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>(2) If you responded yes to question (1) above, check under which retirement system:</p> <p><input type="checkbox"/> Police Officers and Firefighters Retirement System; or</p> <p><input type="checkbox"/> Teachers' Retirement System</p>
<p>(3) What is the gross monthly amount of annuity (the amount before deductions for taxes, insurance, etc.) you are now receiving? \$ _____.</p> <p>(Please attach a copy of the latest earnings statement you have received from DCRB showing the gross amount of your annuity.)</p>
<p>(4) Are you receiving a disability annuity? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>(5) Are you receiving an annuity based on an involuntary separation that was not based on charges of misconduct? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>(6) Have you purchase prior service under the Civil Service Retirement System that was credited towards your retirement under the Police Officers and Firefighters Retirement System or Teachers' Retirement System? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>

Signature

Date

NOTICE TO REEMPLOYED ANNUITANTS

This notice provides you with important information about how reemployment will affect your status as an annuitant, whether you will continue to receive an annuity during and after the period of reemployment, and what future retirement benefits may be payable to you on the basis of reemployment.

ANNUITY STOPS

Reemployment will cause your annuity to stop if - -

You are a disability annuitant whom the Police and Firefighters' Retirement & Relief Board (PFRRB) or D.C. Public Schools (DCPS) has found recovered or restored to earning capacity prior to reemployment.

ANNUITY CONTINUES

If your annuity does not stop under the provisions above, then you will continue to receive your annuity while you are working. Your pay will be reduced by the gross amount of the annuity paid for the period you worked. If you do not work full time, the reduction in pay will be adjusted proportionately.

DISABILITY ANNUITANTS

The following are important facts that may affect your future retirement benefits if you are a disability annuitant - -

- (1) If you are reemployed on a permanent basis in a position equivalent in grade and pay to the position from which you retired, PFRRB or DCPS may find that you recovered from your disability;
- (2) If you are reemployed subject to medical and physical qualification standards equivalent to those of the position from which you retired, PFRRB or DCPS may find that you have recovered from your disability;
- (3) If you are found to have recovered from your disability by PFRRB or DCPS and you refuse reemployment in a position equivalent in grade and pay to the position from which you retired, you will be treated as separated from service for reasons other than retirement and your disability annuity will stop;
- (4) The pay of the position in which you are reemployed, prior to the offset of your annuity, will be included as earnings in determining whether the disability annuity will stop due to restoration to earning capacity;
- (5) For Tier I PFRS disability annuitants, if you are age 50 or over, your annuity cannot be stopped because of your earnings, and DCRB can find that you are recovered only if you make such a request;
- (6) For Tiers 2 and 3 PFRS disability annuitants, your annuity is reduced at any age if DCRB finds that your earnings capacity is restored; and

- (7) For TRS disability annuitants who have not reached normal retirement age under the Teachers' Retirement Plan, if you earn income in an amount that is at least 80% of the current rate of pay for the position you held at retirement during any calendar year after retirement your annuity will be terminated beginning January 1 of the year following the year that the income was earned.

EXCEPTIONS

Not all of the above rules apply to all reemployed annuitants. If you are reemployed by the District government under: -

- (1) The Retired Police Officer Redeployment Amendment Act of 1992 (D.C. Official Code § 5-761);
- (2) The Detective Adviser Act of 2004;
- (3) The D.C. Public Schools under the Retired Police Officer Public Schools Security Personnel Deployment Amendment Act of 1994 (D.C. Official Code § 5-762); or
- (4) As a substitute teacher (D.C. Official Code § 38-1910).

You should ask your employing agency for information about other rules that may apply to you.

INFORMATION ON BENEFITS ENTITLEMENTS

<i>Benefits</i>	<i>Entitlements</i>
Retirement	<ul style="list-style-type: none"> • <u>Defined Contribution Plan</u> PFRS reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>ARE ELIGIBLE</u> to participate in the District of Columbia Retirement Benefits Program (<i>401(a) Plan</i>) upon reemployment, if he or she was first employed [by the District government] <u>on or after</u> October 1, 1987. • <u>Civil Service Retirement System</u> PFRS reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b) and 5-723(e) or 38-2061.01 <u>ARE ELIGIBLE</u> to participate in the Civil Service Retirement System (CSRS) upon reemployment, if he or she was first employed [by the District government] <u>before</u> October 1, 1987 and was previously enrolled in the CSRS.

<i>Benefits</i>	<i>Entitlements</i>
Health and Life Insurance Benefits	<ul style="list-style-type: none"> <li data-bbox="695 296 1458 688"> <p>• <u>Health Benefits DCEHB & FEHB</u></p> <p>PFRS reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01, will continue to have premiums withheld from their annuity payments for health insurance coverage.</p> <p>A reemployed annuitant who is not covered by DCEHB or FEHB as an annuitant and who is in a benefit eligible position may enroll.</p> <li data-bbox="695 699 1458 951"> <p>• <u>D.C. Employees' Group Life Insurance (DCEGLI) Program</u></p> <p>PFRS reemployed annuitants covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01, will continue to have premium withheld from their annuity payments for life insurance coverage.</p> <li data-bbox="695 961 1458 1858"> <p>• <u>Federal Employees' Group Life Insurance (FEGLI) Program</u></p> <p>Reemployed annuitants retain the life insurance as a retiree. However, if the type of appointment is benefit eligible, any Basic Life insurance, Standard Optional, and Family Optional insurance he or she has as an annuitant is suspended, and he or she will have the coverage(s) (including Accidental Death and Dismemberment coverage where applicable) as an employee. The value of this insurance will be based on the salary as an employee, and the cost will be withheld from his or her pay. The coverage's will be resumed at the same rate when the reemployment ends, except for any applicable reduction that normally begins at age 65.</p> <p>If the reemployed annuitant has optional insurance being withheld from his or her annuity payment, the cost will continue to be withheld from annuity payments unless the reemployed annuitant request that withdraws be suspended. If the reemployed annuitants choose to have additional optional insurance as an employee, he or she will be subject to the same conditions as any other rehired.</p>
District Government's Dental and Vision Plan	<ul style="list-style-type: none"> <li data-bbox="695 1869 1458 1934"> <p>• Reemployed annuitants are eligible to participate in the District government's dental and vision plan.</p>

<i>Benefits</i>	<i>Entitlements</i>
Deferred Compensation Plan	<ul style="list-style-type: none"> • Upon reemployment, an annuitant covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>MAY PARTICIPATE</u> in the Deferred Compensation Plan under § 457 (b) of the Internal Revenue Code.
Annual Leave Accrual	<ul style="list-style-type: none"> • <u>For the first three (3) years after reemployment</u>, a PFRS reemployed annuitant covered by D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01 <u>shall accrue four (4) hours</u> of annual leave for each full biweekly pay period; • <u>After three (3) years of continuous service</u> (but less than fifteen (15) years), the reemployed annuitant <u>shall accrue six (6) hours</u> of annual leave for each full biweekly pay period; and • After fifteen (15) years of continuous service, the reemployed annuitant shall accrue <u>eight (8) hours</u> of annual leave for each biweekly pay period.
Sick Leave	<ul style="list-style-type: none"> • Because any unused sick leave was <u>credited as service</u> when the person first retired, it cannot be added again when the person is reemployed. This means that none of the person's sick leave balance at the time of retirement will be credited to his or her sick leave account upon reemployment. That is, regardless of the date of retirement, the person will start with a zero (0) sick leave balance upon reemployment.
Social Security and Medicare Deductions	<ul style="list-style-type: none"> • If you were first employed prior to October 1, 1987 <i>Medicare deductions <u>WILL BE</u> withheld on the salary of reemployed annuitants covered under D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01.</i> • If you were first employed on or after October 1, 1987 <i>Social Security and Medicare deductions <u>WILL BE</u> withheld on the salary of reemployed annuitants covered under D.C. Official Code §§§ 1-611.03(b), 5-723(e) or 38-2061.01.</i>

VERIFICATION OF REEMPLOYMENT OF ANNUITANT

[Date]

Member Services Center
District of Columbia Retirement Board
900 7th Street, NW, 2nd Floor
Washington, DC 20001
Email Address: DCRB.benefits@dc.gov

Dear Sir/Madam:

This is to request verification that the annuitant indicated below has retired under the District of Columbia Police Officers and Firefighters' Retirement Plan or the District of Columbia Teachers' Retirement Plan.

1. Name of Annuitant: _____
(Last, First, Middle)
2. Date of Birth: _____
3. Social Security Number: _____ - _____ - _____
4. Gross Amount of Annual Annuity: _____
5. Type of Retirement: Optional Disability
6. Indicate whether the annuitant has Health and Life insurance?
 - a. Health and Life Insurance? Yes No
 - b. If yes, indicate under which benefits program (District or Federal): _____

(Over)

7. District of Columbia Retirement Board Certification:

I certify that the information provided above is correct.

(Printed Name) (Signature)

(Position Title) (Date)

(Telephone Number)

Please complete and returned this form to:

D.C. Department of Human Resources
Benefits, Retirement, and Staffing Services Administration
441 4th Street, N.W., Suite 340-North
Washington, D.C. 20001
Attention: [Name]
Email Address: Name@dc.gov