

GOVERNMENT OF THE DISTRICT OF COLUMBIA
D.C. Office of Personnel

District Personnel Manual Issuance System

This instruction should be filed behind the divider for Part III of DPM Chapter(s) 7

DPM Instruction No. 7A-1

SUBJECT: Clarification – Veterans Preference in Appointment

Date: May 30, 2003

1. Purpose

The purpose of this instruction is to remind pertinent staff in agencies under the personnel authority of the Mayor that, except as specified in this instruction, individuals hired in positions in the Legal, Excepted, and Management Supervisory Service are not eligible to receive veterans preference in appointment.

2. Authority

Statutory – Section 703 of the District of Columbia Government Comprehensive Merit Personnel Act of 1978, effective March 3, 1979 (CMPA) (D.C. Law 2-139; D.C. Official Code § 1-607.03) (2001).

Regulatory – Chapter 7 of the D.C. personnel regulations, Veterans Preference.

Procedural – Part II of the District Personnel Manual (DPM), Chapter 7A, Veterans Preference.

3. Provisions

- a. Veterans preference in appointment is limited to appointments to positions in the Career Service (and the Educational Service). Persons selected/appointed to positions in the Legal, Excepted and Management Supervisory Service are not eligible to receive veterans preference in appointment. *See* D.C. Official Code § 1-607.03(a)
- b. Notwithstanding the provisions in paragraph 3a above, any employee of the District government who was entitled to veterans preference under federal law on **January 1, 1979**, and who has served continuously since that date without a break in service, shall continue to be entitled to the same veterans preference for the duration of his or her employment. *See* D.C. Official Code § 1-607.03(c)

Note: DPM Instructions that are strictly procedural in nature have direct applicability only to agencies under the personnel authority of the Mayor. Other personnel authorities or independent agencies may adopt any or all of these procedures or guidance materials for agencies and employees under their respective jurisdictions. [See DPM Chapter 2, Part II, Subpart I, § 1.3.]

Inquiries: Management Services Division, DCOP (202) 671-1300

Distribution: Heads of Departments and Agencies, HR Advisors, and DPM Subscribers

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- c. Please refer to the materials listed in Paragraph 2 of this instruction for all other provisions on veterans preference in appointment.
- d. Appropriate staff within the D.C. Office of Personnel is responsible for:
 - (1) Making determinations on veterans preference in employment that are consistent with the statutory, regulatory and procedural provisions on the subject.
 - (2) Explaining the provisions to applicants and selectees.
 - (3) Correctly awarding preference points.
 - (4) Collecting appropriate documentation as proof of eligibility for veterans preference in employment.

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