GROUP AGREEMENT COVER SHEET

**Contract Holder:** The Government of the District of Columbia

**Contract Holder Number:** 172614

**HMO Referred Benefit Level:** CHARTER OPEN ACCESS PLAN Benefits Package

**Effective Date:** 12:01 a.m. on January 1, 2013

**Term of Group Agreement:** The **Initial Term** shall be: From January 1, 2013 through December 31, 2013

The **Subsequent Terms** shall be: From January 1st through December 31st

**Premium Due Dates:** The **Group Agreement Effective Date** and the 1st day of each succeeding calendar month.

**Governing Law:** Federal law and the laws of District of Columbia

**Notice Address for HMO:**

1425 Union Meeting Road
Post Office Box 1445
Blue Bell, PA 19422

The signature below is evidence of Aetna Health Inc.'s acceptance of the **Contract Holder’s** Group Application on the terms hereof and constitutes execution of the **Group Agreement(s)** attached hereto on behalf of Aetna Health Inc..

AETNA HEALTH INC.

By:  

[Signature]

Gregory S. Martino  
Vice President

**Contract Holder** Name: The Government of the District of Columbia  
**Contract Holder Number:** 172614  
**Contract Holder Locations:** 029  
**Contract Holder Group Agreement** Effective Date: January 1, 2013
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

GROUP AGREEMENT  

This Group Agreement is entered into by and between Aetna Health Inc. ("HMO") and the Contract Holder specified in the attached Cover Sheet. This Group Agreement shall be effective on the Effective Date specified in the Cover Sheet, and shall continue in force until terminated as provided herein.

In consideration of the mutual promises hereunder and the payment of Premiums and fees when due, We will provide coverage for benefits in accordance with the terms, conditions, limitations and exclusions set forth in this Group Agreement.

Upon acceptance by Us of Contract Holder’s Group Application, and upon receipt of the required initial Premium, this Group Agreement shall be considered to be agreed to by Contract Holder and Us, and is fully enforceable in all respects against Contract Holder and Us.

SECTION 1. DEFINITIONS

1.1 The terms “Contract Holder”, “Effective Date”, “Initial Term”, “Premium Due Date” and “Subsequent Terms” will have the meaning set forth in the attached Cover Sheet. If any of such terms are undefined in the Cover Sheet, such undefined terms shall have the following meaning:

• Effective Date” would mean the date health coverage commences for the Contract Holder.
• Initial Term” would be the period following the Effective Date as indicated on the Cover Sheet.
• Premium Due Date(s)” would be the Effective Date and each monthly anniversary of the Effective Date.
• Subsequent Term(s)” would mean the periods following the Initial Term as indicated on the Cover Sheet.

1.2 The terms “HMO”, “Us”, “We” or “Our” mean Aetna Health Inc.

1.3 “Certificate” means the Certificate of Coverage issued pursuant to this Group Agreement.

1.4 “Grace Period” is defined in Section 3.3.

1.5 “Group Agreement” means the Contract Holder’s Group Application, this document, the attached Cover Sheet; the Certificate and Schedule of Benefits issued hereunder; the initial rate sheet and any subsequent indication of rates issued by Us in connection with this Group Agreement; and any riders, amendments, endorsements, inserts or attachments issued pursuant hereto, all of which are incorporated into and made a part of this Group Agreement.

1.6 “Party, Parties” means HMO and Contract Holder.

1.7 “Premium(s)” is defined in Section 3.1.

1.8 “Renewal Date” means the first day following the end of the Initial Term or any Subsequent Term.

1.9 “Term” means the Initial Term or any Subsequent Term.

1.10 Capitalized and bolded terms not defined in this Group Agreement shall have the meaning set forth in the Certificate. In the event of a conflict between the terms of this Group Agreement and the terms of the Certificate, the terms of this Group Agreement shall prevail.
SECTION 2. COVERAGE

2.1 **Covered Benefits.** We will provide coverage for **Covered Benefits** to **Members** subject to the terms and conditions of this **Group Agreement.** Coverage will be provided in accordance with the reasonable exercise of Our business judgment, consistent with applicable law. **Members** covered under this **Group Agreement** are subject to all of the conditions and provisions contained herein and in the incorporated documents.

2.2 **Policies and Procedures.** We have the right to adopt reasonable policies, procedures, rules, and interpretations of this **Group Agreement** and the **Certificate** in order to promote orderly and efficient administration.

SECTION 3. PREMIUMS AND FEES

3.1 **Premiums.** **Contract Holder** shall pay **Us** on or before each **Premium Due Date** a monthly advance premium (the “**Premium**”) determined in accordance with the **Premium** rates and the manner of calculating **Premiums** specified by HMO. **Premium** rates and the manner of calculating **Premiums** may be adjusted in accordance with Section 3.5 below. **Premiums** are subject to adjustment, if any, for partial month participation as specified in Section 3.4 below. Membership as of each **Premium Due Date** will be determined by **Us** in accordance with Our **Member** records. A check does not constitute payment until it is honored by a bank. **We** may return a check issued against insufficient funds without making a second deposit attempt. **We** may accept a partial payment of **Premium** without waiving our right to collect the entire amount due.

3.2 **Fees.** In addition to the **Premium,** **We** may charge the following fees:

- An installation fee may be charged upon initial installation of coverage or any significant change in installation (e.g., a significant change in the number of **Members** or a change in the method of reporting **Member** eligibility to **Us**). A fee may also be charged upon initial installation for any custom plan set-ups.

- A billing fee may be added to each monthly **Premium** bill. The billing fee may include a fee for the recovery of any surcharges for amounts paid through credit card, debit card or other similar means.

- A reinstatement fee as set forth in Section 6.4.

3.3 **Past Due Premiums and Fees.** If a **Premium** payment or any fees are not paid in full by **Contract Holder** on or before the **Premium Due Date,** a late payment charge of 1 ½% of the total amount due per month (or partial month) will be added to the amount due. If all **Premiums** and fees are not received before the end of a 30 day grace period (the “**Grace Period**”), this **Group Agreement** will be automatically terminated pursuant to Section 6.3 hereof on the last day of the grace period.

If the **Group Agreement** terminates for any reason, **Contract Holder** will continue to be held liable for all **Premiums** and fees due and unpaid before the termination, including, but not limited to, **Premium** payments for any period of time the **Group Agreement** is in force during the **Grace Period.** **Members** shall also remain liable for **Member** cost sharing and other required contributions to coverage for any period of time the **Group Agreement** is in force during the **Grace Period.** **We** may recover from **Contract Holder** Our costs of collecting any unpaid **Premiums** or fees, including reasonable attorneys’ fees and costs of suit.

3.4 **Prorations.** **Premiums** shall be paid in full for **Members** whose coverage in effect on the **Premium Due Date** or whose coverage terminates on the last day of the **Premium** period.
Premiums for Members whose coverage is effective on a day other than the first day of the billing month or whose coverage terminates on a day other than the last day of the billing month shall be adjusted as indicated below:

- If membership becomes effective between the 1st through the 15th of the month, the Premium for the whole month is due. If membership is effective between the 16th through the 31st of the month, no Premium is due for the first month of membership.

- If membership terminates between the 1st through the 15th of the month, no Premium is due for that month. If membership terminates between the 16th through the 31st of the month, the Premium for the whole month is due.

3.5 Changes in Premium. We may also adjust the Premium rates and/or the manner of calculating Premiums effective as of any Premium Due Date upon 30 days prior written notice to Contract Holder, provided that no such adjustment will be made during the Initial Term except to reflect changes in applicable law or regulation or a judicial decision having a material impact on the cost of providing Covered Benefits to Members.

3.6 Membership Adjustments. We may, at Our discretion, make retroactive adjustments to the Contract Holder’s billings for the termination of Members not posted to previous billings. However, Contract Holder may only receive a maximum of 2 calendar months’ credit for Member terminations that occurred more than 30 days before the date Contract Holder notified Us of the termination. We may reduce any such credits by the amount of any payments We may have made on behalf of such Members (including capitation payments and other claim payments) before We were informed their coverage had been terminated. Retroactive additions will be made at Our discretion based upon eligibility guidelines, as set forth in the Certificate, and are subject to the payment of all applicable Premiums.

SECTION 4. ENROLLMENT

4.1 Open Enrollment. As described in the Certificate, Contract Holder will offer enrollment in HMO:

- at least once during every twelve month period during the Open Enrollment Period; and

- within 31 days from the date the individual and any dependent becomes eligible for coverage.

Eligible individuals and dependents who are not enrolled within the Open Enrollment Period or 31 days of becoming eligible, may be enrolled during any subsequent Open Enrollment Period. Coverage will not become effective until confirmed by Us. Contract Holder agrees to hold the Open Enrollment Period consistent with the Open Enrollment Period applicable to any other group health benefit plan being offered by the Contract Holder and in compliance with applicable law. The Contract Holder shall permit Our representatives to meet with eligible individuals during the Open Enrollment Period unless the parties agree upon an alternate enrollment procedure. As described in the Certificate, other enrollment periods may apply.

4.2 Waiting Period. There may be a waiting period before individuals are eligible for coverage under this Group Agreement. The waiting period, if any, is specified on the Schedule of Benefits.

4.3 Eligibility. The number of eligible individuals and dependents and composition of the group, the identity and status of the Contract Holder, the eligibility requirements used to determine membership in the group, and the participation and contribution standards applicable to the group which exist at the Effective Date of this Group Agreement are material to the execution and continuation of this Group Agreement by Us. The Contract Holder shall not, during the term of this Group Agreement, modify the Open Enrollment Period, the waiting period as described on the Schedule of Benefits, or any other eligibility requirements as described in the Certificate and the Schedule of Benefits, for the purposes of enrolling Contract
Holder’s eligible individuals and dependents under this Group Agreement, unless We agree to the modification in writing.

SECTION 5. RESPONSIBILITIES OF THE CONTRACT HOLDER

In addition to other obligations set forth in this Group Agreement, Contract Holder agrees to:

5.1 **Records.** Furnish to Us, on a monthly basis (or as otherwise required), on our form (or such other form as We may reasonably approve) by facsimile (or such other means as We may reasonably approve), such information as We may reasonably require to administer this Group Agreement. This includes, but is not limited to, information needed to enroll members of the Contract Holder, process terminations, and effect changes in family status and transfer of employment of Members. We will not be liable to Members for the fulfillment of any obligation prior to information being received in a form satisfactory to Us. Contract Holder must notify Us of the date in which a Subscriber’s employment ceases for the purpose of termination of coverage under this Group Agreement. Subject to applicable law, unless otherwise specifically agreed to in writing, We will consider Subscriber’s employment to continue until the earlier of:

- until stopped by the Contract Holder;
- if Subscriber has stopped working due to temporary lay off or leave of absence, not beyond the end of the policy month after the policy month in which the absence started; and
- if Subscriber stopped working due to disability, not beyond the end of the 30th policy month after the month in which the absence started.

5.2 **Access.** Make payroll and other records directly related to Member’s coverage under this Group Agreement available to Us for inspection, at Our expense, at Contract Holder’s office, during regular business hours, upon reasonable advance request. This provision shall survive termination of this Group Agreement.

5.3 **Forms.** Distribute materials to HMO Members regarding enrollment, health plan features, including Covered Benefits and exclusions and limitations of coverage. Contract Holder shall, within 31 days of receipt from an eligible individual, forward all completed enrollment information and other required information to Us.

5.4 **Policies and Procedures; Compliance Verification.** Comply with all policies and procedures established by Us in administering and interpreting this Group Agreement. Contract Holder shall, upon request, provide a certification of its compliance with Our participation and contribution requirements and the requirements for a group as defined under applicable law or regulation.

5.5 **Continuation Rights and Conversion.** Notify all eligible Members of their right to continue or convert coverage pursuant to applicable law.

5.6 **ERISA Requirements.** Maintain responsibility for making reports and disclosures required by the Employee Retirement Income Security Act of 1974, as amended (“ERISA”), including the creation, distribution and final content of summary plan descriptions, summary of material modifications and summary annual reports.

SECTION 6. TERMINATION

6.1 **Termination by Contract Holder.** This Group Agreement may be terminated by Contract Holder as of any Premium Due Date by providing Us with 30 days prior written notice. However, We may in Our discretion accept an oral indication by Contract Holder or its agent or broker of intent to terminate.

6.2 **Non-Renewal by Contract Holder.** We may request from Contract Holder a written indication of their intention to renew or non-renew this Group Agreement at any time during the final three months of any
Term. If Contract Holder fails to reply to such request within the timeframe specified the Contract Holder shall be deemed to have provided notice of non-renewal to Us and this Group Agreement shall be deemed to terminate automatically as of the end of the Term. Similarly, upon Our written confirmation to Contract Holder, We may accept an oral indication by Contract Holder or its agent or broker of intent to non-renew as Contract Holder’s notice of termination effective as of the end of the Term.

6.3 Termination by Us. This Group Agreement will terminate as of the last day of the Grace Period if the Premium remains unpaid at the end of the Grace Period.

This Group Agreement may also be terminated by Us as follows:

• Immediately upon notice to Contract Holder if Contract Holder has performed any act or practice that constitutes fraud or made any intentional misrepresentation of a material fact relevant to the coverage provided under this Group Agreement;

• Immediately upon notice to Contract Holder if Contract Holder no longer has any enrollee under the Plan who resides or works in the Service Area;

• Upon 30 days written notice to Contract Holder if Contract Holder (i) breaches a provision of this Group Agreement and such breach remains uncured at the end of the day notice period; (ii) ceases to meet Our requirements for an employer group[ or association]; (iii) fails to meet Our contribution or participation requirements applicable to this Group Agreement (which contribution and participation requirements are available upon request); (iv) fails to provide the certification required by Section 5.4 within a reasonable period of time specified by Us; or (v) changes its eligibility or participation requirements without Our consent;

• Upon 90 days written notice to Contract Holder (or such shorter notice as may be permitted by applicable law, but in no event less than 30 days) if We cease to offer the product to which the Group Agreement relates;

• Upon 180 days written notice to Contract Holder (or such shorter notice as may be permitted by applicable law, but in no event less than 30 days) if We cease to offer coverage in a market in which Members covered under this Group Agreement reside;

Upon 30 days written notice to Contract Holder for any other reason which is acceptable to the Department of Insurance and consistent with the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) or by applicable federal rules and regulations, as amended.

6.4 Effect of Termination. No termination of this Group Agreement will relieve either party from any obligation incurred before the date of termination. When terminated, this Group Agreement and all coverage provided hereunder will end at 12:00 midnight on the effective date of termination. We may charge the Contract Holder a reinstatement fee if coverage is terminated and subsequently reinstated under this Group Agreement. Upon termination, We will provide Members with Certificates of Creditable Coverage which will show evidence of a Member’s prior health coverage with Us for a period of up to 18 months prior to the loss of coverage.

6.5 Notice to Subscribers and Members. It is the responsibility of Contract Holder to notify the Members of the termination of the Group Agreement in compliance with all applicable laws. However, We reserve the right to notify Members of termination of the Group Agreement for any reason, including non-payment of Premium. In accordance with the Certificate, the Contract Holder shall provide written notice to Members of their rights upon termination of coverage.

SECTION 7. PRIVACY OF INFORMATION
7.1 **Compliance with Privacy Laws.** We and Contract Holder will abide by all applicable laws and regulations regarding confidentiality of individually identifiable health and other personal information, including the privacy requirements of HIPAA.

7.2 **Disclosure of Protected Health Information.** We will not provide protected health information ("PHI"), as defined in HIPAA, to Contract Holder, and Contract Holder will not request PHI from Us, unless Contract Holder has either:

- provided the certification required by 45 C.F.R. § 164.504(f) and amended Contract Holder’s plan documents to incorporate the necessary changes required by such rule; or

- provided confirmation that the PHI will not be disclosed to the “plan sponsor”, as such term is defined in 45 C.F.R. § 164.501.

7.3 **Brokers and Consultants.** To the extent any broker or consultant receives PHI in the underwriting process or while advocating on behalf of a Member, Contract Holder understands and agrees that such broker or consultant is acting on behalf of Contract Holder and not Us. We are entitled to rely on Contract Holder’s representations that any such broker or consultant is authorized to act on Contract Holder’s behalf and entitled to have access to the PHI under the relevant circumstances.

**SECTION 8. INDEPENDENT CONTRACTOR RELATIONSHIPS**

8.1 **Relationship Between Us and Participating Providers.** The relationship between Us and Participating Providers is a contractual relationship among independent contractors. Participating Providers are not agents or employees of Us nor are We an agent or employee of any Participating Provider.

Participating Providers are solely responsible for any health services rendered to their Member patients. We make no express or implied warranties or representations concerning the qualifications, continued participation, or quality of services of any Physician, Hospital or other Participating Provider. A Provider’s participation may be terminated at any time without advance notice to the Contract Holder or Members, subject to applicable law. Participating Providers provide health care diagnosis, treatment and services for Members. We administer and determine plan benefits.

8.2 **Relationship Between the Parties.** The relationship between the Parties is a contractual relationship between independent contractors. Neither Party is an agent or employee of the other in performing its obligations pursuant to this Group Agreement.

**SECTION 9. MISCELLANEOUS**

9.1 **Delegation and Subcontracting.** Contract Holder acknowledges and agrees that We may enter into arrangements with third parties to delegate functions hereunder such as utilization management, quality assurance and provider credentialing, as We deem appropriate in Our sole discretion and as consistent with applicable laws and regulations. Contract Holder also acknowledges that Our arrangements with third party vendors (i.e. pharmacy, behavioral health) are subject to change in accordance with applicable laws and regulations.

9.2 **Accreditation and Qualification Status.** We may from time to time obtain voluntary accreditation or qualification status from a private accreditation organization or government agency. We make no express or implied warranty about Our continued qualification or accreditation status.

9.3 **Prior Agreements; Severability.** As of the Effective Date, this Group Agreement replaces and supersedes all other prior agreements between the Parties as well as any other prior written or oral understandings, negotiations, discussions or arrangements between the Parties related to matters covered by this Group Agreement or the documents incorporated herein. If any provision of this Group
Agreement is deemed to be invalid or illegal, that provision shall be fully severable and the remaining provisions of this Group Agreement shall continue in full force and effect.

9.4 Amendments. This Group Agreement may be amended as follows:

• This Group Agreement shall be deemed to be automatically amended to conform with all rules and regulations promulgated at any time by any state or federal regulatory agency or authority having supervisory authority over Us;

• By written agreement between both Parties; or

• By Us upon 30 days written notice to Contract Holder.

The Parties agree that an amendment does not require the consent of any employee, Member or other person. Except for automatic amendments to comply with law, all amendments to this Group Agreement must be approved and executed by Us. No other individual has the authority to modify this Group Agreement; waive any of its provisions, conditions, or restrictions; extend the time for making a payment; or bind Us by making any other commitment or representation or by giving or receiving any information.

9.5 Clerical Errors. Clerical errors or delays by Us in keeping or reporting data relative to coverage will not reduce or invalidate a Member’s coverage. Upon discovery of an error or delay, an adjustment of Premiums shall be made. We may also modify or replace a Group Agreement, Certificate or other document issued in error.

9.6 Claim Determinations. We have complete authority to review all claims for Covered Benefits under this Group Agreement. In exercising such responsibility, We shall have discretionary authority to determine whether and to what extent eligible individuals and beneficiaries are entitled to coverage and to construe any disputed or doubtful terms under this Group Agreement, the Certificate or any other document incorporated herein. We shall be deemed to have properly exercised such authority unless We abuse our discretion by acting arbitrarily and capriciously. Our review of claims may include the use of commercial software (including Claim Check) and other tools to take into account factors such as an individual’s claims history, a Provider’s billing patterns, complexity of the service or treatment, amount of time and degree of skill needed and the manner of billing.

9.7 Misstatements. If any fact as to the Contract Holder or a Member is found to have been misstated, an equitable adjustment of Premiums may be made. If the misstatement affects the existence or amount of coverage, the true facts will be used in determining whether coverage is or remains in force and its amount.

9.8 Incontestability. Except as to a fraudulent misstatement, or issues concerning Premiums due:

• No statement made by Contract Holder or any Member shall be the basis for voiding coverage or denying coverage or be used in defense of a claim unless it is in writing.

• No statement made by Contract Holder shall be the basis for voiding this Group Agreement after it has been in force for two years from its effective date.

9.9 Assignability. No rights or benefits under this Group Agreement are assignable by Contract Holder to any other party unless approved by HMO.

9.10 Waiver. Our failure to implement, or insist upon compliance with, any provision of this Group Agreement or the terms of the Certificate incorporated hereunder, at any given time or times, shall not constitute a waiver of Our right to implement or insist upon compliance with that provision at any other time or times. This includes, but is not limited to, the payment of Premiums or benefits. This applies whether or not the circumstances are the same.
9.11 **Notices.** Any notice required or permitted under this **Group Agreement** shall be in writing and shall be deemed to have been given on the date when delivered in person; or, if delivered by first-class United States mail, on the date mailed, proper postage prepaid, and properly addressed to the address set forth in the Group Application or Cover Sheet, or to any more recent address of which the sending party has received written notice or, if delivered by facsimile or other electronic means, on the date sent by facsimile or other electronic means.

9.12 **Third Parties.** This **Group Agreement** shall not confer any rights or obligations on third parties except as specifically provided herein.

9.13 **Non-Discrimination.** **Contract Holder** agrees to make no attempt, whether through differential contributions or otherwise, to encourage or discourage enrollment in **HMO** of eligible individuals and eligible **Dependents** based on health status or health risk.

9.14 **Applicable Law.** This **Group Agreement** shall be governed and construed in accordance with applicable federal law and the law of the state specified in the Cover Sheet or, if no state law is specified, **Our** domicile state.

9.15 **Inability to Arrange Services.** If due to circumstances not within **Our** reasonable control, including but not limited to major disaster, epidemic, complete or partial destruction of facilities, riot, civil insurrection, disability of a significant part of **Our Participating Providers** or entities with whom **We** have contracted for services under this **Group Agreement**, or similar causes, the provision of medical or **Hospital** benefits or other services provided under this **Group Agreement** is delayed or rendered impractical, **We** shall not have any liability or obligation on account of such delay or failure to provide services, except to refund the amount of the unearned prepaid **Premiums** held by **Us** on the date such event occurs. **We** are required only to make a good-faith effort to provide or arrange for the provision of services, taking into account the impact of the event.

9.16 **Use of the HMO Name and all Symbols, Trademarks, and Service Marks.** **We** reserve the right to control the use of **Our** name and all symbols, trademarks, and service marks presently existing or subsequently established. **Contract Holder** agrees that it will not use such name, symbols, trademarks, or service marks in advertising or promotional materials or otherwise without **Our** prior written consent and will cease any and all usage immediately upon **Our** request or upon termination of this **Group Agreement**.

9.17 **Dispute Resolution.** Any controversy, dispute or claim between **Us** on the one hand and one or more **Interested Parties** on the other hand arising out of or relating to the **Group Agreement**, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"), shall be settled by confidential binding arbitration administered by the American Arbitration Association ("AAA") before a sole arbitrator ("Arbitrator"). Judgment on the award rendered by the Arbitrator ("Award") may be entered by any court having jurisdiction thereof. If the AAA declines to administer the case and the parties do not agree on an alternative administrator, a sole neutral arbitrator shall be appointed upon petition to a court having jurisdiction. **We** and **Interested Parties** hereby give up our rights to have Claims decided in a court before a jury.

Any Claim alleging wrongful acts or omissions of **Participating** or **Non-Participating Providers** shall not include HMO. A **Member** must exhaust all grievance, appeal and independent external review procedures prior to the commencement of an arbitration hereunder. No person may recover any damages arising out of or related to the failure to approve or provide any benefit or coverage beyond payment of or coverage for the benefit or coverage where (i) **We** have made available independent external review and (ii) **We** have followed the reviewer's decision. No **Interested Party** may participate in a representative capacity or as a member of any class in any proceeding arising out of or related to the **Group Agreement**. This agreement to arbitrate shall be specifically enforced even if a party to the arbitration is also a party to another proceeding with a third party arising out of the same matter.

9.18 **Workers’ Compensation.** **Contract Holder** is responsible for protecting **Our** interests in any Workers’ Compensation claims or settlements with any eligible individual. **We** shall be reimbursed for all paid
medical expenses which have occurred as a result of any work related injury that is compensable or settled in any manner.

On or before the Effective Date of this Group Agreement and upon renewal, Contract Holder shall submit proof of their Workers’ Compensation coverage or an exclusion form which has been accepted by the applicable regulatory authority governing Workers’ Compensation. Upon Our request, Contract Holder shall also submit a monthly report to Us listing all Workers’ Compensation cases. Such list will contain the name, social security number, date of loss and diagnosis of all applicable eligible individuals.
HEALTH CARE REFORM CONTRIBUTION CHANGE NOTICE

If you maintain a grandfathered health plan as defined under The Patient Protection and Affordable Care Act and you intend to make a change in the contribution rate at any point during the year, you must provide written notice to Aetna 60 days in advance of the effective date of the contribution rate change.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

GROUP AGREEMENT AMENDMENT  

Contract Holder Group Agreement  Effective Date: January 1, 2013  

The Aetna Health Inc. (HMO) Group Agreement issued to the Contract Holder is hereby amended as follows:  

Section 5., RESPONSIBILITIES OF THE CONTRACT HOLDER, is hereby amended to include the following:  

5.7 The Summary of Benefits and Coverage (SBC) and Notices of Material Modifications, (as required under Federal Law).  

The Contract Holder agrees to the following:  

Distribution of the Summary of Benefits and Coverage and Notices of Material Modifications  

The Contract Holder agrees to distribute and deliver to Our Members, and prospective Members, the Summary of Benefits and Coverage and Notices of Material Modification, as they apply, in accordance with the:  

• delivery;  
• timing; and  
• trigger;  

rules under federal law and regulation.  

Certification of Compliance  

The Contract Holder agrees to certify to Us on an annual basis, or upon Our request, that the Contract Holder has provided and will provide the Summary of Benefits and Coverage and Notices of Material Modification, as they apply, to Our Members, and prospective Members, consistent with the delivery, timing and trigger rules under federal law and regulation. The Contract Holder agrees to submit such certification related to its responsibilities for distribution of the Summary of Benefits and Coverage and Notices of Material Modification, as they apply, to Our Members, and prospective Members, within 30 calendar days of Our request.  

The Contract Holder shall, upon Our request, and within 30 calendar days, submit information or proof to HMO related to its responsibilities for the delivery of the Summary of Benefits and Coverage and Notices of Material Modification, in a form that We will accept, that it continues to meet the rules related to the delivery, timing and triggers of the Summary of Benefits and Coverage and Notices of Material Modification rules, as they apply.  

Indemnification: As relating to the Summary of Benefits and Coverage and Notices of Material Modification; as required under Federal law  

The Contract Holder agrees to indemnify and hold Us harmless for Our liability (as determined by either state or federal regulatory agencies; boards; or other governmental bodies) that was directly caused by the Contract Holder’s:  

• negligence;  
• breach of this Group Agreement;  
• breach of state or federal laws that apply; or  
• willful misconduct;  

and the act was related to, or arose out of, the Contract Holder’s obligation and role for the delivery of the Summary of Benefits and Coverage and Notices of Material Modification, as they apply, to Our Members, and prospective Members, in accordance with the:
• delivery;
• timing; and
• trigger;

rules under federal law and regulation.

These provisions apply to the **Group Agreement** and any **Service Agreement** that has been issued to the **Contract Holder**.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

AMENDMENT TO THE GROUP AGREEMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Records section of the “Responsibilities of the Contract Holder” section of the Group Agreement is hereby amended to include the following:

Contract Holder represents that all enrollment and eligibility information that has been or will be supplied to Us is accurate. Contract Holder acknowledges that We can and will rely on such enrollment and eligibility information in determining whether an individual is eligible for Covered Benefits under this Group Agreement. To the extent such information is supplied to Us electronically, Contract Holder agrees to:

• Maintain a reasonably complete record of such information (in electronic or hard copy format, including evidence of coverage elections, evidence of eligibility, changes to such elections and terminations) for at least seven years, and to make such information available to Us upon request.

• Obtain from all Subscribers a “Disclosure of Healthcare Information” authorization in the form currently being used by Us in the enrollment process (or such other form as We may reasonably approve).
CERTIFICATE OF COVERAGE

This Certificate of Coverage ("Certificate") is part of the Group Agreement ("Group Agreement") between Aetna Health Inc., hereinafter referred to as HMO, and the Contract Holder. The Group Agreement determines the terms and conditions of coverage. The Certificate describes covered health care benefits. Provisions of this Certificate include the Schedule of Benefits, any riders, and any amendments, endorsements, inserts, or attachments. Riders, amendments, endorsements, inserts, or attachments may be delivered with the Certificate or added thereafter.

HMO agrees with the Contract Holder to provide coverage for benefits, in accordance with the conditions, rights, and privileges as set forth in this Certificate. Members covered under this Certificate are subject to all the conditions and provisions of the Group Agreement.

Coverage is not provided for any services received before coverage starts or after coverage ends, except as shown in the Continuation and Conversion section of this Certificate.

Certain words have specific meanings when used in this Certificate. The defined terms appear in bold type with initial capital letters. The definitions of those terms are found in the Definitions section of this Certificate.

This Certificate is not in lieu of insurance for Workers’ Compensation. This Certificate is governed by applicable federal law and the laws of District of Columbia.

READ THIS ENTIRE CERTIFICATE CAREFULLY. IT DESCRIBES THE RIGHTS AND OBLIGATIONS OF MEMBERS AND HMO. IT IS THE CONTRACT HOLDER'S AND THE MEMBER'S RESPONSIBILITY TO UNDERSTAND THE TERMS AND CONDITIONS IN THIS CERTIFICATE.

IN SOME CIRCUMSTANCES, CERTAIN MEDICAL SERVICES ARE NOT COVERED OR MAY REQUIRE PRE-AUTHORIZATION BY HMO.

NO SERVICES ARE COVERED UNDER THIS CERTIFICATE IN THE ABSENCE OF PAYMENT OF CURRENT PREMIUMS SUBJECT TO THE GRACE PERIOD AND THE PREMIUMS SECTION OF THE GROUP AGREEMENT.

THIS CERTIFICATE APPLIES TO COVERAGE ONLY AND DOES NOT RESTRICT A MEMBER'S ABILITY TO RECEIVE HEALTH CARE SERVICES THAT ARE NOT, OR MIGHT NOT BE, COVERED BENEFITS UNDER THIS CERTIFICATE.

PARTICIPATING PROVIDERS, NON-PARTICIPATING PROVIDERS, INSTITUTIONS, FACILITIES OR AGENCIES ARE NEITHER AGENTS NOR EMPLOYEES OF HMO.
Important

Unless otherwise specifically provided, no Member has the right to receive the benefits of this plan for health care services or supplies furnished following termination of coverage. Benefits of this plan are available only for services or supplies furnished during the term the coverage is in effect and while the individual claiming the benefits is actually covered by the Group Agreement. Benefits may be modified during the term of this plan as specifically provided under the terms of the Group Agreement or upon renewal. If benefits are modified, the revised benefits (including any reduction in benefits or elimination of benefits) apply for services or supplies furnished on or after the effective date of the modification. There is no vested right to receive the benefits of the Group Agreement.

Contract Holder: The Government of the District of Columbia
Contract Holder Number: 172614
Contract Holder Group Agreement Effective Date: January 1, 2013
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HMO PROCEDURE

A. Selecting a Participating Primary Care Physician.

At the time of enrollment, each Member should select a Participating Primary Care Physician (PCP) from HMO’s Directory of Participating Providers to access Covered Benefits as described in this Certificate. The choice of a PCP is made solely by the Member. If the Member is a minor or otherwise incapable of selecting a PCP, the Subscriber should select a PCP on the Member’s behalf. Until a PCP is selected, benefits will be limited to coverage for Medical Emergency care.

B. The Primary Care Physician.

The PCP coordinates a Member's medical care, as appropriate, either by providing treatment or by issuing Referrals to direct the Member to a Participating Provider. The PCP can also order lab tests and x-rays, prescribe medicines or therapies, and arrange hospitalization.

A Member may receive a standing Referral from their PCP to a Participating Specialist if the Member has a chronic, disabling or life-threatening condition that requires specialized medical care over a prolonged period of time, and after consulting with their PCP, they select a Participating Specialist who is responsible for and capable of providing and coordinating their primary and specialty care. During the treatment period authorized by the Referral, such Participating Specialist shall be permitted to treat the Member without a further Referral from the Member’s PCP and to authorize such Referrals, procedures, tests and other medical services related to the Member’s condition as the Member’s PCP would otherwise be permitted to provide or authorize under this Certificate. The standing Referral shall be made in accordance with a written plan for Covered Benefits developed by the PCP, Participating Specialist, and Member.

In certain other situations where a Member requires ongoing care from a Specialist, the Member may receive a standing Referral to such Specialist. Please refer to the Covered Benefits section of this Certificate for details.

Except for a Medical Emergency, Urgent Care service or for certain direct access Specialist benefits as described in this Certificate, only those services which are provided by or referred by a Member’s PCP will be covered. Covered Benefits are described in the Covered Benefits section of this Certificate. It is a Member’s responsibility to consult with the PCP in all matters regarding the Member’s medical care.

Certain PCP offices are affiliated with integrated delivery systems or other provider groups (i.e., Independent Practice Associations and Physician-Hospital Organizations), and Members who select these PCPs will generally be referred to Specialists and Hospitals within that system or group. However, if the group does not include a Provider qualified to meet the Member’s medical needs, the Member may request to have services provided by nonaffiliated Providers.

If the Member’s PCP performs, suggests, or recommends a Member for a course of treatment that includes services that are not Covered Benefits, the entire cost of any such non-covered services will be the Member’s responsibility.

C. Availability of Providers.

HMO cannot guarantee the availability or continued participation of a particular Provider. Either HMO or any Participating Provider may terminate the Provider contract or limit the number of Members that will be accepted as patients. Except when a Provider is terminated for cause, if a Member is undergoing a course of treatment from a Provider when the Provider’s participation in the HMO’s Participating Provider network terminates, HMO will notify the Member on a timely basis of the termination and cover services and supplies that are Covered Benefits provided by the Provider to the Member:
1. for a period of at least 90 days from the date of the notice of the Provider’s termination if the Member was in an active course of treatment with the Provider prior to the notice of termination and the Member requested to continue to receive Covered Benefits from the Provider.

2. at the Member’s option, for a period of at least 90 days from the date of the notice of the Provider’s termination if the Member had entered their second trimester of pregnancy at the time of the Provider’s termination of participation.

If the PCP initially selected cannot accept additional patients, the Member will be notified and given an opportunity to make another PCP selection. The Member must then cooperate with HMO to select another PCP. Until a PCP is selected, benefits are limited to coverage for Medical Emergency care.

D. Changing a PCP.

A Member may change their PCP at any time by calling the Member Services toll-free telephone number listed on the Member’s identification card or by written or electronic submission of the HMO’s change form. A Member may contact HMO to request a change form or for assistance in completing that form. The change will become effective upon HMO’s receipt and approval of the request.

E. Ongoing Reviews.

HMO conducts ongoing reviews of those services and supplies, which are recommended or provided by Health Professionals to determine whether such services and supplies are Covered Benefits under this Certificate. If HMO determines that the recommended services and supplies are not Covered Benefits, the Member will be notified. If a Member wishes to appeal such determination, the Member may then contact HMO to seek a review of the determination. Please refer to the Grievance Procedure section of this Certificate.

F. Pre-authorization.

Certain services and supplies under this Certificate may require pre-authorization by HMO to determine if they are Covered Benefits under this Certificate.

A. Eligibility.

1. To be eligible to enroll as a Subscriber, an individual must:
   a. meet all applicable eligibility requirements agreed upon by the Contract Holder and HMO; and
   b. live or work in the Service Area.

2. To be eligible to enroll as a Covered Dependent, the Contract Holder must provide dependent coverage for Subscribers, and the dependent must be:
a. the legal spouse of a **Subscriber** under this **Certificate**; or

b. a dependent unmarried child (including natural, foster, step, legally adopted children, children placed for adoption, a child under court order) who meets the eligibility requirements described in this **Certificate** and on the Schedule of Benefits.

No individual may be covered both as an employee and dependent and no individual may be covered as a dependent of more than one employee.

3. A **Member** who resides outside the **Service Area** is required to choose a **PCP** and return to the **Service Area** for **Covered Benefits**. The only services covered outside the **Service Area** are **Emergency Services** and **Urgent Care**.

**B. Enrollment.**

Unless otherwise noted, an eligible individual and any eligible dependents may enroll in **HMO** regardless of health status, age, or requirements for health services within 31 days from the eligibility date.

1. Newly Eligible Individuals and Eligible Dependents.

An eligible individual and any eligible dependents may enroll within 31 days of the eligibility date.

2. Open Enrollment Period.

Eligible individuals or dependents who are eligible for enrollment but do not enroll as stated above, may be enrolled during any subsequent **Open Enrollment Period** upon submission of complete enrollment information and **Premium** payment to **HMO**.

3. Enrollment of Newly Eligible Dependents.

a. Newborn Children.

A newborn child is covered for 31 days from the date of birth. To continue coverage beyond this initial period, the child must be enrolled in **HMO** within the initial 31 day period. If coverage does not require the payment of an additional **Premium** for a **Covered Dependent**, the **Subscriber** must still enroll the child within 31 days after the date of birth.

The coverage for newly born, adopted children, and children placed for adoption consists of coverage of injury and sickness, including the necessary care and treatment of congenital defects and birth abnormalities, and within the limits of this **Certificate**. Coverage includes necessary transportation costs from place of birth to the nearest specialized **Participating** treatment center.

b. Adopted Children.

A legally adopted child or a child for whom a **Subscriber** is a court appointed legal guardian, and who meets the definition of a **Covered Dependent**, will be treated as a dependent from the date of adoption or upon the date the child was placed for adoption with the **Subscriber**. “Placed for adoption” means the assumption and retention of a legal obligation for total or partial support of a child in anticipation of adoption of the child. The **Subscriber** must make a written request for coverage within 31 days of the date the child is adopted or placed with the **Subscriber** for adoption.
4. Special Rules Which Apply to Children.

a. Qualified Medical Child Support Order.

Coverage is available for a dependent child not residing with a Subscriber and who resides outside the Service Area, if there is a qualified medical child support order requiring the Subscriber to provide dependent health coverage for a non-resident child. The child must meet the definition of a Covered Dependent, and the Subscriber must make a written request for coverage within 31 days of the court order.

b. Handicapped Children.

Coverage is available for a child who is chiefly dependent upon the Subscriber for support and maintenance, and who is 19 years of age or older but incapable of self-support due to mental or physical incapacity. The incapacity must have commenced prior to the age the dependent would have lost eligibility. In order to continue coverage for a handicapped child, the Subscriber must provide evidence of the child's incapacity and dependency to HMO within 31 days of the date the child's coverage would otherwise terminate. Proof of continued incapacity, including a medical examination, must be submitted to HMO as requested, but not more frequently than annually beginning after the 2 year period following the child's attainment of the age specified on the Schedule of Benefits. This eligibility provision will no longer apply on the date the dependent’s incapacity ends.

5. Notification of Change in Status.

It shall be a Member’s responsibility to notify HMO of any changes which affect the Member’s coverage under this Certificate, unless a different notification process is agreed to between HMO and Contract Holder. Such status changes include, but are not limited to, change of address, change of Covered Dependent status, and enrollment in Medicare or any other group health plan of any Member. Additionally, if requested, a Subscriber must provide to HMO, within 31 days of the date of the request, evidence satisfactory to HMO that a dependent meets the eligibility requirements described in this Certificate.

6. Special Enrollment Period.

An eligible individual and eligible dependents may be enrolled during special enrollment periods. A special enrollment period may apply when an eligible individual or eligible dependent loses other health coverage or when an eligible individual acquires a new eligible dependent through marriage, birth, adoption or placement for adoption.

Special Enrollment Period for Certain Individuals Who Lose Other Health Coverage:

An eligible individual or an eligible dependent may be enrolled during a special enrollment period, if requirements a, b, c and d are met:

a. the eligible individual or the eligible dependent was covered under another group health plan or other health insurance coverage when initially eligible for coverage under HMO;

b. the eligible individual or eligible dependent declines coverage in writing under HMO;

c. the eligible individual or eligible dependent loses coverage under the other group health plan or other health insurance coverage for 1 of the following reasons:
i. if the other group health coverage is COBRA continuation coverage under another plan, and the COBRA continuation coverage under that other plan has since been exhausted; or

ii. if the other coverage is a group health plan or other health insurance coverage, and the other coverage has been terminated as a result of loss of eligibility for the coverage or employer contributions towards the other coverage have been terminated.

Loss of eligibility includes a loss of coverage as a result of legal separation, divorce, termination of employment, reduction in the number of hours of employment, and any loss of eligibility after a period that is measured by reference to any of the foregoing.

Loss of eligibility does not include a loss due to failure of the individual or the participant to pay Premiums on a timely basis or due to termination of coverage for cause as referenced in the Termination of Coverage section of this Certificate; and

d. if the eligible individual or eligible dependent enrolls within 31 days of the loss.

The Effective Date of Coverage will be the first day of the first calendar month following the date the completed request for enrollment is received.

The eligible individual or the eligible dependent enrolling during a special enrollment period will not be subject to late enrollment provisions, if any, described in this Certificate.

Special Enrollment Period When a New Eligible Dependent is Acquired:

When a new eligible dependent is acquired through marriage, birth, adoption or placement for adoption, the new eligible dependent (and, if not otherwise enrolled, the eligible individual and other eligible dependents) may be enrolled during a special enrollment period.

The special enrollment period is a period of 31 days, beginning on the date of the marriage, birth, adoption or placement for adoption (as the case may be). If a completed request for enrollment is made during that period, the Effective Date of Coverage will be:

- In the case of marriage, the first day of the first calendar month following the date the completed request for enrollment is received.
- In the case of a dependent’s birth, adoption or placement for adoption, the date of such birth, adoption or placement for adoption.

The eligible individual or the eligible dependents enrolling during a special enrollment period will not be subject to late enrollment provisions, if any, described in this Certificate.

C. Effective Date of Coverage.

Coverage shall take effect at 12:01 a.m. on the Member’s effective date. Coverage shall continue in effect from month to month subject to payment of Premiums made by the Contract Holder and subject to the Contract Holder Termination section of the Group Agreement, and the Termination of Coverage section of this Certificate.
Hospital Confinement on Effective Date of Coverage.

If a Member is an inpatient in a Hospital on the Effective Date of Coverage, the Member will be covered as of that date. Such services are not covered if the Member is covered by another health plan on that date and the other health plan is responsible for the cost of the services. HMO will not cover any service that is not a Covered Benefit under this Certificate. To be covered, the Member must utilize Participating Providers and is subject to all the terms and conditions of this Certificate.

COVERED BENEFITS

A Member shall be entitled to the Covered Benefits as specified below, in accordance with the terms and conditions of this Certificate. Unless specifically stated otherwise, in order for benefits to be covered, they must be Medically Necessary. For the purpose of coverage, HMO may determine whether any benefit provided under the Certificate is Medically Necessary, and HMO has the option to only authorize coverage for a Covered Benefit performed by a particular Provider. Preventive care, as described below, will be considered Medically Necessary.

ALL SERVICES ARE SUBJECT TO THE EXCLUSIONS AND LIMITATIONS DESCRIBED IN THIS CERTIFICATE.

To be Medically Necessary, the service or supply must:

- be care or treatment as likely to produce a significant positive outcome as, and no more likely to produce a negative outcome than, any alternative service or supply, both as to the disease or injury involved and the Member's overall health condition;
- be care or services related to diagnosis or treatment of an existing illness or injury, except for covered periodic health evaluations and preventive and well baby care, as determined by HMO;
- be a diagnostic procedure, indicated by the health status of the Member and be as likely to result in information that could affect the course of treatment as, and no more likely to produce a negative outcome than, any alternative service or supply, both as to the disease or injury involved and the Member's overall health condition;
- include only those services and supplies that cannot be safely and satisfactorily provided at home, in a Physician's office, on an outpatient basis, or in any facility other than a Hospital, when used in relation to inpatient Hospital services; and
- as to diagnosis, care and treatment be no more costly (taking into account all health expenses incurred in connection with the service or supply) than any equally effective service or supply in meeting the above tests.

In determining if a service or supply is Medically Necessary, HMO's Patient Management Medical Director or its Physician designee will consider:

- information provided on the Member's health status;
- reports in peer reviewed medical literature;
- reports and guidelines published by nationally recognized health care organizations that include supporting scientific data;
- professional standards of safety and effectiveness which are generally recognized in the United States for diagnosis, care or treatment;
- the opinion of Health Professionals in the generally recognized health specialty involved;
• the opinion of the attending Physicians, which have credence but do not overrule contrary opinions; and
• any other relevant information brought to HMO's attention.

All Covered Benefits will be covered in accordance with the guidelines determined by HMO.

If a Member has questions regarding coverage under this Certificate, the Member may call the Member Services toll-free telephone number listed on the Member’s identification card.

THE MEMBER IS RESPONSIBLE FOR PAYMENT OF THE APPLICABLE COPAYMENTS LISTED ON THE SCHEDULE OF BENEFITS.

EXCEPT FOR DIRECT ACCESS SPECIALIST BENEFITS OR IN A MEDICAL EMERGENCY OR URGENT CARE SITUATION AS DESCRIBED IN THIS CERTIFICATE, THE FOLLOWING BENEFITS MUST BE ACCESSED THROUGH THE PCP'S OFFICE THAT IS SHOWN ON THE MEMBER'S IDENTIFICATION CARD, OR ELSEWHERE UPON PRIOR REFERRAL ISSUED BY THE MEMBER'S PCP.

A. Primary Care Physician Benefits.

1. Office visits during office hours.
2. Home visits.
3. After-hours PCP services. PCPs are required to provide or arrange for on-call coverage 24 hours a day, 7 days a week. If a Member becomes sick or is injured after the PCP's regular office hours, the Member should:
   a. call the PCP's office;
   b. identify himself or herself as a Member; and
   c. follow the PCP's or covering Physician’s instructions.

If the Member's injury or illness is a Medical Emergency, the Member should follow the procedures outlined under the Emergency Care/Urgent Care Benefits section of this Certificate.

4. Hospital visits.
5. Periodic health evaluations to include:
   a. well child care from birth including immunizations and booster doses of all immunizing agents used in child immunizations which conform to the standards of the Advisory Committee on Immunization Practices of the Centers for Disease Control, U.S. Department of Health and Human Services;
   b. routine physical examinations;
   c. routine gynecological examinations, including Pap smears, for routine care, administered by the PCP. The Member may also go directly to a Participating gynecologist without a Referral for routine GYN examinations and Pap smears. See the Direct Access Specialist Benefits section of this Certificate for a description of these benefits;
   d. routine hearing screenings;
e. immunizations (but not if solely for the purpose of travel or employment);
f. routine vision screenings.

6. Injections, including allergy desensitization injections.

7. Casts and dressings.

8. Health Education Counseling and Information.

B. Diagnostic Services Benefits.

Services include, but are not limited to, the following:

1. Diagnostic, laboratory, and x-ray services.

2. Mammograms, by a Participating Provider. The Member is required to obtain a Referral from her PCP or gynecologist, or obtain pre-authorization from HMO to a Participating Provider.

Screening mammogram benefits for female Members are provided as follows:

- age 40 and older, 1 routine mammogram every year; or
- when Medically Necessary.

C. Specialist Physician Benefits.

Covered Benefits include outpatient and inpatient services.

If a Member requires ongoing care from a Specialist, the Member may receive a standing Referral to such Specialist. If PCP in consultation with a HMO Medical Director and an appropriate Specialist determines that a standing Referral is warranted, the PCP shall make the Referral to a Specialist. This standing Referral shall be pursuant to a treatment plan approved by the HMO Medical Director in consultation with the PCP, Specialist and Member.

Member may request a second opinion regarding a proposed surgery or course of treatment recommended by Member's PCP or a Specialist. Second opinions must be obtained by a Participating Provider and are subject to pre-authorization. To request a second opinion, Member should contact their PCP for a Referral.

D. Direct Access Specialist Benefits.

The following services are covered without a Referral when rendered by a Participating Provider.

- Routine Gynecological Examination(s). Routine gynecological visit(s) and Pap smear(s). The maximum number of visits, if any, is listed on the Schedule of Benefits.

- Direct Access to Gynecologists. Benefits are provided to female Members for services performed by a Participating gynecologist for diagnosis and treatment of gynecological problems. See the Infertility Services section of this Certificate for a description of covered Infertility services.

- Routine Eye Examinations, including refraction, as follows:

  1. if Member is age 1 through 18 and wears eyeglasses or contact lenses, one exam every 12-month period.
2. if Member is age 19 and over and wears eyeglasses or contact lenses, one exam every 24-month period.

3. if Member is age 1 through 45 and does not wear eyeglasses or contact lenses, one exam every 36-month period.

4. if Member is age 46 and over and does not wear eyeglasses or contact lenses, one exam every 24-month period.

E. Maternity Care and Related Newborn Care Benefits.

Outpatient and inpatient pre-natal and postpartum care and obstetrical services provided by Participating Providers are a Covered Benefit. The Participating Provider is responsible for obtaining any required pre-authorizations for all non-routine obstetrical services from HMO after the first prenatal visit.

Coverage does not include routine maternity care (including delivery) received while outside the Service Area unless the Member receives pre-authorization from HMO. As with any other medical condition, Emergency Services are covered when Medically Necessary.

As an exception to the Medically Necessary requirements of this Certificate, the following coverage is provided for a mother and newly born child:

1. a minimum of 48 hours of inpatient care in a Participating Hospital following a vaginal delivery;

2. a minimum of 96 hours of inpatient care in a Participating Hospital following a cesarean section; or

3. a shorter Hospital stay, if requested by a mother, and if determined to be medically appropriate by the Participating Providers in consultation with the mother.

F. Inpatient Hospital and Skilled Nursing Facility Benefits.

A Member is covered for services only at Participating Hospitals and Participating Skilled Nursing Facilities. All services are subject to pre-authorization by HMO. In the event that the Member elects to remain in the Hospital or Skilled Nursing Facility after the date that the Participating Provider and/or the HMO Medical Director has determined and advised the Member that the Member no longer meets the criteria for continued inpatient confinement, the Member shall be fully responsible for direct payment to the Hospital or Skilled Nursing Facility for such additional Hospital, Skilled Nursing Facility, Physician and other Provider services, and HMO shall not be financially responsible for such additional services.

Coverage for Skilled Nursing Facility benefits is subject to the maximum number of days, if any, shown on the Schedule of Benefits.

Inpatient Hospital cardiac and pulmonary rehabilitation services are covered by Participating Providers upon Referral issued by the Member's PCP and pre-authorization by HMO.

G. Transplants.

Transplants which are non-experimental or non-investigational are a Covered Benefit. Covered transplants must be ordered by the Member's PCP and Participating Specialist Physician and pre-authorized by HMO's Medical Director. The transplant must be performed at Hospitals specifically approved and designated by HMO to perform these procedures. A transplant is non-experimental and non-investigational hereunder when HMO has determined, in its sole discretion, that the Medical Community has generally accepted the procedure as appropriate treatment for the specific condition of the Member.
Coverage for a transplant where a Member is the recipient includes coverage for the medical and surgical expenses of a live donor, to the extent these services are not covered by another plan or program.

H. Outpatient Surgery Benefits.

Coverage is provided for outpatient surgical services and supplies in connection with a covered surgical procedure when furnished by a Participating outpatient surgery center. All services and supplies are subject to pre-authorization by HMO.

I. Substance Abuse Benefits.

A Member is covered for the following services as authorized and provided by Participating Behavioral Health Providers.

1. Outpatient care benefits are covered for Detoxification. Benefits include diagnosis, medical treatment and medical referral services (including referral services for appropriate ancillary services) by the Member’s PCP for the abuse of or addiction to alcohol or drugs.

   Member is entitled to outpatient visits to a Participating Behavioral Health Provider upon Referral by the PCP for diagnostic, medical or therapeutic Substance Abuse Rehabilitation services. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.

2. Inpatient care benefits are covered for Detoxification. Benefits include medical treatment and referral services for Substance Abuse or addiction. The following services shall be covered under inpatient treatment: lodging and dietary services; Physicians, psychologist, nurse, certified addictions counselor and trained staff services; diagnostic x-ray; psychiatric, psychological and medical laboratory testing; and drugs, medicines, equipment use and supplies.

   Member is entitled to medical, nursing, counseling or therapeutic Substance Abuse Rehabilitation services in an inpatient, Hospital or non-hospital residential facility, appropriately licensed by the Department of Health, upon referral by the Member’s Participating Behavioral Health Provider for alcohol or drug abuse or dependency. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.

J. Mental Health Benefits.

A Member is covered for services for the treatment of the following Mental or Behavioral Conditions through Participating Behavioral Health Providers.

1. Outpatient benefits are covered for short-term, outpatient evaluative and crisis intervention or home health mental health services, and are subject to the maximum number of visits, if any, shown on the Schedule of Benefits.

2. Inpatient benefits may be covered for medical, nursing, counseling or therapeutic services in an inpatient, Hospital or non-hospital residential facility, appropriately licensed by the Department of Health or its equivalent. Coverage, if applicable, is subject to the maximum number of days, if any, shown on the Schedule of Benefits.

K. Emergency Care/Urgent Care Benefits.

1. Emergency Care:

   A Member is covered for Emergency Services, provided the service is a Covered Benefit, and HMO’s review determines that a Medical Emergency existed at the time medical attention was sought by the Member.
The Copayment for an emergency room visit as described on the Schedule of Benefits will not apply either in the event that the Member was referred for such visit by the Member’s PCP for services that should have been rendered in the PCP’s office or if the Member is admitted into the Hospital.

The Member will be reimbursed for the cost for Emergency Services rendered by a non-participating Provider located either within or outside the HMO Service Area, for those expenses, less Copayments, which are incurred up to the time the Member is determined by HMO and the attending Physician to be medically able to travel or to be transported to a Participating Provider. In the event that transportation is Medically Necessary, the Member will be reimbursed for the cost as determined by HMO, minus any applicable Copayments. Reimbursement may be subject to payment by the Member of all Copayments which would have been required had similar benefits been provided during office hours and upon prior Referral to a Participating Provider.

Medical transportation is covered during a Medical Emergency.

2. Urgent Care:

Urgent Care Within the HMO Service Area. If the Member needs Urgent Care while within the HMO Service Area, but the Member’s illness, injury or condition is not serious enough to be a Medical Emergency, the Member should first seek care through the Member’s PCP. If the Member’s PCP is not reasonably available to provide services for the Member, the Member may access Urgent Care from a Participating Urgent Care facility within the HMO Service Area.

Urgent Care Outside the HMO Service Area. The Member will be covered for Urgent Care obtained from a Physician or licensed facility outside of the HMO Service Area if the Member is temporarily absent from the HMO Service Area and receipt of the health care service cannot be delayed until the Member returns to the HMO Service Area.

A Member is covered for any follow-up care. Follow-up care is any care directly related to the need for Emergency Services which is provided to a Member after the Medical Emergency or Urgent Care situation has terminated. All follow-up and continuing care must be provided or arranged by a Member’s PCP. The Member must follow this procedure, or the Member will be responsible for payment for all services received.

L. Rehabilitation Benefits.

The following benefits are covered by Participating Providers upon Referral issued by the Member’s PCP and pre-authorization by HMO.

1. A limited course of cardiac rehabilitation following an inpatient Hospital stay is covered when Medically Necessary following angioplasty, cardiovascular surgery, congestive heart failure or myocardial infarction.

2. Pulmonary rehabilitation following an inpatient Hospital stay is covered when Medically Necessary for the treatment of reversible pulmonary disease states.

3. Cognitive therapy associated with physical rehabilitation is covered for non-chronic conditions and acute illnesses and injuries as part of a treatment plan coordinated with HMO. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.

4. Physical therapy is covered for non-chronic conditions and acute illnesses and injuries. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.
5. Occupational therapy (except for vocational rehabilitation or employment counseling) is covered for non-chronic conditions and acute illnesses. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.

6. Speech therapy is covered for non-chronic conditions and acute illnesses and injuries and is subject to the limits, if any, shown on the Schedule of Benefits. Services rendered for the treatment of delays in speech development, unless resulting from disease, injury, or congenital defects, are not covered.

M. Home Health Benefits.

The following services are covered when rendered by a Participating home health care agency. Pre-authorization must be obtained from the Member’s attending Participating Physician. HMO shall not be required to provide home health benefits when HMO determines the treatment setting is not appropriate, or when there is a more cost effective setting in which to provide appropriate care.

1. Skilled nursing services for a Homebound Member. Treatment must be provided by or supervised by a registered nurse.

2. Services of a home health aide. These services are covered only when the purpose of the treatment is Skilled Care.

3. Medical social services. Treatment must be provided by or supervised by a qualified medical Physician or social worker, along with other Home Health Services. The PCP must certify that such services are necessary for the treatment of the Member’s medical condition.

4. Short-term physical, speech, or occupational therapy is covered. Coverage is limited to those conditions and services under the Outpatient Rehabilitation Benefits section of this Certificate.

Coverage is subject to the maximum number of visits, if any, shown on the Schedule of Benefits.

N. Hospice Benefits.

Hospice Care services for a terminally ill Member are covered when pre-authorized by HMO. Services may include home and Hospital visits by nurses and social workers; pain management and symptom control; instruction and supervision of a family Member; inpatient care; counseling and emotional support; and other home health benefits listed in the Home Health Benefits section of this Certificate.

Coverage is not provided for bereavement counseling, funeral arrangements, pastoral counseling, and financial or legal counseling. Homemaker or caretaker services, and any service not solely related to the care of the Member, including but not limited to, sitter or companion services for the Member or other Members of the family, transportation, house cleaning, and maintenance of the house are not covered. Coverage is not provided for Respite Care.

O. Prosthetic Appliances.

The Member’s initial provision and replacement of a prosthetic device that temporarily or permanently replaces all or part of an external body part lost or impaired as a result of disease or injury or congenital defects is covered, when such device is prescribed by a Participating Provider, administered through a Participating or designated prosthetic Provider and pre-authorized by HMO. Coverage includes repair and replacement when due to congenital growth. Instruction and appropriate services required for the Member to properly use the item (such as attachment or insertion) are covered. Covered prosthetic appliances include those items covered by Medicare unless excluded in the Exclusions and Limitations section of this Certificate. HMO reserves the right to provide the most cost efficient and least restrictive level of service or item which can be safely and effectively provided.
P. Injectable Medications.

Injectable medications, including those medications intended to be self administered, are a Covered Benefit when an oral alternative drug is not available, unless specifically excluded as described in the Exclusions and Limitations section of this Certificate. Medications must be prescribed by a Provider licensed to prescribe federal legend prescription drugs or medicines, and pre-authorized by HMO. If the drug therapy treatment is approved for self-administration, the Member is required to obtain covered medications at an HMO Participating pharmacy designated to fill injectable prescriptions.

Injectable drugs or medication used for the treatment of cancer or HIV are covered when the off-label use of the drug has not been approved by the FDA for that indication, provided that such drug is recognized for treatment of such indication in 1 of the standard reference compendia (the United States Pharmacopoeia Drug Information, the American Medical Association Drug Evaluations, or the American Hospital Formulary Service Drug Information) and the safety and effectiveness of use for this indication has been adequately demonstrated by at least 1 study published in a nationally recognized peer reviewed journal.

Q. Reconstructive Breast Surgery

Reconstructive breast surgery resulting from a mastectomy is covered. Coverage includes reconstruction of the breast on which the mastectomy is performed including areolar reconstruction and the insertion of a breast implant; surgery and reconstruction performed on the non-diseased breast to establish symmetry when reconstructive breast surgery on the diseased breast has been performed; and Medically Necessary physical therapy to treat the complications of mastectomy, including lymphedema.

R. Diabetic Supplies, Equipment and Self-Management Training and Education.

Medically Necessary diabetic equipment and supplies and diabetic outpatient self-management training and educational services, including medical nutrition therapy are covered when ordered or prescribed by and obtained through a Participating Provider for the treatment of the following diabetic conditions:

- Insulin-dependent diabetes;
- Insulin-using diabetes;
- Gestational diabetes; and
- Non-insulin using diabetes

S. Colorectal Cancer Screening

Colorectal cancer screening services, that are in compliance with the American Cancer Society's colorectal cancer screening guidelines and are current at the time the services are rendered, are covered when ordered or prescribed by and obtained through a Participating Provider.

T. Additional Benefits.

• Subluxation Benefits.

Services by a Participating Provider when Medically Necessary and upon prior Referral issued by the PCP are covered. Services must be consistent with HMO guidelines for spinal manipulation to correct a muscular skeletal problem or subluxation which could be documented by diagnostic x-rays performed by an HMO Participating radiologist. Coverage is subject to the maximum number of visits, if any, shown on the Schedule of Benefits.
A **Copayment**, an annual maximum out-of-pocket limit, and an annual maximum benefit may apply to this service. Refer to the Schedule of Benefits attached to this **Certificate**.

- **Durable Medical Equipment Benefits.**

  **Durable Medical Equipment** will be provided when pre-authorized by HMO. The wide variety of **Durable Medical Equipment** and continuing development of patient care equipment makes it impractical to provide a complete listing, therefore, the HMO Medical Director has the authority to approve requests on a case-by-case basis. **Covered Durable Medical Equipment** includes those items covered by Medicare unless excluded in the Exclusions and Limitations section of this **Certificate**. HMO reserves the right to provide the most cost efficient and least restrictive level of service or item which can be safely and effectively provided. The decision to rent or purchase is at the discretion of HMO.

  Instruction and appropriate services required for the **Member** to properly use the item, such as attachment or insertion, is also covered upon pre-authorization by HMO. Replacement, repairs and maintenance are covered only if it is demonstrated to the HMO that:

  1. it is needed due to a change in the **Member’s** physical condition; or
  2. it is likely to cost less to buy a replacement than to repair the existing equipment or to rent like equipment.

  All maintenance and repairs that result from a misuse or abuse are a **Member’s** responsibility.

  A **Copayment**, an annual maximum out-of-pocket limit, and an annual maximum benefit may apply to this service. Refer to the Schedule of Benefits attached to this **Certificate**.

**EXCLUSIONS AND LIMITATIONS**

A. **Exclusions.**

  The following are not **Covered Benefits** except as described in the Covered Benefits section of this **Certificate** or by rider(s) and/or amendment(s) attached to this **Certificate**:

  - Ambulance services, for routine transportation to receive outpatient or inpatient services.
  - Beam neurologic testing.
  - Biofeedback, except as pre-authorized by HMO.
  - Blood and blood plasma, including but not limited to, provision of blood, blood plasma, blood derivatives, synthetic blood or blood products other than blood derived clotting factors, the collection or storage of blood plasma, the cost of receiving the services of professional blood donors, apheresis or plasmapheresis. Only administration, processing of blood, processing fees, and fees related to autologous blood donations are covered.
  - Care for conditions that state or local laws require to be treated in a public facility, including but not limited to, mental illness commitments.
  - Care furnished to provide a safe surrounding, including the charges for providing a surrounding free from exposure that can worsen the disease or injury.
• **Cosmetic Surgery**, or treatment relating to the consequences of, or as a result of, **Cosmetic Surgery**, other than **Medically Necessary Services**. This exclusion includes, but is not limited to, surgery to correct gynecomastia and breast augmentation procedures, and otoplasties. Reduction mammoplasty, except when determined to be **Medically Necessary** by an HMO Medical Director, is not covered. This exclusion does not apply to surgery to correct the results of injuries causing the impairment, or as a continuation of a staged reconstruction procedure, or congenital defects necessary to restore normal bodily functions, including but not limited to, cleft lip and cleft palate.

• Costs for services resulting from the commission of, or attempt to commit a felony by the **Member**.

• Court ordered services, or those required by court order as a condition of parole or probation.

• **Custodial Care**.

• Dental services, including but not limited to, services related to the care, filling, removal or replacement of teeth and treatment of injuries to or diseases of the teeth, dental services related to the gums, apicoectomy (dental root resection), orthodontics, root canal treatment, soft tissue impactions, alveolectomy, augmentation and vestibuloplasty treatment of periodontal disease, false teeth, prosthetic restoration of dental implants, and dental implants. This exclusion does not include removal of bony impacted teeth, bone fractures, removal of tumors, and orthodontogenic cysts.

• Educational services and treatment of behavioral disorders, together with services for remedial education including evaluation or treatment of learning disabilities, minimal brain dysfunction, developmental and learning disorders, behavioral training, and cognitive rehabilitation. This includes services, treatment or educational testing and training related to behavioral (conduct) problems, learning disabilities, or developmental delays. Special education, including lessons in sign language to instruct a **Member**, whose ability to speak has been lost or impaired, to function without that ability, are not covered.

• **Experimental** or **Investigational Procedures**, or ineffective surgical, medical, psychiatric, or dental treatments or procedures, research studies, or other experimental or investigational health care procedures or pharmacological regimes as determined by **HMO**, unless pre-authorized by **HMO**.

This exclusion will not apply with respect to drugs:

1. that have been granted treatment investigational new drug (IND) or Group c/treatment IND status;

2. that are being studied at the Phase III level in a national clinical trial sponsored by the National Cancer Institute; or

3. **HMO** has determined that available scientific evidence demonstrates that the drug is effective or the drug shows promise of being effective for the disease.

• Hair analysis.

• Hearing aids.

• Home births.

• Home uterine activity monitoring.
• Household equipment, including but not limited to, the purchase or rental of exercise cycles, water purifiers, hypo-allergenic pillows, mattresses or waterbeds, whirlpool or swimming pools, exercise and massage equipment, central or unit air conditioners, air purifiers, humidifiers, dehumidifiers, escalators, elevators, ramps, stair glides, emergency alert equipment, handrails, heat appliances, improvements made to a Member’s house or place of business, and adjustments made to vehicles.

• Hypnotherapy, except when pre-authorized by HMO.

• Implantable drugs.

• The treatment of male or female Infertility, including but not limited to:
  1. The purchase of donor sperm and any charges for the storage of sperm;
  2. The purchase of donor eggs and any charges associated with care of the donor required for donor egg retrievals or transfers or gestational carriers;
  3. Charges associated with cryopreservation or storage of cryopreserved embryos (e.g., office, Hospital, ultrasounds, laboratory tests, etc.);
  4. Home ovulation prediction kits;
  5. Injectable Infertility medications, including but not limited to menotropins, hCG, GnRH agonists, and IVIG;
  6. Artificial Insemination, in vitro fertilization (IVF), gamete intrafallopian tube transfer (GIFT), zygote intrafallopian tube transfer (ZIFT), and intracytoplasmic sperm injection (ICSI), and any other advanced reproductive technology (“ART”) procedures or services related to such procedures;
  7. Any charges associated with care required for ART (e.g., office, Hospital, ultrasounds, laboratory tests, etc.);
  8. Donor egg retrieval or fees associated with donor egg programs, including but not limited to fees for laboratory tests;
  9. Any charges associated with a frozen embryo transfer, including but not limited to thawing charges;
  10. Reversal of sterilization surgery; and
  11. Any charges associated with obtaining sperm for any ART procedures.

• Military service related diseases, disabilities or injuries for which the Member is legally entitled to receive treatment at government facilities and which facilities are reasonably available to the Member.

• Missed appointment charges.

• Non-medically necessary services, including but not limited to, those services and supplies:
1. which are not Medically Necessary, as determined by HMO, for the diagnosis and treatment of illness, injury, restoration of physiological functions, or covered preventive services;

2. that do not require the technical skills of a medical, mental health or a dental professional;

3. furnished mainly for the personal comfort or convenience of the Member, or any person who cares for the Member, or any person who is part of the Member's family, or any Provider;

4. furnished solely because the Member is an inpatient on any day in which the Member's disease or injury could safely and adequately be diagnosed or treated while not confined;

5. furnished solely because of the setting if the service or supply could safely and adequately be furnished in a Physician's or a dentist's office or other less costly setting.

- Orthotics.
- Outpatient supplies, including but not limited to, medical consumable or disposable supplies such as syringes, incontinence pads, elastic stockings, and reagent strips.
- Payment for that portion of the benefit for which Medicare or another party is the primary payer.
- Personal comfort or convenience items, including those services and supplies not directly related to medical care, such as guest meals and accommodations, barber services, telephone charges, radio and television rentals, homemaker services, travel expenses, take-home supplies, and other like items and services.
- Prescription or non-prescription drugs and medicines, except as provided on an inpatient basis.
- Private duty or special nursing care, unless pre-authorized by HMO.
- Recreational, educational, and sleep therapy, including any related diagnostic testing.
- Religious, marital and sex counseling, including services and treatment related to religious counseling, marital/relationship counseling, and sex therapy.
- Reversal of voluntary sterilizations, including related follow-up care and treatment of complications of such procedures.
- Routine foot/hand care, including routine reduction of nails, calluses and corns.
- Services for which a Member is not legally obligated to pay in the absence of this coverage.
- Services for the treatment of sexual dysfunctions or inadequacies, including therapy, supplies, or counseling for sexual dysfunctions or inadequacies that do not have a physiological or organic basis.
- Services, including those related to pregnancy, rendered before the effective date or after the termination of the Member's coverage, unless coverage is continued under the Continuation and Conversion section of this Certificate.
- Services performed by a relative of a Member for which, in the absence of any health benefits coverage, no charge would be made.
• Services required by third parties, including but not limited to, physical examinations, diagnostic services and immunizations in connection with obtaining or continuing employment, obtaining or maintaining any license issued by a municipality, state, or federal government, securing insurance coverage, travel, school admissions or attendance, including examinations required to participate in athletics, except when such examinations are considered to be part of an appropriate schedule of wellness services.

• Services which are not a **Covered Benefit** under this **Certificate**, even when a prior **Referral** has been issued by a **PCP**.

• Specific non-standard allergy services and supplies, including but not limited to, skin titration (wrinkle method), cytotoxicity testing (Bryan's Test), treatment of non-specific candida sensitivity, and urine autoinjections.

• Specific injectable drugs, including:
  1. experimental drugs or medications, or drugs or medications that have not been proven safe and effective for a specific disease or approved for a mode of treatment by the Food and Drug Administration (FDA) and the National Institutes of Health (NIH);
  2. needles, syringes and other injectable aids;
  3. drugs related to the treatment of non-covered services; and
  4. drugs related to the treatment of **Infertility**, contraception, and performance enhancing steroids.

• Special medical reports, including those not directly related to treatment of the **Member**, e.g., employment or insurance physicals, and reports prepared in connection with litigation.

• Surgical operations, procedures or treatment of obesity, except when pre-authorized by **HMO**.

• Therapy or rehabilitation, including but not limited to, primal therapy, chelation therapy, rolfing, psychodrama, megavitamin therapy, purging, bioenergetic therapy, vision perception training, and carbon dioxide.

• Thermograms and thermography.

• Transsexual surgery, sex change or transformation, including any procedure or treatment or related service designed to alter a **Member's** physical characteristics from the **Member's** biologically determined sex to those of another sex, regardless of any diagnosis of gender role or psychosexual orientation problems.

• Treatment in a federal, state, or governmental entity, including care and treatment provided in a non-participating **Hospital** owned or operated by any federal, state or other governmental entity, except to the extent required by applicable laws.

• Treatment of mental retardation, defects, and deficiencies. This exclusion does not apply to mental health services or to medical treatment of mentally retarded **Members** in accordance with the benefits provided in the Covered Benefits section of this **Certificate**.

• Treatment of occupational injuries and occupational diseases, including those injuries that arise out of (or in the course of) any work for pay or profit, or in any way results from a disease or injury which does. If a **Member** is covered under a Workers' Compensation law or similar law,
and submits proof that the Member is not covered for a particular disease or injury under such law, that disease or injury will be considered "non-occupational" regardless of cause.

- Unauthorized services, including any service obtained by or on behalf of a Member without a Referral issued by the Member’s PCP or pre-authorized by HMO. This exclusion does not apply in a Medical Emergency, in an Urgent Care situation, or when it is a direct access benefit.

- Vision care services and supplies, including orthoptics (a technique of eye exercises designed to correct the visual axes of eyes not properly coordinated for binocular vision) and radial keratotomy, including related procedures designed to surgically correct refractive errors.

- Weight reduction programs, or dietary supplements.

- Acupuncture and acupuncture therapy, except when performed by a Participating Physician as a form of anesthesia in connection with covered surgery.

- Family planning services.

- Temporomandibular joint disorder treatment (TMJ), including but not limited to, treatment performed by prosthesis placed directly on the teeth, surgical and non-surgical medical and dental services, and diagnostic or therapeutics services related to TMJ.

B. Limitations.

- In the event there are 2 or more alternative Medical Services which in the sole judgment of HMO are equivalent in quality of care, HMO reserves the right to provide coverage only for the least costly Medical Service, as determined by HMO, provided that HMO pre-authorizes the Medical Service or treatment.

- Determinations regarding eligibility for benefits, coverage for services, benefit denials and all other terms of this Certificate are at the sole discretion of HMO, subject to the terms of this Certificate.

DETERMINATIONS REGARDING DENIAL OF BENEFITS DUE TO INAPPROPRIATE USE OF THE HMO NETWORK ARE AT THE SOLE DISCRETION OF THE HMO.

TERMINATION OF COVERAGE

A Member’s coverage under this Certificate will terminate upon the earliest of any of the conditions listed below and termination will be effective on the date indicated on the Schedule of Benefits.

A. Termination of Subscriber Coverage.

A Subscriber’s coverage will terminate for any of the following reasons:

1. employment terminates;

2. the Group Agreement terminates;

3. the Subscriber is no longer eligible as outlined in this Certificate and/or on the Schedule of Benefits; or
4. the Subscriber becomes covered under an alternative health benefit plan or under any other plan which is offered by, through, or in connection with, the Contract Holder in lieu of coverage under this Certificate.

B. Termination of Dependent Coverage.

A Covered Dependent’s coverage will terminate for any of the following reasons:

1. a Covered Dependent is no longer eligible, as outlined in this Certificate and/or on the Schedule of Benefits;

2. the Group Agreement terminates; or

3. the Subscriber’s coverage terminates.

C. Termination For Cause.

HMO may terminate coverage for cause:

1. upon 31 days advance written notice, if the Member is unable to establish or maintain, after repeated attempts, a satisfactory physician-patient relationship with a Participating Provider. Upon the effective date of such termination, prepayments received by HMO on account of such terminated Member or Members for periods after the effective date of termination shall be refunded to the Contract Holder.

2. upon 31 days advance written notice, if the Member has failed to make any required Copayment or any other payment which the Member is obligated to pay. Upon the effective date of such termination, prepayments received by HMO on account of such terminated Member or Members for periods after the effective date of termination shall be refunded to Contract Holder.

3. upon 31 days advance written notice, if the Member refuses to cooperate and provide any facts necessary for HMO to administer the Coordination of Benefits provisions set forth in this Certificate.

4. upon 31 days advance written notice, if the Member refuses to cooperate with HMO as required by the Group Agreement.

5. immediately, upon discovery of a material misrepresentation by the Member in applying for or obtaining coverage or benefits under this Certificate or upon discovery of the Member’s commission of fraud against HMO. This may include, but is not limited to, furnishing incorrect or misleading information to HMO, or allowing or assisting a person other than the Member named on the identification card to obtain HMO benefits. HMO may, at its discretion, rescind a Member's coverage on and after the date that such misrepresentation or fraud occurred. It may also recover from the Member the reasonable and recognized charges for Covered Benefits, plus HMO’s cost of recovering those charges, including reasonable attorneys' fees. In the absence of fraud or material misrepresentation, all statements made by any Member or any person applying for coverage under this Certificate will be deemed representations and not warranties. No statement made for the purpose of obtaining coverage will result in the termination of coverage or reduction of benefits unless the statement is contained in writing and signed by the Member, and a copy of same has been furnished to the Member prior to termination.

6. immediately, if a Member acts in such a disruptive manner as to prevent or adversely affect the ordinary operations of HMO or a Participating Provider.

A Member may request that HMO conduct a grievance hearing, as described in the Grievance Procedure section of this Certificate, within 15 working days after receiving notice that HMO has or will terminate the Member’s
coverage as described in the Termination For Cause subsection of this Certificate. HMO will continue the Member's coverage in force until a final decision on the grievance is rendered, provided the Premium is paid throughout the period prior to the issuance of that final decision. HMO may rescind coverage, to the date coverage would have terminated had the Member not requested a grievance hearing, if the final decision is in favor of HMO. If coverage is rescinded, HMO will refund any Premiums paid for that period after the termination date, minus the cost of Covered Benefits provided to a Member during this period.

Coverage will not be terminated on the basis of a Member's health status or health care needs, nor if a Member has exercised the Member’s rights under the Certificate’s Grievance Procedure to register a complaint against HMO. The grievance process described in the preceding paragraph applies only to those terminations affected pursuant to the Termination For Cause subsection of this Certificate.

HMO shall have no liability or responsibility under this Certificate for services provided on or after the date of termination of coverage.

The fact that Members are not notified by the Contract Holder of the termination of their coverage due to the termination of the Group Agreement shall not continue the Members' coverage beyond the date coverage terminates.

CONTINUATION AND CONVERSION

A. COBRA Continuation Coverage.

COBRA is the Consolidated Omnibus Budget Reconciliation Act of 1985, and related amendments (“COBRA”). The description of COBRA which follows is intended only to summarize the Member’s rights under the law. Coverage provided under this Certificate offers no greater COBRA rights than COBRA requires and should be construed accordingly. COBRA permits eligible Members or eligible Covered Dependents to elect to continue group coverage as follows:

Employees and their Covered Dependents will not be eligible for the continuation of coverage provided by this section if the Contract Holder is exempt from the provisions of COBRA.

1. Minimum Size of Group:

   The Contract Holder must have normally employed more than 20 employees on a typical business day during the preceding calendar year. This refers to the number of employees employed, not the number of employees covered by a health plan, and includes full-time and part-time employees.

2. Loss of coverage due to termination (other than for gross misconduct) or reduction of hours of employment:

   Member may elect to continue coverage for 18 months after eligibility for coverage under this Certificate would otherwise cease.

3. Loss of coverage due to:

   a. divorce or legal separation, or
   b. Subscriber's death, or
   c. Subscriber's entitlement to Medicare benefits, or,
   d. cessation of Covered Dependent child status under the Eligibility and Enrollment section of this Certificate:
The Member may elect to continue coverage for 36 months after eligibility for coverage under this Certificate would otherwise cease.

4. Continuation coverage ends at the earliest of the following events:
   a. the last day of the 18 month period.
   b. the last day of the 36 month period.
   c. the first day on which timely payment of Premium is not made subject to the Premiums section of the Group Agreement.
   d. the first day on which the Contract Holder ceases to maintain any group health plan.
   e. the first day, after the day COBRA coverage has been elected, on which a Member is actually covered by any other group health plan. In the event the Member has a preexisting condition, and the Member would be denied coverage under the new plan for a preexisting condition, continuation coverage will not be terminated until the last day of the continuation period, or the date upon which the Member’s preexisting condition becomes covered under the new plan, whichever occurs first.
   f. the date, after COBRA coverage has been elected, when the Member is entitled to Medicare.

5. Extensions of Coverage Periods:
   a. The 18 month coverage period may be extended if an event which would otherwise qualify the Member for the 36 month coverage period occurs during the 18 month period, but in no event may coverage be longer than 36 months from the event which qualified the Member for continuation coverage initially.
   b. In the event that a Member is determined, within the meaning of the Social Security Act, to be disabled and notifies the Contract Holder within 60 days of the Social Security determination and before the end of the initial 18 month period, continuation coverage for the Member and other qualified beneficiaries may be extended up to an additional 11 months for a total of 29 months. The Member must have become disabled during the first 60 days of the COBRA continuation coverage.

6. Responsibility of the Contract Holder to provide Member with notice of Continuation Rights:

The Contract Holder is responsible for providing the necessary notification to Members, within the defined time period, as required by COBRA.

7. Responsibility to pay Premiums to HMO:

The Subscriber or Member will only have coverage for the 60 day initial enrollment period if the Subscriber or Member pays the applicable Premium charges due within 45 days of submitting the application to the Contract Holder.

8. Premiums due HMO for the continuation of coverage under this section shall be due in accordance with the procedures of the Premiums section of the Group Agreement and shall be calculated in accordance with applicable federal law and regulations.

B. Continuation Coverage Under District of Columbia Laws.
The Continuation of Health Coverage Emergency Act of 2001 permits Subscribers or Covered Dependents to elect to continue group coverage if:

1. Size of Group:

   The Contract Holder that employed the Subscriber employed more than one (1) but less than twenty (20) employees on a typical business day during the preceding calendar year. This refers to the number of employees employed, not the number of employees covered by a health plan, and includes full-time and part-time employees.

2. Subscriber:

   a. Lost coverage due to termination (other than for gross misconduct);
   b. Is not eligible for continuation of coverage under COBRA; and
   c. Completed the timely election (application) of and payment for coverage as described below.

3. Covered Dependent lost coverage due to:

   a. Subscriber’s loss of coverage as described in Section B.2 above; or
   b. cessation of the Covered Dependent’s child status under the Eligibility and Enrollment section of this Certificate:

The Member may elect to continue coverage for 3 months after eligibility for coverage under this Certificate would otherwise cease.

Continuation coverage ends at the earliest of the following events:

1. the last day of the 3-month period;
2. the first day on which timely payment of Premium is not made subject to the Premiums section of the Group Agreement;
3. the first day on which the Contract Holder ceases to maintain any group health plan;
4. the Member establishes residence outside the HMO Service Area;
5. the first day on which the Member is actually covered by any other group health plan. In the event the Member has a preexisting condition, and the Member would be denied coverage under the new plan for a preexisting condition, continuation coverage will not be terminated until the last day of the continuation period, or the date upon which the Member’s preexisting condition becomes covered under the new plan, whichever occurs first; or
6. the date the Member is entitled to Medicare.

Responsibility to provide Member with notice of Continuation Rights

The Contract Holder is responsible for providing the necessary notification to Members of the right to continue coverage under this act, within fifteen (15) days after the date the Member’s coverage would otherwise terminate. Failure of the Contract Holder to furnish notice to the Member will not extend the right to continue coverage beyond the time provided under this act.

Responsibility to enroll and pay Premiums to HMO
Coverage for the period of time required to initially enroll, will be extended only where the Subscriber or Member applies for the continuation coverage and pays the applicable Premium charges due to the Contract Holder and Contract Holder in turn remits same to HMO, within forty-five (45) days of the date the Member's coverage would otherwise terminate.

Premiums due HMO for the continuation of coverage under this section shall be due in accordance with the procedures of the Premiums section of the Group Agreement and shall be calculated in accordance with applicable laws and regulations, and shall not exceed 102% of the Contract Holder’s group Premium rate.

C. Extension of Benefits While Member is Receiving Inpatient Care.

Any Member who is receiving inpatient care in a Hospital or Skilled Nursing Facility on the date coverage under this Certificate terminates is covered in accordance with the Certificate only for the specific medical condition causing that confinement or for complications arising from the condition causing that confinement, until the earlier of:

1. the date of discharge from such inpatient stay;
2. determination by the HMO Medical Director in consultation with the attending Physician, that care in the Hospital or Skilled Nursing Facility is no longer Medically Necessary;
3. the date the contractual benefit limit has been reached;
4. the date the Member becomes covered for similar coverage from another health benefits plan; or
5. 12 months of coverage under this extension of benefits provision.

The extension of benefits shall not extend the time periods during which a Member may enroll for continuation or conversion coverage, expand the benefits for such coverage, nor waive the requirements concerning the payment of Premium for such coverage.

D. Conversion Privilege.

This subsection does not continue coverage under the Group Agreement. It permits the issuance of an individual health care coverage agreement (conversion coverage) under certain conditions.

Conversion is not initiated by HMO. The conversion privilege set forth in this subsection must be initiated by the eligible Member. The Contract Holder is responsible for giving notice of the conversion privilege in accordance with its normal procedures; however, in the event continuation coverage ceases pursuant to expiration of COBRA benefits as described in the COBRA Continuation Coverage section of this Certificate, the Contract Holder shall notify the Member at some time during the 180 day period prior to the expiration of coverage.

1. Eligibility.

In the event a Member ceases to be eligible for coverage under this Certificate and has been continuously enrolled for 3 months under HMO, such person may, within 31 days after termination of coverage under this Certificate, convert to individual coverage with HMO, effective as of the date of such termination, without evidence of insurability provided that Member's coverage under this Certificate terminated for 1 of the following reasons:

a. coverage under this Certificate was terminated, and was not replaced with continuous and similar coverage by the Contract Holder;
b. the **Subscriber** ceased to meet the eligibility requirements as described in this **Certificate** and on the Schedule of Benefits, in which case the **Subscriber** and **Subscriber**’s dependents who are **Members** pursuant to this **Certificate**, if any, are eligible to convert;

c. a **Covered Dependent** ceased to meet the eligibility requirements as described in this **Certificate** and on the Schedule of Benefits because of the **Member**’s age or the death or divorce of **Subscriber**; or

d. continuation coverage ceased under the COBRA Continuation Coverage section of this **Certificate**.

Any **Member** who is eligible to convert to individual coverage, may do so in accordance with the rules and regulations governing items such as initial payment, the form of the agreement and all terms and conditions thereunder as **HMO** may have in effect at the time of **Member**’s application for conversion, without furnishing evidence of insurability. The conversion coverage will provide benefits no less than what is then required by, and no benefits contrary to, any applicable law or regulation. However, the conversion coverage may not provide the same coverage, and may be less than what is provided under the **Group Agreement**. Upon request, **HMO** or the **Contract Holder** will furnish details about conversion coverage.

2. A spouse has the right to convert upon the death of or divorce from the **Subscriber** and a **Covered Dependent** child has the right to convert upon reaching the age limit on the Schedule of Benefits or upon death of the **Subscriber** (subject to the ability of minors to be bound by contract).

**INQUIRY, COMPLAINT, GRIEVANCE AND APPEAL PROCEDURE**

The following procedures govern inquiries, complaints, grievances and appeals made or submitted by **Members**.

A. **Definitions**

1. An “inquiry or complaint” is an oral or written contact from a **Member** which expresses a dissatisfaction regarding:
   
i. A service performed by the **HMO** or a **Participating Provider**;
   
   ii. A request for an administrative service; or
   
   iii. A request for information, or an opinion which include, but are not limited to issues concerning the scope of coverage, denials, cancellations, terminations or renewals, or the quality of care provided.

2. An “adverse decision” means a determination made by the **HMO** that:
   
i. an admission, availability of care, continued stay, or other health care service is or is not a covered benefit; and
   
   ii. if it is a covered benefit, that it has been reviewed and does not meet the **HMO**’s requirements for **Medical Necessity**, appropriateness, health care setting, level of care or effectiveness; and
   
   iii. the requested service is therefore denied, reduced, limited, delayed or terminated.

3. An “appeal” means an oral or written request for reconsideration of a grievance.
4. A “final adverse decision” means a utilization review determination made by a physician advisor or peer of the treating health care provider in a reconsideration of an adverse decision.

5. A “grievance” means an oral or written request, filed by a Member or health care provider on behalf of a Member with the HMO through the HMO’s internal grievance process, for reconsideration of a decision by the HMO that involved a benefit determination, provider service, or quality of care issue.

6. A peer of the treating health care provider” means a physician or other health care professional who holds a non-restricted license in a state of the United States and in the same or similar specialty as typically manages the medical condition, procedure or treatment under review.

B. Reconsideration of an HMO Decision – Level I

Informal Internal Process

1. Members with inquiries or complaints should contact the HMO, either verbally or in writing, at the HMO’s address and telephone number listed on the front of this amendment. Inquiries and complaints will be logged, triaged and routed to the appropriate HMO Department for resolution. If a Member is not satisfied with the resolution of their inquiry or complaint they may file a formal grievance. The grievance should contain sufficient information for the HMO to investigate and render a decision.

2. Members who are dissatisfied with an adverse decision may discuss and review the decision with the Medical Director, or other designee who rendered the decision. Members who wish to request a reconsideration of an adverse decision should file a formal grievance with the HMO at the following address and telephone number:

   Senior Medical Director
   Aetna Health Inc.
   1301 McCormick Drive
   Largo, Maryland 20774
   1-888-287-4206

Formal Internal Process

Grievances will be routed directly to the HMO’s Regional Grievance Unit. The Regional Grievance Unit will send a written notice to the Member within five (5) working days of this initial contact. The notice will include the following:

- An acknowledgement that the grievance was received;
- The name, address, and telephone number of the Regional Grievance Unit;
- Instructions on how to submit written materials;
- The details of the internal appeal process and procedures; and
- If necessary for the review, a release form for the Member’s signature for the purpose of obtaining medical records or other information that may require their authorization for release.

Grievances will be handled as follows:
The Regional Grievance Unit will review, render a decision, and send a written notice to the **Member** or the health care provider, if filed on behalf of the **Member**, within fourteen (14) working days of receipt of the grievance. This notice will include:

- The decision, in clear terms, with the contractual (benefits) or clinical (medical appropriateness) rationale;
- The alternate length of treatment or alternate treatment settings, if any, that the **HMO** deems appropriate;
- A list of individuals participating in the review of the grievance, including their titles and an indication that credentialing information is available on request;
- A statement of the reviewer’s understanding of the pertinent facts of the grievance;
- A reference to the evidence or documentation used as the basis for the decision; and, in cases involving a denial of services, instructions for requesting a written statement of the clinical rationale, including the clinical review criteria used; and
- A description of the next level of appeal (in at least 12 point typeface).

**C. Appeal Hearing – Level II**

1. The **Member** has thirty (30) days from the notification of the Level I decision to request a Level II appeal hearing.

2. Within ten (10) days of receipt of a written request for a Level II appeal hearing, the **HMO** will provide the **Member** filing the request with an acknowledgement letter.

3. The Regional Grievance Unit will review all of the information submitted and gather any additional information necessary to prepare and render a decision about the grievance. If there is insufficient information available to make a decision the Regional Grievance Unit will, within ten (10) working days of receipt of the grievance, notify the **Member** or health care provider on behalf of the **Member**, of the need for additional information. The Regional Grievance Unit also will offer to assist the **Member** or health care provider obtain the information.

4. The Regional Grievance Unit will set up the hearing and send written notification to the **Member** with the date, time and location of the hearing and a description of the Level II hearing process and the **Member’s** rights.

5. A review body at the local market (hereinafter the “Appeal Hearing Panel”) will be formed to handle the appeal hearing. The reviewers must not have participated in any prior review determinations. The composition of the review body must be peers of the treating health care provider (physician to physician; chiropractor to chiropractor) and must be board certified or board eligible in a discipline pertinent to the issue under review, if the appeal involves a medical necessity issue.

6. The **HMO** will hold appeal hearings as needed, but no more than thirty (30) days after receiving a request.

7. In the event a **Member** is unable to attend the hearing on the scheduled hearing day, the **Member** may request that the hearing be rescheduled to the next hearing day or heard in the **Member’s** absence.
8. The Member will have the right to attend the appeal hearing, question the representative of HMO designated to appear at the hearing and any other witnesses, and present their case. The Member also will have the right to be assisted or represented by a person of the Member's choice, and to submit written material in support of their appeal. The Member may bring a physician or other expert(s) to testify on the Member's behalf. The HMO will also have the right to present witnesses. Counsel for the Member may present the Member's case and question witnesses; if the Member is so represented. Similarly, the HMO also may choose to be represented by counsel. The Appeal Hearing Panel will have the right to question the HMO representative, the Member and any other witnesses.

9. The appeal hearing will be informal. The Appeal Hearing Panel will not apply formal rules of evidence in reviewing documentation or accepting testimony at the hearing. The Chair of the Appeal Hearing Panel will have the right to exclude redundant testimony or excessive argument by any party or witness.

10. A written record of the appeal hearing will be made by stenographic transcription. All testimony will be under oath.

11. Before the record is closed, the Chair of the Appeal Hearing Panel will ask both the Member and the HMO representative (or their counsel) whether there is any additional evidence or argument which the party wishes to present to the Appeal Hearing Panel. Once all evidence and arguments have been received, the record of the appeal hearing will be closed. The deliberations of the Appeal Hearing Panel will be confidential and will not be transcribed.

12. The Appeal Hearing Panel will render a written decision within five (5) working days of the conclusion of the appeal hearing. A fifteen (15) working day extension to resolve the appeal may be granted with the Member's written permission.

The written decision will contain:

- The decision, in clear terms, with the contractual (benefits) or clinical (medical appropriateness) rationale;
- A list of individuals participating in the review of the appeal, including their titles and credentialing information;
- A statement of the Appeal Hearing Panel’s understanding of the pertinent facts of the appeal;
- A reference to the evidence or documentation used as the basis for the decision, and in the cases involving a denial of services, instructions for requesting a written statement of the clinical rationale, including the clinical review criteria used; and
- Additional appeal rights (in at least 12-point typeface) including relevant external review rights.

13. If the deadline for completing the appeal is not met by the HMO, the Member or the health care provider on behalf of the Member will be relieved of the duty to exhaust the HMO's internal review process and may file a request for an external review, as described below.

D. External Review

Once the internal appeal process is exhausted (except as otherwise noted in this procedure) the Member may file a request for an external review with the Director of the Department of Health for the District of Columbia at the following address:
A request for an external review must be received by the Department of Health within thirty (30) working days after the date of receipt of the appeal hearing decision.

Instructions on how to request an external review are included with the Appeal Hearing Panel’s response to the second level appeal.

E. **Expedited Review of Adverse Decisions**

1. The **Member** or health care provider on behalf of the **Member**, may request an expedited review at either Level I or Level II when an adverse decision is rendered for health care services that are proposed but have not been delivered, and the services are necessary to treat a condition or illness that would reasonably appear to seriously jeopardize the life or health of the **Member** or the **Member**’s ability to regain maximum function, without immediate medical attention. The **Member** and health care provider will be notified immediately if the **HMO** does not have sufficient information to complete the expedited review and the **HMO** will assist the **Member** or health care provider in gathering the necessary information without further delay.

2. Expedited reviews will be performed by a physician advisor, a peer of the treating health care provider, or a panel of other appropriate health care providers, at least one of which is a Physician advisor.

3. Expedited reviews will be completed within twenty-four (24) hours of the time the **Member** or health care provider initiates the request.

4. Within one (1) day after a decision has been orally communicated to the **Member** or health care provider, a written notice will be sent to the **Member** or health care provider. The notice will include:
   - The decision, in clear terms, with the contractual (benefits) or clinical (medical appropriateness) rationale;
   - A list of individuals participating in the review, including titles and credentialing information;
   - A statement of the reviewer’s understanding of the pertinent facts of the review;
   - A reference to the evidence or documentation used as the basis for the decision, and in cases involving a denial of services, instructions for requesting a written statement of the clinical rationale, including the clinical review criteria used; and
   - If the denial is upheld, a statement advising the **Member** or health care provider of their right to file a grievance and a description of how to file a grievance.

5. If the expedited review is a concurrent review determination, the service should be continued without liability to the **Member** until the **Member** is notified of the decision, unless it is related to an initial unauthorized admission.
6. The HMO is not required to provide an expedited review for retrospective non-certifications.

A Member may file a complaint with the Director of the Department of Health if a decision is not received within twenty-four (24) hours of the filing of the request for an expedited review.

F. Record Retention.

The HMO will retain the records of all grievances and appeals for a period of at least seven (7) years.

G. Fees and Costs.

Nothing herein will be construed to require the HMO to pay counsel fees or any other fees or costs incurred by a Member in pursuing a grievance or appeal.

H. Dispute Resolution

Any controversy, dispute or claim between HMO on the one hand and one or more Interested Parties on the other hand arising out of or relating to the Group Agreement, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"), shall be settled by confidential binding arbitration administered by the American Arbitration Association ("AAA") before a sole arbitrator ("Arbitrator"). Judgment on the award rendered by the Arbitrator ("Award") may be entered by any court having jurisdiction thereof. If the AAA declines to administer the case and the parties do not agree on an alternative administrator, a sole neutral arbitrator shall be appointed upon petition to a court having jurisdiction thereof. If the AAA declines to administer the case and the parties do not agree on an alternative administrator, a sole neutral arbitrator shall be appointed upon petition to a court having jurisdiction thereof. HMO and Interested Parties hereby give up their rights to have Claims decided in a court before a jury.

Any Claim alleging wrongful acts or omissions of Participating or non-participating Providers shall not include HMO. A Member must exhaust all grievance, appeal and independent external review procedures prior to the commencement of an arbitration hereunder. No person may recover any damages arising out of or related to the failure to approve or provide any benefit or coverage beyond payment of or coverage for the benefit or coverage where (i) HMO has made available independent external review and (ii) HMO has followed the reviewer's decision. Punitive damages may not be recovered as part of a Claim under any circumstances. No Interested Party may participate in a representative capacity or as a member of any class in any proceeding arising out of or related to the Group Agreement. This agreement to arbitrate shall be specifically enforced even if a party to the arbitration is also a party to another proceeding with a third party arising out of the same matter.

COORDINATION OF BENEFITS

Some Members have health coverage in addition to the coverage provided under this Certificate. When this is the case, the benefits paid by other plans will be taken into account. This may mean a reduction in benefits payable under this Certificate, including any applicable benefits payable for dental or pharmacy services or supplies.

When coverage under this Certificate and coverage under another plan applies, the order in which the various plans will pay benefits must be figured. This will be done as follows using the first rule that applies:

A. The primary plan pays or provides its benefits as if the secondary plan or plans did not exist.

B. A plan with no rules for coordination with other benefits will be deemed to pay its benefits before a plan which contains such rules.

C. A plan may consider the benefits paid or provided by another plan in determining its benefits only when it is secondary to that other plan.
D. A plan which covers a person other than as a dependent will be deemed to pay its benefits before a plan which covers the person as a dependent; except that if the person is also a Medicare beneficiary and as a result of the Social Security Act of 1965, as amended, Medicare is:

1. secondary to the plan covering the person as a dependent; and
2. primary to the plan covering the person as other than a dependent;

the benefits of a plan which covers the person as a dependent will be determined before the benefits of a plan which:

1. covers the person as other than a dependent; and
2. is secondary to Medicare.

E. Except in the case of a dependent child whose parents are divorced or separated, the plan which covers the person as a dependent of a person whose birthday comes first in a calendar year will be primary to the plan which covers the person as a dependent of a person whose birthday comes later in that calendar year. If both parents have the same birthday, the benefits of a plan which covered one parent longer are determined before those of a plan which covered the other parent for a shorter period of time.

If the other plan does not have the rule described in this provision (E) but instead has a rule based on the gender of the parent and if, as a result, the plans do not agree on the order of benefits, the rule in the other plan will determine the order of benefits.

F. In the case of a dependent child whose parents are divorced or separated:

1. If there is a court decree which states that the parents shall share joint custody of a dependent child, without stating that one of the parents is responsible for the health care expenses of the child, the order of benefit determination rules specified in (E) above will apply.

2. If there is a court decree which makes one parent financially responsible for the medical, dental or other health care expenses of such child, the benefits of a plan which covers the child as a dependent of such parent will be determined before the benefits of any other plan which covers the child as a dependent child.

3. If there is not such a court decree:

   If the parent with custody of the child has not remarried, the benefits of a plan which covers the child as a dependent of the parent with custody of the child will be determined before the benefits of a plan which covers the child as a dependent of the parent without custody.

   If the parent with custody of the child has remarried, the benefits of a plan which covers the child as a dependent of the parent with custody shall be determined before the benefits of a plan which covers that child as a dependent of the stepparent. The benefits of a plan which covers that child as a dependent of the stepparent will be determined before the benefits of a plan which covers that child as a dependent of the parent without custody.

G. If A, B, C, D, E and F above do not establish an order of payment, the plan under which the person has been covered for the longest will be deemed to pay its benefits first; except that:

The benefits of a plan which covers the person as a:

1. laid-off or retired employee; or
2. the dependent of such person;
shall be determined after the benefits of any other plan which covers such person as:

1. an employee who is not laid-off or retired; or
2. a dependent of such person.

If the other plan does not have a provision:

1. regarding laid-off or retired employees; and
2. as a result, each plan determines its benefits after the other,

then the above paragraph will not apply.

The benefits of a plan which covers the person on whose expenses claim is based under a right of continuation pursuant to federal or state law shall be determined after the benefits of any other plan which covers the person other than under such right of continuation.

If the other plan does not have a provision:

1. regarding right of continuation pursuant to federal or state law; and
2. as a result, each plan determines its benefits after the other,

then the above paragraph will not apply.

H. If the preceding rules do not determine the primary plan, the Covered Benefits shall be shared equally between the plans meeting the definition of plan under this section. In addition, this plan will not pay more than it would have paid had it been primary.

HMO has the right to release or obtain any information and make or recover any payment it considers necessary in order to administer this provision.

Other plan means any other plan of health expense coverage under:

1. Group insurance.
2. Any other type of coverage for persons in a group. This includes plans that are insured and those that are not.
3. No-fault and traditional “fault” auto insurance including medical payments coverage provided on other than a group basis to the extent allowed by law.

Payment of Benefits.
Under the Coordination of Benefits provision of this Certificate, the amount normally reimbursed for Covered Benefits under this Certificate is reduced to take into account payments made by other plans. The general rule is that the benefits otherwise payable under this Certificate for all Covered Benefits will be reduced by all other plan benefits payable for those expenses. When the Coordination of Benefits rules of this Certificate and an other plan both agree that this Certificate determines its benefits before such other plan, the benefits of the other plan will be ignored in applying the general rule above to the claim involved. Such reduced amount will be charged against any applicable benefit limit of this coverage.

Facility of Payment.
A payment made by another plan may include an amount which should have been paid under this Certificate. If it does, HMO may pay that amount to the plan that made that payment. That amount will then be treated as though it
were a benefit paid by HMO. HMO will not have to pay that amount again. The term "payment made" means reasonable cash value of the benefits provided in the form of services.

**Recovery of Overpayments.**

If the benefits paid under this Certificate, plus the benefits paid by other plans, exceeds the total amount of Covered Benefits, HMO has the right to recover the amount of that excess payment if it is the secondary plan, from among 1 or more of the following: (1) any person to or for whom such payments were made; (2) other plans; or (3) any other entity to which such payments were made. This right of recovery shall be exercised at HMO's discretion. A Member shall execute any documents and cooperate with HMO to secure its right to recover such overpayments, upon request from HMO.

**Medicare And Other Federal Or State Government Programs.**

The provisions of this section will apply to the maximum extent permitted by federal or state law. HMO will not reduce the benefits due any Member due to that Member's eligibility for Medicare where federal law requires that HMO determine its benefits for that Member without regard to the benefits available under Medicare.

The coverage under this Certificate is not intended to duplicate any benefits for which Members are, or could be, eligible for under Medicare or any other federal or state government programs (such as Workers' Compensation). All sums payable under such programs for services provided pursuant to this Certificate shall be payable to and retained by HMO. Each Member shall complete and submit to HMO such consents, releases, assignments and other documents as may be requested by HMO in order to obtain or assure reimbursement under Medicare or any other government programs for which Members are eligible.

A Member is eligible for Medicare any time the Member is covered under it. Members are considered to be eligible for Medicare or other government programs if they:

1. Are covered under a program;
2. Have refused to be covered under a program for which they are eligible;
3. Have terminated coverage under a program; or
4. Have failed to make proper request for coverage under a program.

**Active Employees and Their Dependents Who Are Eligible For Medicare.**

Certain rules apply to active employees and their Covered Dependents who are eligible for Medicare. When an active Subscriber, or the Covered Dependent of an active Subscriber, is eligible for Medicare and the Subscriber or Covered Dependent belongs to a group covered by this Certificate with 20 or more employees, the coverage under this Certificate will be primary. If the Member belongs to a covered group of less than 20 employees, Medicare benefits will be primary and benefits payable under this Certificate will be secondary provided the Contract Holder elects to continue coverage for the active Subscriber or the Covered Dependent.

**Covered Persons Who Are Disabled or Who Have End Stage Renal Disease (ESRD).**

Special rules apply to Members who are disabled or who have End Stage Renal Disease. This Certificate will make primary and secondary payer determination in accordance with the Omnibus Budget Reconciliation Act (OBRA), as amended.

**Provision for Coordination with Medicare**

HMO reserves the right to figure the total amount of "regular benefits" for any medical benefits under this Certificate. (This will be the amount that would be payable if there were no Medicare benefits.) If this is more than the amount Medicare provides for the expenses involved, HMO will pay the difference. Otherwise, HMO will pay no benefits. This will be done for each claim. Charges for services used to satisfy a Member's Medicare Part B deductible will be applied under this Certificate in the order received by HMO. Two or more charges for services received at the same time will be applied starting with the largest first. Any rules for Coordination of Benefits, as
outlined in this Certificate, will be applied after HMO's benefits have been calculated under the rules in this section. Covered Benefits will be reduced by any Medicare benefits available for those Covered Benefits.

**SUBROGATION AND RIGHT OF RECOVERY**

If HMO provides health care benefits under this Certificate to a Member for injuries or illness for which another party is or may be responsible, then HMO retains the right to repayment of the full cost of all benefits provided by HMO on behalf of the Member that are associated with the injury or illness for which another party is or may be responsible. HMO’s rights of recovery apply to any recoveries made by or on behalf of the Member from the following sources, including but not limited to: payments made by a third-party tortfeasor or any insurance company on behalf of the third-party tortfeasor; any payments or awards under an uninsured or underinsured motorist coverage policy; any Workers’ Compensation or disability award or settlement; medical payments coverage under any automobile policy, premises or homeowners medical payments coverage or premises or homeowners insurance coverage; any other payments from a source intended to compensate a Member for injuries resulting from an accident or alleged negligence.

The Member specifically acknowledges HMO’s right of subrogation. When HMO provides health care benefits for injuries or illnesses for which another party is or may be responsible, HMO shall be subrogated to the Member’s rights of recovery against any party to the extent of the full cost of all benefits provided by HMO. HMO may proceed against any party with or without the Member’s consent.

The Member also specifically acknowledges HMO’s right of reimbursement. This right of reimbursement attaches when HMO has provided health care benefits for injuries or illness for which another party is or may be responsible and the Member and/or the Member’s representative has recovered any amounts from another party or any party making payments on the party’s behalf. By providing any benefit under this Certificate, HMO is granted an assignment of the proceeds of any settlement, judgment or other payment received by the Member to the extent of the full cost of all benefits provided by HMO. HMO's right of reimbursement is cumulative with and not exclusive of HMO’s subrogation right and HMO may choose to exercise either or both rights of recovery.

The Member and the Member’s representatives further agree to:

A. Notify HMO promptly and in writing when notice is given to any party of the intention to investigate or pursue a claim to recover damages or obtain compensation due to injuries or illness sustained by the Member that may be the legal responsibility of another party;

B. Cooperate with HMO and do whatever is necessary to secure HMO's rights of subrogation and/or reimbursement under this Certificate;

C. Give HMO a first-priority lien on any recovery, settlement or judgment or other source of compensation which may be had from any party to the extent of the full cost of all benefits associated with injuries or illness provided by HMO for which another party is or may be responsible (regardless of whether specifically set forth in the recovery, settlement, judgment or compensation agreement);

D. Pay, as the first priority, from any recovery, settlement or judgment or other source of compensation, any and all amounts due HMO as reimbursement for the full cost of all benefits associated with injuries or illness provided by HMO for which another party is or may be responsible (regardless of whether specifically set forth in the recovery, settlement, judgment, or compensation agreement), unless otherwise agreed to by HMO in writing; and

E. Do nothing to prejudice HMO's rights as set forth above. This includes, but is not limited to, refraining from making any settlement or recovery which specifically attempts to reduce or exclude the full cost of all benefits provided by HMO.
HMO may recover the full cost of all benefits provided by HMO under this Certificate without regard to any claim of fault on the part of the Member, whether by comparative negligence or otherwise. No court costs or attorney fees may be deducted from HMO’s recovery without the prior express written consent of HMO. In the event the Member or the Member’s representative fails to cooperate with HMO, the Member shall be responsible for all benefits paid by HMO in addition to costs and attorney’s fees incurred by HMO in obtaining repayment.

RESPONSIBILITY OF MEMBERS

A. Members or applicants shall complete and submit to HMO such application or other forms or statements as HMO may reasonably request. Members represent that all information contained in such applications, forms and statements submitted to HMO incident to enrollment under this Certificate or the administration herein shall be true, correct, and complete to the best of the Member’s knowledge and belief.

B. The Member shall notify HMO immediately of any change of address for the Member or any of the Subscriber’s Covered Dependents, unless a different notification process is agreed to between HMO and Contract Holder.

C. The Member understands that HMO is acting in reliance upon all information provided to it by the Member at time of enrollment and afterwards and represents that information so provided is true and accurate.

D. By electing coverage pursuant to this Certificate, or accepting benefits hereunder, all Members who are legally capable of contracting, and the legal representatives of all Members who are incapable of contracting, at time of enrollment and afterwards, represent that all information so provided is true and accurate and agree to all terms, conditions and provisions in this Certificate.

E. Members are subject to and shall abide by the rules and regulations of each Provider from which benefits are provided.

GENERAL PROVISIONS

A. Identification Card. The identification card issued by HMO to Members pursuant to this Certificate is for identification purposes only. Possession of an HMO identification card confers no right to services or benefits under this Certificate, and misuse of such identification card may be grounds for termination of Member’s coverage pursuant to the Termination of Coverage section of this Certificate. If the Member who misuses the card is the Subscriber, coverage may be terminated for the Subscriber as well as any of the Covered Dependents. To be eligible for services or benefits under this Certificate, the holder of the card must be a Member on whose behalf all applicable Premium charges under this Certificate have been paid. Any person receiving services or benefits which such person is not entitled to receive pursuant to the provisions of this Certificate shall be charged for such services or benefits at billed charges.

If any Member permits the use of the Member’s HMO identification card by any other person, such card may be retained by HMO, and all rights of such Member and their Covered Dependents, if any, pursuant to this Certificate shall be terminated immediately, subject to the Grievance Procedure in this Certificate.

B. Reports and Records. HMO is entitled to receive from any Provider of services to Members, information reasonably necessary to administer this Certificate subject to all applicable confidentiality requirements as defined in the General Provisions section of this Certificate. By accepting coverage under this Certificate, the Subscriber, for himself or herself, and for all Covered Dependents covered hereunder, authorizes each and every Provider who renders services to a Member hereunder to:

1. disclose all facts pertaining to the care, treatment and physical condition of the Member to HMO, or a medical, dental, or mental health professional that HMO may engage to assist it in reviewing a treatment or claim;
2. render reports pertaining to the care, treatment and physical condition of the Member to HMO, or a medical, dental, or mental health professional that HMO may engage to assist it in reviewing a treatment or claim; and
3. permit copying of the Member’s records by HMO.

C. Refusal of Treatment. A Member may, for personal reasons, refuse to accept procedures, medicines, or courses of treatment recommended by a Participating Provider. If the Participating Provider (after a second Participating Provider’s opinion, if requested by Member) believes that no professionally acceptable alternative exists, and if after being so advised, Member still refuses to follow the recommended treatment or procedure, neither the Participating Provider, nor HMO, will have further responsibility to provide any of the benefits available under this Certificate for treatment of such condition or its consequences or related conditions. HMO will provide written notice to Member of a decision not to provide further benefits for a particular condition. This decision is subject to the Grievance Procedure in this Certificate. Coverage for treatment of the condition involved will be resumed in the event Member agrees to follow the recommended treatment or procedure.

D. Assignment of Benefits. All rights of the Member to receive benefits hereunder are personal to the Member and may not be assigned.

E. Legal Action. No action at law or in equity may be maintained against HMO for any expense or bill unless and until the appeal process has been exhausted, and in no event prior to the expiration of 60 days after written submission of claim has been furnished in accordance with requirements set forth in the Group Agreement. No action shall be brought after the expiration of 3 years after the time written submission of claim is required to be furnished.

F. Independent Contractor Relationship.

1. Participating Providers, non-participating Providers, institutions, facilities or agencies are neither agents nor employees of HMO. Neither HMO nor any Member of HMO is an agent or employee of any Participating Provider, non-participating Provider, institution, facility or agency.

2. Neither the Contract Holder nor a Member is the agent or representative of HMO, its agents or employees, or an agent or representative of any Participating Provider or other person or organization with which HMO has made or hereafter shall make arrangements for services under this Certificate.

3. Participating Physicians maintain the physician-patient relationship with Members and are solely responsible to Member for all Medical Services which are rendered by Participating Physicians.

4. HMO cannot guarantee the continued participation of any Provider or facility with HMO. In the event a PCP terminates its contract or is terminated by HMO, HMO shall provide notification to Members in the following manner:

   a. within 30 days of the termination of a PCP contract to each affected Subscriber, if the Subscriber or any Dependent of the Subscriber is currently enrolled in the PCP’s office; and

   b. services rendered by a PCP or Hospital to an enrollee between the date of termination of the Provider Agreement and 5 business days after notification of the contract termination is mailed to the Member at the Member’s last known address shall continue to be Covered Benefits.

5. Restriction on Choice of Providers: Unless otherwise approved by HMO, Members must utilize Participating Providers and facilities who have contracted with HMO to provide services.
G. **Inability to Provide Service.** If due to circumstances not within the reasonable control of HMO, including but not limited to, major disaster, epidemic, complete or partial destruction of facilities, riot, civil insurrection, disability of a significant part of the Participating Provider Network, the provision of medical or Hospital benefits or other services provided under this Certificate is delayed or rendered impractical, HMO shall not have any liability or obligation on account of such delay or failure to provide services, except to refund the amount of the unearned prepaid Premiums held by HMO on the date such event occurs. HMO is required only to make a good-faith effort to provide or arrange for the provision of services, taking into account the impact of the event.

H. **Confidentiality.** Information contained in the medical records of Members and information received from any Provider incident to the provider-patient relationship shall be kept confidential in accordance with applicable law. Information may be used or disclosed by HMO when necessary for a Member’s care or treatment, the operation of HMO and administration of this Certificate, or other activities, as permitted by applicable law. Members can obtain a copy of HMO’s Notice of Information Practices by calling the Member Services toll-free telephone number listed on the Member’s identification card.

I. **Limitation on Services.** Except in cases of Emergency Services or Urgent Care, or as otherwise provided under this Certificate, services are available only from Participating Providers and HMO shall have no liability or obligation whatsoever on account of any service or benefit sought or received by a Member from any Physician, Hospital, Skilled Nursing Facility, home health care agency, or other person, entity, institution or organization unless prior arrangements are made by HMO.

J. **Incontestability.** In the absence of fraud, all statements made by a Member shall be considered representations and not warranties, and no statement shall be the basis for voiding coverage or denying a claim after the Group Agreement has been in force for 2 years from its effective date, unless the statement was material to the risk and was contained in a written application.

K. This Certificate applies to coverage only, and does not restrict a Member’s ability to receive health care benefits that are not, or might not be, Covered Benefits.

L. **Contract Holder** hereby makes HMO coverage available to persons who are eligible under the Eligibility and Enrollment section of this Certificate. However, this Certificate shall be subject to amendment, modification or termination in accordance with any provision hereof, by operation of law, by filing with and approval by the state Department of Insurance. This can also be done by mutual written agreement between HMO and Contract Holder without the consent of Members.

M. HMO may adopt policies, procedures, rules and interpretations to promote orderly and efficient administration of this Certificate.

N. No agent or other person, except an authorized representative of HMO, has authority to waive any condition or restriction of this Certificate, to extend the time for making a payment, or to bind HMO by making any promise or representation or by giving or receiving any information. No change in this Certificate shall be valid unless evidenced by an endorsement to it signed by an authorized representative of HMO.

O. This Certificate, including the Schedule of Benefits, any riders, and any amendments, endorsements, inserts, or attachments, constitutes the entire Certificate between the parties hereto pertaining to the subject matter hereof and supersedes all prior and contemporaneous arrangements, understandings, negotiations and discussions of the parties with respect to the subject matter hereof, whether written or oral. There are no warranties, representations, or other agreements between the parties in connection with the subject matter hereof, except as specifically set forth in this Certificate. No supplement, modification or waiver of this Certificate shall be binding unless executed in writing by authorized representatives of the parties.

P. This Certificate has been entered into and shall be construed according to applicable state and federal law.
Q. From time to time HMO may offer or provide Members access to discounts on health care related goods or services. While HMO has arranged for access to these goods, services and/or third party provider discounts, the third party service providers are liable to the Members for the provision of such goods and/or services. HMO is not responsible for the provision of such goods and/or services nor is it liable for the failure of the provision of the same. Further, HMO is not liable to the Members for the negligent provision of such goods and/or services by third party service providers. These discounts are subject to modification or discontinuance without notice.

DEFINITIONS

The following words and phrases when used in this Certificate shall have, unless the context clearly indicates otherwise, the meaning given to them below:

• Behavioral Health Provider. A licensed organization or professional providing diagnostic, therapeutic or psychological services for behavioral health conditions.

• Certificate. This Certificate, including the Schedule of Benefits, any riders, and any amendments, endorsements, inserts, or attachments, which outlines coverage for a Subscriber and Covered Dependents according to the Group Agreement.

• Contract Holder. An employer or organization who agrees to remit the Premiums for coverage under the Group Agreement payable to HMO. The Contract Holder shall act only as an agent of HMO Members in the Contract Holder's group, and shall not be the agent of HMO for any purpose.

• Contract Year. A period of 1 year commencing on the Contract Holder’s Effective Date of Coverage and ending at 12:00 midnight on the last day of the 1 year period.

• Coordination of Benefits. A provision that is intended to avoid claims payment delays and duplication of benefits when a person is covered by 2 or more plans providing benefits or services for medical, dental or other care or treatment. It avoids claims payment delays by establishing an order in which plans pay their claims and providing the authority for the orderly transfer of information needed to pay claims promptly. It may avoid duplication of benefits by permitting a reduction of the benefits of a plan when, by the rules established by this provision, it does not have to pay its benefits first. Refer to the Coordination of Benefits section of this Certificate for a description of the Coordination of Benefits provision.

• Copayment. The specified dollar amount or percentage required to be paid by or on behalf of a Member in connection with benefits, if any, as set forth in the Schedule of Benefits. Copayments may be changed by HMO upon 30 days written notice to the Contract Holder.

• Copayment Maximum. The maximum annual out-of-pocket amount for payment of Copayments, if any, to be paid by a Subscriber and any Covered Dependents.

• Cosmetic Surgery. Any non-medically necessary surgery or procedure whose primary purpose is to improve or change the appearance of any portion of the body to improve self-esteem, but which does not restore bodily function, correct a diseased state, physical appearance, or disfigurement caused by an accident, birth defect, or correct or naturally improve a physiological function. Cosmetic Surgery includes, but is not limited to, ear piercing, rhinoplasty, lpectomy, surgery for sagging or extra skin, any augmentation or reduction procedures (e.g., mammoplasty, liposuction, keloids, rhinoplasty and associated surgery) or treatment relating to the consequences or as a result of Cosmetic Surgery.

• Covered Dependent. Any person in a Subscriber’s family who meets all the eligibility requirements of the Eligibility and Enrollment section of this Certificate and the Dependent Eligibility section of the Schedule of Benefits, has enrolled in HMO, and is subject to Premium requirements set forth in the Premiums section of the Group Agreement.
• **Covered Benefits.** Those Medically Necessary Services and supplies set forth in this Certificate, which are covered subject to all of the terms and conditions of the Group Agreement and Certificate.

• **Creditable Coverage.** Coverage of the Member under a group health plan (including a governmental or church plan), a health insurance coverage (either group or individual insurance), Medicare, Medicaid, a military-sponsored health care (CHAMPUS), a program of the Indian Health Service, a State health benefits risk pool, the Federal Employees Health Benefits Program (FEHBP), a public health plan, and any health benefit plan under section 5(e) of the Peace Corps Act. Creditable Coverage does not include coverage only for accident; Workers’ Compensation or similar insurance; automobile medical payment insurance; coverage for on-site medical clinics; or limited-scope dental benefits, limited-scope vision benefits, or long-term care benefits that is provided in a separate policy.

• **Custodial Care.** Any type of care provided in accordance with Medicare guidelines, including room and board, that a) does not require the skills of technical or professional personnel; b) is not furnished by or under the supervision of such personnel or does not otherwise meet the requirements of post-hospital Skilled Nursing Facility care; or c) is a level such that the Member has reached the maximum level of physical or mental function and such person is not likely to make further significant improvement. Custodial Care includes, but is not limited to, any type of care where the primary purpose of the type of care provided is to attend to the Member’s daily living activities which do not entail or require the continuing attention of trained medical or paramedical personnel. Examples of this include, but are not limited to, assistance in walking, getting in and out of bed, bathing, dressing, feeding, using the toilet, changes of dressings of non-infected, post-operative or chronic conditions, preparation of special diets, supervision of medication which can be self-administered by the Member, general maintenance care of colostomy or ileostomy, routine services to maintain other service which, in the sole determination of HMO, based on medically accepted standards, can be safely and adequately self-administered or performed by the average non-medical person without the direct supervision of trained medical or paramedical personnel, regardless of who actually provides the service, residential care and adult day care, protective and supportive care including educational services, rest cures, convalescent care.

• **Detoxification.** The process whereby an alcohol or drug intoxicated or alcohol or drug dependent person is assisted, in a facility licensed by the appropriate regulatory authority, through the period of time necessary to eliminate, by metabolic or other means, the intoxicating alcohol or drug, alcohol or drug dependent factors or alcohol in combination with drugs as determined by a licensed Physician, while keeping the physiological risk to the patient at a minimum.

• **Durable Medical Equipment (DME).** Equipment, as determined by HMO, which is a) made for and mainly used in the treatment of a disease or injury; b) made to withstand prolonged use; c) suited for use while not confined as an inpatient in the Hospital; d) not normally of use to persons who do not have a disease or injury; e) not for use in altering air quality or temperature; and f) not for exercise or training.

• **Effective Date of Coverage.** The commencement date of coverage under this Certificate as shown on the records of HMO.

• **Emergency Service.** Professional health services that are provided to treat a Medical Emergency.

• **Experimental or Investigational Procedures.** Services or supplies that are, as determined by HMO, experimental. A drug, device, procedure or treatment will be determined to be experimental if:

1. there is not sufficient outcome data available from controlled clinical trials published in the peer reviewed literature to substantiate its safety and effectiveness for the disease or injury involved; or

2. required FDA approval has not been granted for marketing; or

3. a recognized national medical or dental society or regulatory agency has determined, in writing, that it is experimental or for research purposes; or
4. the written protocol or protocol(s) used by the treating facility or the protocol or protocol(s) of any other facility studying substantially the same drug, device, procedure or treatment or the written informed consent used by the treating facility or by another facility studying the same drug, device, procedure or treatment states that it is experimental or for research purposes; or

5. it is not of proven benefit for the specific diagnosis or treatment of a Member’s particular condition; or

6. it is not generally recognized by the Medical Community as effective or appropriate for the specific diagnosis or treatment of a Member’s particular condition; or

7. it is provided or performed in special settings for research purposes.

• **Group Agreement.** The Group Agreement between HMO and the Contract Holder, including the Group Application, this Certificate, including the Schedule of Benefits, any riders, and any amendments, endorsements, inserts, or attachments, as subsequently amended by operation of law and as filed with and approved by the applicable public authority.

• **Health Professional(s).** A Physician or other professional who is properly licensed or certified to provide medical care under the laws of the state where the individual practices, and who provides Medical Services which are within the scope of the individual’s license or certificate.

• **Health Maintenance Organization (HMO).** Aetna Health Inc., a Maryland corporation licensed by the District of Columbia Department of Insurance and Securities Regulation as a Health Maintenance Organization.

• **Homebound Member.** A Member who is confined to the home due to an illness or injury which makes leaving the home medically contraindicated or which restricts the Member’s ability to leave the Member’s place of residence except with the aid of supportive devices, the use of special transportation, or the assistance of another person.

• **Home Health Services.** Those items and services provided by Participating Providers as an alternative to hospitalization, and coordinated and pre-authorized by HMO.

• **Hospice Care.** A program of care that is provided by a Hospital, Skilled Nursing Facility, hospice, or a duly licensed Hospice Care agency, and is approved by HMO, and is focused on a palliative rather than curative treatment for Members who have a medical condition and a prognosis of less than 6 months to live.

• **Hospital(s).** An institution rendering inpatient and outpatient services, accredited as a Hospital by the Joint Commission on Accreditation of Health Care Organizations, the Bureau of Hospitals of the American Osteopathic Association, or as otherwise determined by HMO as meeting reasonable standards. A Hospital may be a general, acute care, rehabilitation or specialty institution.

• **Infertile or Infertility.** The condition of a presumably healthy Member who is unable to conceive or produce conception after a period of 1 year of frequent, unprotected heterosexual sexual intercourse. This does not include conditions for male Members when the cause is a vasectomy or orchiectomy or for female Members when the cause is a tubal ligation or hysterectomy.

• **Interested Parties** means Contract Holder and Members, including any and all affiliates, agents, assigns, employees, heirs, personal representatives or subcontractors of an Interested Party.

• **Medical Community.** A majority of Physicians who are Board Certified in the appropriate specialty.
• **Medical Emergency.** The existence of a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain) such that a prudent layperson, who possesses an average knowledge of health and medicine, could reasonably expect the absence of immediate medical attention to result in (i) placing the health of the individual (or, with respect to a pregnant woman, the health of the woman and her unborn child) in serious jeopardy; (ii) serious impairment to bodily functions; or (iii) serious dysfunction of any bodily organ or part.

• **Medical Services.** The professional services of Health Professionals, including medical, surgical, diagnostic, therapeutic, preventive care and birthing facility services.

• **Medically Necessary, Medically Necessary Services, or Medical Necessity.** Services that are appropriate and consistent with the diagnosis in accordance with accepted medical standards as described in the Covered Benefits section of this Certificate. Medical Necessity, when used in relation to services, shall have the same meaning as Medically Necessary Services. This definition applies only to the determination by HMO of whether health care services are Covered Benefits under this Certificate.

• **Member(s).** A Subscriber or Covered Dependent as defined in this Certificate.

• **Mental or Behavioral Condition.** A condition which manifests signs and/or symptoms which are primarily mental or behavioral, for which the primary treatment is psychotherapy, psychotherapeutic methods or procedures, and/or the administration of psychotropic medication, regardless of any underlying physical or medical cause. Mental or behavioral disorders and conditions include, but are not limited to, psychosis, affective disorders, anxiety disorders, personality disorders, obsessive-compulsive disorders, attention disorders with or without hyperactivity, and other psychological, emotional, nervous, behavioral, or stress-related abnormalities associated with transient or permanent dysfunction of the brain or related neurohormonal systems, whether or not caused by or in any way resulting from chemical imbalance, physical trauma, or a physical or medical condition.

• **Non-Hospital Facility.** A facility, licensed by the appropriate regulatory authority, for the care or treatment of alcohol or drug dependent persons, except for transitional living facilities.

• **Open Enrollment Period.** A period each calendar year, when eligible enrollees of the Contract Holder may enroll in HMO without a waiting period or exclusion or limitation based on health status or, if already enrolled in HMO, may transfer to an alternative health plan offered by the Contract Holder.

• **Partial Hospitalization.** The provision of medical, nursing, counseling or therapeutic services on a planned and regularly scheduled basis in a Hospital or Non-Hospital Facility which is licensed as an alcohol or drug abuse or mental illness treatment program by the appropriate regulatory authority, and which is designed for a patient or client who would benefit from more intensive services than are offered in outpatient treatment but who does not require inpatient care.

• **Participating.** A description of a Provider that has entered into a contractual agreement with HMO for the provision of services to Members.

• **Participating Infertility Specialist.** A Specialist who has entered into a contractual agreement with HMO for the provision of Infertility services to Members.

• **Physician(s).** A duly licensed member of a medical profession, who has an M.D. or D.O. degree, who is properly licensed or certified to provide medical care under the laws of the state where the individual practices, and who provides Medical Services which are within the scope of the individual’s license or certificate.

• **Premium(s).** The amount the Contract Holder or Member is required to pay to HMO to continue coverage.
• Primary Care Physician (PCP). A Participating Physician who supervises, coordinates and provides initial care and basic Medical Services as a general or family care practitioner, or in some cases, as an internist or a pediatrician to Members, initiates their Referral for Specialist care, and maintains continuity of patient care.

• Provider(s). A Physician, Health Professional, Hospital, Skilled Nursing Facility, home health agency or other recognized entity or person licensed to provide Hospital or Medical Services to Members.

• Reasonable Charge. The charge for a Covered Benefit which is determined by the HMO to be the prevailing charge level made for the service or supply in the geographic area where it is furnished. HMO may take into account factors such as the complexity, degree of skill needed, type or specialty of the Provider, range of services provided by a facility, and the prevailing charge in other areas in determining the Reasonable Charge for a service or supply that is unusual or is not often provided in the area or is provided by only a small number of providers in the area.

• Referral. Specific directions or instructions from a Member’s PCP, in conformance with HMO’s policies and procedures, that direct a Member to a Participating Provider for Medically Necessary care.

• Respite Care. Care furnished during a period of time when the Member's family or usual caretaker cannot, or will not, attend to the Member's needs.

• Service Area. The geographic area established by HMO and approved by the appropriate regulatory authority.

• Skilled Care. Medical care that requires the skills of technical or professional personnel.

• Skilled Nursing Facility. An institution or a distinct part of an institution that is licensed or approved under state or local law, and which is primarily engaged in providing skilled nursing care and related services as a Skilled Nursing Facility, extended care facility, or nursing care facility approved by the Joint Commission on Accreditation of Health Care Organizations or the Bureau of Hospitals of the American Osteopathic Association, or as otherwise determined by HMO to meet the reasonable standards applied by any of the aforesaid authorities.

• Specialist(s). A Physician who provides medical care in any generally accepted medical or surgical specialty or subspecialty.

• Subscriber. A person who meets all applicable eligibility requirements as described in this Certificate and on the Schedule of Benefits, has enrolled in HMO, and is subject to Premium requirements as set forth in the Premiums section of the Group Agreement.

• Substance Abuse. Any use of alcohol and/or drugs which produces a pattern of pathological use causing impairment in social or occupational functioning or which produces physiological dependency evidenced by physical tolerance or withdrawal.

• Substance Abuse Rehabilitation. Services, procedures and interventions to eliminate dependence on or abuse of legal and/or illegal chemical substances, according to individualized treatment plans.

• Totally Disabled or Total Disability. A Member shall be considered Totally Disabled if:

1. the Member is a Subscriber and is prevented, because of injury or disease, from performing any occupation for which the Member is reasonably fitted by training, experience, and accomplishments; or

2. the Member is a Covered Dependent and is prevented because of injury or disease, from engaging in substantially all of the normal activities of a person of like age and sex in good health.
Urgent Care. Non-preventive or non-routine health care services which are Covered Benefits and are required in order to prevent serious deterioration of a Member’s health following an unforeseen illness, injury or condition if: (a) the Member is temporarily absent from the HMO Service Area and receipt of the health care service cannot be delayed until the Member returns to the HMO Service Area; or, (b) the Member is within the HMO Service Area and receipt of the health care services cannot be delayed until the Member’s Primary Care Physician is reasonably available.
The Aetna Health Inc. Certificate is hereby amended as follows:

SUBROGATION AND RIGHT OF RECOVERY

The Subrogation and Right of Recovery Section contained in the Certificate does not apply to Virginia residents, unless they are Federal Government Employees.

All other terms and conditions of the Certificate shall remain in full force and effect except as amended herein.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

CERTIFICATE OF COVERAGE AMENDMENT

Contract Holder Group Agreement  Effective Date: January 1, 2013

The Covered Benefits section of the Certificate is hereby amended to include the following provision:

• Basic Infertility Services Benefits.

Benefits include only those Infertility services provided to a Member: a) by a Participating Provider to diagnose Infertility; and b) by a Participating Infertility Specialist to surgically treat the underlying medical cause of Infertility.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

COORDINATION OF BENEFITS AMENDMENT

Contract Holder Group Agreement  Effective Date: January 1, 2013

The definitions of Allowable Expense and Coordination of Benefits shown in the Definitions section of the Certificate are hereby deleted.

The Coordination of Benefits section of the Certificate is deleted in its entirety and is replaced with the following:

COORDINATION OF BENEFITS

Definitions. When used in this provision, the following words and phrases have the following meaning:

Allowable Expense. A health care service or expense, including coinsurance and Copayments, that is covered at least in part by any of the Plans covering the Member. When a Plan provides benefits in the form of services the reasonable cash value of each service will be considered an Allowable Expense and a benefit paid. This Plan limits coordination of healthcare services or expenses with those services or expenses that are covered under similar types of Plans, e.g. coordination with Medical/Pharmacy coverage is coordinated with Medical/Pharmacy Plans. An expense or service that is not covered by any of the Plans is not an Allowable Expense. The following are examples of expenses and services that are not Allowable Expenses:

1. If a Member is confined in a private Hospital room, the difference between the cost of a semi-private room in the Hospital and the private room (unless the Member’s stay in the private Hospital room is Medically Necessary in terms of generally accepted medical practice, or one of the Plans routinely provides coverage of Hospital private rooms) is not an Allowable Expense.

2. If a Member is covered by 2 or more Plans that compute their benefit payments on the basis of Reasonable Charge, any amount in excess of the highest of the Reasonable Charges for a specific benefit is not an Allowable Expense.

3. If a Member is covered by 2 or more Plans that provide benefits or services on the basis of negotiated fees, an amount in excess of the highest of the negotiated fees is not an Allowable Expense, unless the Secondary Plan’s provider’s contract prohibits any billing in excess of the provider’s agreed upon rates.

4. The amount a benefit is reduced by the Primary Plan because a Member does not comply with the Plan provisions. Examples of these provisions are second surgical opinions, pre-authorization of admissions, and preferred provider arrangements.

If a Member is covered by 1 Plan that calculates its benefits or services on the basis of Reasonable Charges and another Plan that provides its benefits or services on the basis of negotiated fees, the Primary Plan’s payment arrangements shall be the Allowable Expense for all the Plans.

Claim Determination Period(s). Usually, the calendar year.

Closed Panel Plan(s). A Plan that provides health benefits to Members primarily in the form of services through a panel of Providers that have contracted with or are employed by the Plan, and that limits or excludes benefits for services provided by other Providers, except in cases of Emergency Services or Referral by a panel Provider.

Coordination of Benefits (COB). A provision that is intended to avoid claims payment delays and duplication of benefits when a person is covered by 2 or more Plans. It avoids claims payment delays by establishing an order in
which Plans pay their claims and providing the authority for the orderly transfer of information needed to pay claims promptly. It may avoid duplication of benefits by permitting a reduction of the benefits of a Plan when, by the rules established by this provision, it does not have to pay its benefits first.

**Custodial Parent.** A parent awarded custody by a court decree. In the absence of a court decree, it is the parent with whom the child resides more than one half of the calendar year without regard to any temporary visitation.

**Medicare.** The health insurance provided by Title XVIII of the Social Security Act, as amended. It includes HMO or similar coverage that is an authorized alternative to Parts A and B of Medicare.

**Plan(s).** Any Plan providing benefits or services by reason of medical or dental care or treatment, which benefits or services are provided by one of the following:

1. Group, blanket, or franchise health insurance policies issued by insurers, including health care service contractors;
2. Other prepaid coverage under service plan contracts, or under group or individual practice;
3. Uninsured arrangements of group or group-type coverage;
4. Labor-management trusteed plans, labor organization plans, employer organization plans, or employee benefit organization plans;
5. Medical benefits coverage in a group, group-type, and individual automobile “no-fault” and traditional automobile “fault” type contracts;
6. Medicare or other governmental benefits;
7. Other group-type contracts. Group type contracts are those which are not available to the general public and can be obtained and maintained only because membership in or connection with a particular organization or group.

If the Plan includes both medical and dental coverage, those coverages will be considered separate Plans. The Medical/Pharmacy coverage will be coordinated with other Medical/Pharmacy Plans. In turn, the dental coverage will be coordinated with other dental Plans.

**Plan Expenses.** Any necessary and reasonable health expenses, part or all of which are covered under this Plan.

**Primary Plan/Secondary Plan.** The order of benefit determination rules state whether coverage under this Certificate is a Primary Plan or Secondary Plan as to another Plan covering the Member.

When coverage under this Certificate is a Primary Plan, its benefits are determined before those of the other Plan and without considering the other Plan’s benefits.

When coverage under this Certificate is a Secondary Plan, its benefits are determined after those of the other Plan and may be reduced because of the other Plan’s benefits.

When there are more than 2 Plans covering the person, coverage under this Certificate may be a Primary Plan as to 1 or more other Plans, and may be a Secondary Plan as to a different Plan(s).

This Coordination of Benefits (COB) provision applies to this Certificate when a Subscriber or the Covered Dependent has medical and/or dental coverage under more than 1 Plan.

The Order of Benefit Determination Rules below determines which Plan will pay as the Primary Plan. The Primary Plan pays first without regard to the possibility that another Plan may cover some expenses. A Secondary Plan pays after the Primary Plan and may reduce the benefits it pays.
Order of Benefit Determination.

When 2 or more Plans pay benefits, the rules for determining the order of payment are as follows:

A. The Primary Plan pays or provides its benefits as if the Secondary Plan(s) did not exist.

B. A Plan that does not contain a COB provision that is consistent with this provision is always primary. There is one exception: coverage that is obtained by virtue of membership in a group that is designed to supplement a part of a basic package of benefits may provide that the supplementary coverage shall be excess to any other parts of the Plan provided by the Contract Holder. Examples of this type of exception are major medical coverage’s that are superimposed over base plan providing Hospital and surgical benefits, and insurance type coverage’s that are written in connection with a Closed Panel Plan to provide out-of-network benefits.

C. A Plan may consider the benefits paid or provided by another Plan in determining its benefits only when it is secondary to that other Plan.

D. The first of the following rules that describes which Plan pays its benefits before another Plan is the rule which will govern:

1. Non-Dependent or Dependent. The Plan that covers the person other than as a dependent, for example as an employee, Subscriber or retiree is primary and the Plan that covers the person as a dependent is secondary. However, if the person is a Medicare beneficiary and, as a result of federal law, Medicare is secondary to the Plan covering the person as a dependent; and primary to the Plan covering the person as other than a dependent (e.g. a retired employee); then the order of benefits between the 2 Plans is reversed so that the Plan covering the person as an employee, Subscriber or retiree is secondary and the other Plan is primary.

2. Dependent Child Covered Under More Than One Plan. The order of benefits when a child is covered by more than one Plan is:

   a. The Primary Plan is the Plan of the parent whose birthday is earlier in the year if:

      • The parents are married;
      • The parents are not separated (whether or not they ever have been married); or
      • A court decree awards joint custody without specifying that 1 party has the responsibility to provide health care coverage.

      If both parents have the same birthday, the Plan that covered either of the parents longer is primary.

   b. If the specific terms of a court decree state that one of the parents is responsible for the child’s health care expenses or health care coverage and the Plan of that parent has actual knowledge of those terms, that Plan is primary. This rule applies to Claim Determination Periods or Plan years commencing after the Plan is given notice of the court decree.

   c. If the parents are not married, or are separated (whether or not they ever have been married) or are divorced, the order of benefits is:

      • The Plan of the Custodial Parent;
      • The Plan of the spouse of the Custodial Parent;
      • The Plan of the non-custodial parent; and then
      • The Plan of the spouse of the non-custodial parent.
3. **Active or Inactive Employee.** The Plan that covers a person as an employee who is neither laid off nor retired, is the **Primary Plan.** The same holds true if a person is a dependent of a person covered as a retiree and an employee. If the other Plan does not have this rule, and if, as a result, the Plans do not agree on the order of benefits, this rule is ignored. Coverage provided to an individual as a retired worker and as a dependent of an actively working spouse will be determined under this section.

4. **Continuation Coverage.** If a person whose coverage is provided under a right of continuation provided by federal or state law also is covered under another Plan, the Plan covering the person as an employee, Subscriber or retiree (or as that person’s dependent) is primary, and the continuation coverage is secondary. If the other Plan does not have this rule, and if, as a result, the Plans do not agree on the order of benefits, this rule is ignored.

5. **Longer or Shorter Length of Coverage.** The Plan that covered the person as an employee, Member or Subscriber longer is primary.

6. **If the preceding rules do not determine the Primary Plan,** the Allowable Expenses shall be shared equally between the Plan’s meeting the definition of Plan under this section. In addition, this Plan will not pay more than it would have paid had it been primary.

**Effect on Benefits of this Certificate.**

A. Under the **Coordination of Benefits** provision of this Certificate, the amount normally reimbursed for Covered Benefits under this Certificate is reduced to take into account payments made by other plans. The general rule is that the benefits otherwise payable under this Certificate for all Covered Benefits will be reduced by all other plan benefits payable for those expenses. When the Coordination of Benefits rules of this Certificate and an other plan both agree that this Certificate determines its benefits before such other plan, the benefits of the other plan will be ignored in applying the general rule above to the claim involved. Such reduced amount will be charged against any applicable benefit limit of this coverage.

B. If a **Member** is enrolled in 2 or more Closed Panel Plans and if, for any reason, including the provision of service by a non-panel provider, benefits are not payable by 1 Closed Panel Plan, COB shall not apply between that Plan and other Closed Panel Plans.

**Effect of Medicare.**

The following provisions explain how the benefits under this Certificate interact with benefits available under Medicare.

A **Member** is eligible for Medicare if Member:

1. Is covered under Medicare by reason of age, disability, or End Stage Renal Disease;

2. Is not covered under Medicare because of:
   
   Having refused Medicare;
   Having dropped Medicare; or
   Having failed to make proper request for Medicare.

If a **Member** is eligible for Medicare, coverage under this Certificate will be determined as follows:

If a **Member’s** coverage under this Certificate is based on current employment with the Contract Holder, coverage under this Certificate will act as the primary payor for the Medicare beneficiary who is eligible for Medicare:
1. solely due to age if this Plan is subject to the Social Security Act requirements for Medicare with respect to working aged (i.e., generally a plan of an employer with 20 or more employees);

2. due to diagnosis of End Stage Renal Disease, but only during the first 30 months of such eligibility for Medicare benefits. But this does not apply if at the start of such eligibility the Member was already eligible for Medicare benefits and this Plan’s benefits were payable on a Secondary Plan basis;

3. solely due to any disability other than End Stage Renal Disease; but only if this Plan meets the definition of a large group health plan in the Internal Revenue Code (i.e., generally a plan of an employer with 100 or more employees).

Otherwise, coverage under this Certificate will cover the benefits as the Secondary Plan. Coverage under this Certificate will pay the difference between the benefits of this Plan and the benefits that Medicare pays, up to 100% of Plan Expenses.

Charges used to satisfy a Member’s Part B deductible under Medicare will be applied under this Plan in the order received by HMO. Two or more charges received at the same time will be applied starting with the largest first.

Any rule for coordinating “other plan” benefits with those under this Plan will be applied after this Plan’s benefits have been figured under the above rules.

Those charges for non-emergency care or treatment furnished by a Member’s Physician under a Private Contract are excluded. A Private Contract is a contract between a Medicare beneficiary and a Physician who has decided not to provide services through Medicare.

This exclusion applies to services an “opt out” Physician has agreed to perform under a Private Contract signed by the Member. Physicians who have decided not to provide services through Medicare must file an “opt out” affidavit with all carriers who have jurisdiction over claims the Physician would otherwise file with Medicare and be filed no later than 10 days after the first private contract to which the affidavit applies is entered into with a Medicare beneficiary.

Multiple Coverage Under this Plan.

If a Member is covered under this Plan both as a Subscriber and a Covered Dependent or as a Covered Dependent of 2 Subscribers, the following will also apply:

• The Members coverage in each capacity under this Plan will be set up as a separate “Plan”.
• The order in which various Plans will pay benefits will apply to the “Plans” set up above and to all other Plans.
• This provision will not apply more than once to figure the total benefits payable to the person for each claim under this Plan.

Right to Receive and Release Needed Information.

Certain facts about health care coverage and services are needed to apply these COB rules and to determine benefits under this Plan and other Plans. HMO has the right to release or obtain any information and make or recover any payments it considers necessary in order to administer this provision.

Facility of Payment.

Any payment made under another Plan may include an amount which should have been paid under coverage under this Certificate. If so, HMO may pay that amount to the organization, which made that payment. That amount will then be treated as though it were a benefit paid under this Certificate. HMO will not have to pay that amount again. The term “payment made” means reasonable cash value of the benefits provided in the form of services.
Right of Recovery.

If the amount of the payments made by HMO is more than it should have paid under this COB provision, it may recover the excess from one or more of the persons it has paid or for whom it has paid; or any other person or organization that may be responsible for the benefits or services provided for the Member. The “amount of the payments made” includes the reasonable cash value of any benefits provided in the form of services.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

1301 McCormick Drive
Largo, Maryland 20774
(301) 636-0000

AMENDMENT TO THE
CERTIFICATE OF COVERAGE

The Aetna Health Inc. Certificate is hereby amended as follows:

COVERED BENEFITS

Subsection T is added to the Covered Benefits section of the Certificate in its entirety as follows:

T. Prostate Cancer Screening

Prostate cancer screening services that are in accordance with the latest screening guidelines issued by the American Cancer Society for the ages, family histories, and frequencies referenced in such guidelines, are covered when ordered or prescribed by and obtained through a Participating Provider.

All other terms and conditions of the Certificate shall remain in full force and effect except as amended herein.
The Aetna Health Inc. Certificate is hereby amended as follows:

CONTINUATION AND CONVERSION

Subsection H Conversion Privilege of the Continuation and Conversion Section of this Certificate is hereby deleted and replaced in its entirety as follows:

C. Conversion Privilege.

This subsection does not continue coverage under the Group Agreement. It permits the issuance of an individual health care coverage agreement (conversion coverage) under certain conditions.

The conversion privilege set forth in this subsection must be initiated by the eligible Member. The HMO is responsible for giving notice of the conversion privilege in accordance with its normal procedures; however, in the event continuation coverage ceases pursuant to expiration of COBRA benefits as described in the COBRA Continuation Coverage section of this Certificate, the Contract Holder shall notify the Member at some time during the 180-day period prior to the expiration of coverage.

1. Eligibility.

In the event a Member ceases to be eligible for coverage under this Certificate and has been continuously enrolled for three (3) months under HMO, such person may, within 31 days after termination of coverage under this Certificate, convert to individual coverage with HMO, effective as of the date of such termination, without evidence of insurability, unless the Member: is enrolled in another health maintenance organization; is covered or eligible for coverage under a group or individual health insurance policy which provides substantial medical, surgical and hospital benefits; is covered by or eligible for Medicare at the time their coverage under this Certificate terminates; or, unless that Member's coverage under this Certificate terminated for one of the following reasons:

a. Inability of the Member to establish a reasonable physician-patient relationship; or

b. Fraudulent use of the HMO's identification card by the Member, the alteration or sale of prescriptions by the Member, or an attempt by the Subscriber to enroll noneligible persons as dependents; or

c. Failure of the Subscriber to pay any premium charge when due; or

d. Failure of the Subscriber to pay any Deductible or Copayment; or
e. Change of the place of residence of the Member to a location outside the Service Area of the HMO.

Any Member who is eligible to convert to individual coverage, may do so in accordance with the rules and regulations governing items such as initial payment, the form of the agreement and all terms and conditions thereunder as HMO may have in effect at the time of Member’s application for conversion, without furnishing evidence of insurability. The conversion coverage will provide benefits no less than what is then required by, and no benefits contrary to, any applicable law or regulation. However, the conversion coverage may not provide the same coverage, and may be less than what is provided under the Group Agreement. Upon request, HMO or the Contract Holder will furnish details about conversion coverage.

2. A spouse has the right to convert upon the death of or divorce from the Subscriber and a Covered Dependent child has the right to convert upon reaching the age limit or upon death of the Subscriber (subject to the ability of minors to be bound by contract).

All other terms and conditions of the Certificate shall remain in full force and effect except as amended herein.
AMENDMENT TO THE GROUP AGREEMENT AND CERTIFICATE OF COVERAGE

**Contract Holder Group Agreement**  Effective Date: January 1, 2013

The **HMO Group Agreement** is hereby amended as follows:

All references to “grievance” in the **Group Agreement** are hereby changed to “Complaint”.

The **HMO Certificate of Coverage** is hereby amended as follows:

1. All references to “grievance” in the **Certificate** are hereby changed to “Complaint”.

2. All references to the “Grievance Procedure” sections in the **Certificate** are hereby deleted and replaced by the following:

   “Claim Procedures/Complaints and Appeals/Dispute Resolution”

3. The first 2 paragraphs following subsection C.6 of the Termination of Coverage section of the **Certificate** are hereby replaced by the following:

   A **Member** may register a **Complaint** with **HMO**, as described in the Claim Procedures/Complaints and Appeals/Dispute Resolution section of this **Certificate**, after receiving notice that **HMO** has or will terminate the **Member**’s coverage as described in the Termination For Cause subsection of the **Certificate**. **HMO** will continue the **Member**’s coverage in force until a final decision on the **Complaint** is rendered, provided the **Premium** is paid throughout the period prior to the issuance of that final decision. **HMO** may rescind coverage, to the date coverage would have terminated had the **Member** not registered a **Complaint** with **HMO**, if the final decision is in favor of **HMO**. If coverage is rescinded, **HMO** will refund any **Premiums** paid for that period after the termination date, minus the cost of Covered Benefits provided to a **Member** during this period.

   Coverage will not be terminated on the basis of a **Member**’s health status or health care needs, nor if a **Member** has exercised the **Member**’s rights under the **Certificate**’s Claim Procedures/Complaints and Appeals Dispute Resolution section to register a **Complaint** with **HMO**. The **Complaint** process described in the preceding paragraph applies only to those terminations affected pursuant to the Termination for Cause subsection of this **Certificate**.

4. The “Inquiry, Complaint, Grievance and Appeal Procedure” Section of the **Certificate** is hereby deleted and replaced by the following:

   **CLAIM PROCEDURES/COMPLAINTS AND APPEALS /DISPUTE RESOLUTION**

   **CLAIM PROCEDURES**

   A claim occurs whenever a **Member** or the **Member**’s authorized representative requests pre-authorization as required by the plan from **HMO**, a **Referral** as required by the plan from a **Participating Provider** or requests payment for services or treatment received. As an **HMO Member**, most claims do not require forms to be submitted. However, if a **Member** receives a bill for **Covered Benefits**, the bill must be submitted promptly to the **HMO** for payment. Send the itemized bill for payment with the **Member**’s identification number clearly marked to the address shown on the **Member**’s ID card.
The HMO will make a decision on the Member’s claim. For urgent care claims and pre-service claims, the HMO will send the Member written notification of the determination, whether adverse or not adverse. For other types of claims, the Member may only receive notice if the HMO makes an adverse benefit determination.

Adverse benefit determinations are decisions made by the HMO that result in denial, reduction, or termination of a benefit or the amount paid for it. It also means a decision not to provide a benefit or service. Adverse benefit determinations can be made for one or more of the following reasons:

- **Utilization Review.** HMO determines that the service or supply is not Medically Necessary or are Experimental or Investigational Procedures;
- **No Coverage.** HMO determines that a service or supply is not covered by the plan. A service or supply is not covered if it is not included in the list of Covered Benefits;
- it is excluded from coverage;
- an HMO limitation has been reached; or
- **Eligibility.** HMO determines that the Subscriber or Subscriber’s Covered Dependents are not eligible to be covered by the HMO.

Written notice of an adverse benefit determination will be provided to the Member within the following time frames. Under certain circumstances, these time frames may be extended. The notice will provide important information that will assist the Member in making an Appeal of the adverse benefit determination, if the Member wishes to do so. Please see the Complaints and Appeals section of this Certificate for more information about Appeals.

### HMO Timeframe for Notification of an Adverse Benefit Determination

<table>
<thead>
<tr>
<th>Type of Claim</th>
<th>HMO Response Time from Receipt of Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Urgent Care Claim.</strong> A claim for medical care or treatment where delay could seriously jeopardize the life or health of the Member, the ability of the Member to regain maximum function; or subject the Member to severe pain that cannot be adequately managed without the requested care or treatment.</td>
<td>As soon as possible but not later than 24 hours</td>
</tr>
<tr>
<td><strong>Pre-Service Claim.</strong> A claim for a benefit that requires pre-authorization of the benefit in advance of obtaining medical care.</td>
<td>Within 15 calendar days</td>
</tr>
<tr>
<td><strong>Concurrent Care Claim Extension.</strong> A request to extend a course of treatment previously pre-authorized by HMO.</td>
<td>If an urgent care claim, as soon as possible but not later than 24 hours. Otherwise, within 15 calendar days</td>
</tr>
<tr>
<td><strong>Concurrent Care Claim Reduction or Termination.</strong> Decision to reduce or terminate a course of treatment previously pre-authorized by HMO.</td>
<td>With enough advance notice to allow the Member to Appeal.</td>
</tr>
<tr>
<td><strong>Post-Service Claim.</strong> A claim for a benefit that is not a pre-service claim.</td>
<td>Within 14 business days for a claim that involves Utilization Review. Otherwise, within 30 calendar days</td>
</tr>
</tbody>
</table>
COMPLAINTS AND APPEALS

HMO has procedures for Members to use if they are dissatisfied with a decision that the HMO has made or with the operation of the HMO. The procedure the Member needs to follow will depend on the type of issue or problem the Member has.

- Appeal. An Appeal is a request to the HMO to reconsider an adverse benefit determination. The Appeal procedure for an adverse benefit determination has two levels.

- Complaint. A Complaint is an expression of dissatisfaction about quality of care or the operation of the HMO.

A. Complaints.

If the Member is dissatisfied with the administrative services the Member receives from the HMO or wants to complain about a Participating Provider, call or write Member Services within 30 calendar days of the incident. The Member will need to include a detailed description of the matter and include copies of any records or documents that the Member thinks are relevant to the matter. The HMO will review the information and provide the Member with a written response within 30 calendar days of the receipt of the Complaint, unless additional information is needed and it cannot be obtained within this time frame. The response will tell the Member what the Member needs to do to seek an additional review.

B. Appeals of Adverse Benefit Determinations.

The Member will receive written notice of an adverse benefit determination from the HMO. The notice will include the reason for the decision and it will explain what steps must be taken if the Member wishes to Appeal. The notice will also identify the Member’s rights to receive additional information that may be relevant to an Appeal. Requests for an Appeal must be made in writing within 180 calendar days from the date of the notice.

A Member may also choose to have another person (an authorized representative) make the Appeal on the Member’s behalf by providing the HMO with written consent. However, in case of an urgent care claim or a pre-service claim, a Physician may represent the Member in the Appeal.

The HMO provides for two levels of Appeal of the adverse benefit determination. The Member must complete the two levels of HMO review before bringing a lawsuit against the HMO. If the Member decides to Appeal to the second level, the request must be made in writing within 60 calendar days from the date of the notice. The following chart summarizes some information about how the Appeals are handled for different types of claims.

<table>
<thead>
<tr>
<th>Type of Claim</th>
<th>Level One Appeal</th>
<th>Level Two Appeal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urgent Care Claim. A claim for medical care or treatment where delay could seriously jeopardize the life or health of the Member, the ability of the Member to regain maximum function; or subject the Member to severe pain that cannot be adequately managed without the requested care or treatment.</td>
<td>Within 24 hours</td>
<td>Review provided by HMO personnel not involved in making the adverse benefit determination.</td>
</tr>
</tbody>
</table>

HMO Timeframe for Responding to an Adverse Benefit Determination Appeal
Pre-Service Claim. A claim for a benefit that requires approval of the benefit in advance of obtaining medical care.

Within 15 calendar days

Review provided by HMO personnel not involved in making the adverse benefit determination.

Concurrent Care Claim Extension. A request to extend or a decision to reduce a previously approved course of treatment.

Treated like an urgent care claim or a pre-service claim depending on the circumstances

Within 14 business days for a claim that involves Utilization Review.

Otherwise, within 30 calendar days

Review provided by HMO personnel not involved in making the adverse benefit determination.

Post-Service Claim. Any claim for a benefit that is not a pre-service claim.

Within 15 calendar days

Review provided by HMO Appeals Committee.

Within 30 calendar days

Review provided by HMO Appeals Committee.

A Member and/or an authorized representative may attend the Level Two Appeal hearing and question the representative of HMO and/or any other witnesses, and present their case. The hearing will be informal. A Member’s Physician or other experts may testify. HMO also has the right to present witnesses.

C. External Review

Once the internal appeal process is exhausted (except as otherwise noted in this procedure) the Member may file a request for an external review.

1. Requests for external reviews that involve Medical Necessity issues should be filed with the Director of the Department of Health for the District of Columbia at the following address:

   Director
   Department of Health
   825 North Capitol Street, N.E.
   Fourth Floor
   Washington, DC 20002
   (202) 442-5979

2. All other requests for external reviews should be filed with the Commissioner of Insurance for the District of Columbia at the following address:

   Commissioner of Insurance
   Department of Insurance and Securities Regulation
   810 First Street, N.E.
   Suite 701
   Washington, DC 20002
   (202) 727-8000

A request for an external review must be received within thirty (30) working days after the date of receipt of the appeal hearing decision.
Instructions on how to request an external review are included with the HMO Appeal Committee’s response to the second level appeal.

D. Exhaustion of Process.

The foregoing procedures and process are mandatory and must be exhausted prior to:

1. any investigation of a Complaint or Appeal by the Department of Insurance; or
2. the filing of a Complaint or Appeal with the Department of Insurance; or
3. the establishing of any litigation or arbitration, or any administrative proceeding regarding either any alleged breach of the Group Agreement or Certificate by HMO, or any matter within the scope of the Complaints and Appeals process.

E. Record Retention.

HMO shall retain the records of all Complaints and Appeals for a period of at least 7 years.

F. Fees and Costs.

Nothing herein shall be construed to require HMO to pay counsel fees or any other fees or costs incurred by a Member in pursuing a Complaint or Appeal.

DISPUTE RESOLUTION

Any controversy, dispute or claim between HMO on the one hand and one or more Interested Parties on the other hand arising out of or relating to the Group Agreement, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"), shall be settled by confidential binding arbitration administered by the American Arbitration Association ("AAA") before a sole arbitrator ("Arbitrator"). Judgment on the award rendered by the Arbitrator ("Award") may be entered by any court having jurisdiction thereof. If the AAA declines to administer the case and the parties do not agree on an alternative administrator, a sole neutral arbitrator shall be appointed upon petition to a court having jurisdiction. HMO and Interested Parties hereby give up their rights to have Claims decided in a court before a jury.

Any Claim alleging wrongful acts or omissions of Participating or non-participating Providers shall not include HMO. A Member must exhaust all Complaint, Appeal and independent external review procedures prior to the commencement of an arbitration hereunder. No person may recover any damages arising out of or related to the failure to approve or provide any benefit or coverage beyond payment of or coverage for the benefit or coverage where (i) HMO has made available independent external review and (ii) HMO has followed the reviewer’s decision. Punitive damages may not be recovered as part of a Claim under any circumstances. No Interested Party may participate in a representative capacity or as a member of any class in any proceeding arising out of or related to the Group Agreement. This agreement to arbitrate shall be specifically enforced even if a party to the arbitration is also a party to another proceeding with a third party arising out of the same matter.
Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Definitions Section of the Certificate is hereby amended such that the definition of Medically Necessary, Medically Necessary Services, or Medical Necessity is deleted and replaced in its entirety as follows:

- Medically Necessary, Medically Necessary Services, or Medical Necessity. Services that are appropriate and consistent with the diagnosis in accordance with accepted medical standards as described in the Covered Benefits section of this Certificate. Medical Necessity, when used in relation to services, shall have the same meaning as Medically Necessary Services. This definition applies only to the determination by HMO of whether health care services are Covered Benefits under this Certificate. The fact that a Physician may prescribe, authorize, or direct a service does not of itself make it Medically Necessary or covered by the Group Agreement.

All other terms and conditions of the Certificate shall remain in full force and effect except as amended herein.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

REHABILITATION AMENDMENT  

Contract Holder Group Agreement  
Effective Date: January 1, 2013  

The Aetna Health Inc. Certificate is hereby amended as follows:  

The Outpatient Rehabilitation Benefits provision under the Covered Benefits section of the Certificate is hereby deleted and replaced with the following:  

Rehabilitation Benefits.  

The following benefits are covered when rendered by Participating Providers upon Referral issued by the Member's PCP and pre-authorized by HMO.  

1. Cardiac and Pulmonary Rehabilitation Benefits.  
   a. Cardiac rehabilitation benefits are available as part of a Member’s inpatient Hospital stay. A limited course of outpatient cardiac rehabilitation is covered when Medically Necessary following angioplasty, cardiovascular surgery, congestive heart failure or myocardial infarction.  
   b. Pulmonary rehabilitation benefits are available as part of a Member’s inpatient Hospital stay. A limited course of outpatient pulmonary rehabilitation is covered when Medically Necessary for the treatment of reversible pulmonary disease states.  


Coverage is subject to the limits, if any, shown on the Schedule of Benefits. For inpatient rehabilitation benefits for the services listed below, refer to the Inpatient Hospital and Skilled Nursing Facility benefits provision under the Covered Benefits section of this Certificate.  

   a. Cognitive therapy associated with physical rehabilitation is covered when the cognitive deficits have been acquired as a result of neurologic impairment due to trauma, stroke, or encephalopathy, and when the therapy is coordinated with HMO as part of a treatment plan intended to restore previous cognitive function.  
   b. Physical therapy is covered for non-chronic conditions and acute illnesses and injuries.  
   c. Occupational therapy (except for vocational rehabilitation or employment counseling) is covered for non-chronic conditions and acute illnesses and injuries.  
   d. Speech therapy is covered for non-chronic conditions and acute illnesses and injuries.
Therapies for the treatment of delays in development, unless resulting from acute illness or injury, or congenital defects amenable to surgical repair (such as cleft lip/palate), are not covered. Examples of non-covered diagnoses include Pervasive Developmental Disorders (including Autism), Down Syndrome, and Cerebral Palsy, as they are considered both developmental and/or chronic in nature.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

FELONY EXCLUSION AMENDMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Exclusions and Limitations section of the Certificate is amended to delete the following exclusion:

• Costs for services resulting from the commission of, or attempt to commit a felony by the Member.

The Exclusions and Limitations section of the Certificate is amended to include the following exclusion:

• Costs for services resulting from the commission of, or attempt to commit a felony by the Member. This exclusion will not operate to deny benefits otherwise provided for treatment of an injury if the injury results from an act of domestic violence or a medical condition (including both physical and mental health conditions).
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)

HOME HEALTH CARE AMENDMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Definitions of “Custodial Care”, “Homebound Member”, “Skilled Care” and “Skilled Nursing Facility” are hereby deleted and replaced with the following definitions:

- **Custodial Care.** Services and supplies that are primarily intended to help a Member meet their personal needs. Care can be Custodial Care even if it is prescribed by a Physician, delivered by trained medical personnel, or even if it involves artificial methods (or equipment) such as feeding tubes, monitors, or catheters. Examples of Custodial Care include, but are not limited to:
  
  1. Changing dressings and bandages, periodic turning and positioning in bed, administering oral medication, watching or protecting a Member.
  2. Care of a stable tracheostomy, including intermittent suctioning.
  3. Care of a stable colostomy/ileostomy.
  4. Care of stable gastrostomy/jejunalostomy/nasogastric tube (intermittent or continuous) feedings.
  5. Care of a stable indwelling bladder catheter, including emptying/changing containers and clamping tubing.
  6. Respite care, adult (or child) day care, or convalescent care.
  7. Helping a Member perform an activity of daily living, such as: walking, grooming, bathing, dressing, getting in and out of bed, toileting, eating, or preparing food.
  8. Any services that an individual without medical or paramedical training can perform or be trained to perform.

- **Homebound Member.** A Member who is confined to their place of residence due to an illness or injury which makes leaving the home medically contraindicated or if the act of transport would be a serious risk to their life or health.

Examples where a Member would not be considered homebound are:

  1. A Member who does not often travel from home because of feebleness and/or insecurity brought on by advanced age (or otherwise).
  2. A wheelchair bound Member who could safely be transported via wheelchair accessible transport.

- **Skilled Nursing.** Services that require the medical training of and are provided by a licensed nursing professional and are not Custodial Care.

- **Skilled Nursing Facility.** An institution or a distinct part of an institution that is licensed or approved under state or local law, and which is primarily engaged in providing Skilled Nursing care and related services for residents who require medical or nursing care, or rehabilitation services for the rehabilitation of injured, disabled, or sick persons. Skilled Nursing Facility does not include institutions which provide only minimal care, Custodial Care services, ambulatory or part-time care services, or institutions which primarily provide for the care and treatment of mental illness and substance abuse. The facility must qualify as a Skilled Nursing Facility under
Medicare or as an institution accredited by the Joint Commission on Accreditation of Health Care Organizations, the Bureau of Hospitals of the American Osteopathic Association, the Commission on the Accreditation of Rehabilitative Facilities, or as otherwise determined by the health insurer to meet the reasonable standards applied by any of the aforesaid authorities. Examples of Skilled Nursing Facilities include Rehabilitation Hospitals (all levels of care, e.g. acute) and portions of a Hospital designated for Skilled or Rehabilitation services.

The Home Health Benefits provision under the Covered Benefits section of the Certificate is hereby deleted and replaced with the following:

**Home Health Benefits.**

The following services are covered for a Homebound Member when provided by a Participating home health care agency. Pre-authorization must be obtained from the HMO by the Member’s attending Participating Physician. HMO shall not be required to provide home health benefits when HMO determines the treatment setting is not appropriate, or when there is a more cost effective setting in which to provide covered health care services. Coverage for Home Health Services is not determined by the availability of caregivers to perform the services; the absence of a person to perform a non-skilled or Custodial Care service does not cause the service to become covered. If the Member is a minor or an adult who is dependent upon others for non-skilled care (e.g. bathing, eating, toileting), coverage for Home Health Services will only be provided during times when there is a family member or caregiver present in the home to meet the Member’s non-skilled needs. Coverage is subject to the maximum number of visits, if any, shown on the Schedule of Benefits.

Skilled Nursing services that require the medical training of and are provided by a licensed nursing professional are a covered benefit. Services must be provided during intermittent visits of 4 hours or less with a daily maximum of 3 visits. Up to 12 hours (3 visits) of continuous Skilled Nursing services per day within 30 days of an inpatient Hospital or Skilled Nursing Facility discharge may be covered, when all home health care criteria are met, for transition from the Hospital or Skilled Nursing Facility to home care. Services are subject to the limits, if any, listed in the Outpatient Home Health Visits section of the Schedule of Benefits.

Services of a home health aide are covered only when they are provided in conjunction with Skilled Nursing services and directly support the Skilled Nursing. Services must be provided during intermittent visits of 4 hours or less with a daily maximum of 3 visits. Services are subject to the limits, if any, listed in the Outpatient Home Health Visits section of the Schedule of Benefits.

Medical social services are covered only when they are provided in conjunction with Skilled Nursing services and must be provided by a qualified social worker.

Outpatient home health short-term physical, speech, or occupational therapy is covered when the above home health care criteria are met. Coverage is subject to the conditions and limits listed in the Outpatient Rehabilitation Benefit section of the Certificate and the Outpatient Rehabilitation section of the Schedule of Benefits.

The Private Duty Nursing exclusion under the Exclusions and Limitations section of the Certificate is hereby deleted and replaced with the following:

- Private Duty Nursing *(See the Home Health Benefits section regarding coverage of nursing services).*

The Exclusions and Limitations section of the Certificate is hereby amended to include the following:

- Nursing and home health aide services provided outside of the home (such as in conjunction with school, vacation, work or recreational activities).
CERTIFICATE OF COVERAGE AMENDMENT

Contract Holder Group Agreement Individual Conversion Effective Date: January 1, 2013

The Definitions section of the Certificate is amended to add the following:

• **Self-injectable Drug(s).** Prescription drugs that are intended to be self administered by injection to a specific part of the body to treat certain chronic medical conditions. An updated copy of the list of Self-injectable Drugs that are not Covered Benefits shall be available upon request by the Member or may be accessed at the HMO website, at www.aetna.com. The list is subject to change by HMO or an affiliate.

The Injectable Medications Benefits in the Covered Benefits section of the Certificate is hereby deleted and replaced with the following:

• **Injectable Medications Benefits.**

  Injectable medications, except Self-injectable Drugs eligible for coverage under the Prescription Drug Rider, are a Covered Benefit when an oral alternative drug is not available, unless specifically excluded as described in the Exclusions and Limitations section of this Certificate. Medications must be prescribed by a Provider licensed to prescribe federal legend prescription drugs or medicines, and pre-authorized by HMO. If the drug therapy treatment is approved for self-administration, the Member is required to obtain covered medications at an HMO Participating pharmacy designated to fill injectable prescriptions.

  Injectable drugs or medication used for the treatment of cancer or HIV are covered when the off-label use of the drug has not been approved by the FDA for that indication, provided that such drug is recognized for treatment of such indication in 1 of the standard reference compendia (the United States Pharmacopoeia Drug Information, the American Medical Association Drug Evaluations, or the American Hospital Formulary Service Drug Information) and the safety and effectiveness of use for this indication has been adequately demonstrated by at least 1 study published in a nationally recognized peer reviewed journal.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

HIPAA SPECIAL ENROLLMENT/PREEXISTING/PORTABILITY AMENDMENT  

Contract Holder Group Agreement Effective Date: January 1, 2013  

The Aetna Health Inc. Certificate is amended as follows:  

The Special Enrollment Period provision under the Eligibility and Enrollment section is deleted and replaced with the following:  

6. Special Enrollment Period.  

An eligible individual and eligible dependents may be enrolled during special enrollment periods. A special enrollment period may apply when an eligible individual or eligible dependent loses other health coverage or when an eligible individual acquires a new eligible dependent through marriage, birth, adoption or placement for adoption.  

Special Enrollment Period for Certain Individuals Who Lose Other Health Coverage:  

An eligible individual or an eligible dependent may be enrolled during a special enrollment period, if requirements a, b, c and d are met:  

a. the eligible individual or the eligible dependent was covered under another group health plan or other health insurance coverage when initially eligible for coverage under HMO;  

b. the eligible individual or eligible dependent previously declined coverage in writing under HMO;  

c. the eligible individual or eligible dependent loses coverage under the other group health plan or other health insurance coverage for 1 of the following reasons:  

i. the other group health coverage is COBRA continuation coverage under another plan, and the COBRA continuation coverage under that other plan has since been exhausted; or  

ii. the other coverage is a group health plan or other health insurance coverage, and the other coverage has been terminated as a result of loss of eligibility for the coverage or employer contributions towards the other coverage have been terminated.  

Loss of eligibility includes the following:  

• a loss of coverage as a result of legal separation, divorce or death;  
• termination of employment;  
• reduction in the number of hours of employment;  
• any loss of eligibility after a period that is measured by reference to any of the foregoing;
• termination of HMO coverage due to Member action- movement outside of the HMO’s service area; and also the termination of health coverage including Non-HMO, due to plan termination.
• plan ceases to offer coverage to a group of similarly situated individuals;
• cessation of a dependent’s status as an eligible dependent
• termination of benefit package

Loss of eligibility does not include a loss due to failure of the individual or the participant to pay Premiums on a timely basis or due to termination of coverage for cause as referenced in the Termination of Coverage section of this Certificate; and

d. the eligible individual or eligible dependent enrolls within 31 days of the loss.

The Effective Date of Coverage will be the first day of the first calendar month following the date the completed request for enrollment is received.

The eligible individual or the eligible dependent enrolling during a special enrollment period will not be subject to late enrollment provisions, if any, described in this Certificate.

Special Enrollment Period When a New Eligible Dependent is Acquired:

When a new eligible dependent is acquired through marriage, birth, adoption or placement for adoption, the new eligible dependent (and, if not otherwise enrolled, the eligible individual and other eligible dependents) may be enrolled during a special enrollment period.

The special enrollment period is a period of 31 days, beginning on the date of the marriage, birth, adoption or placement for adoption (as the case may be). If a completed request for enrollment is made during that period, the Effective Date of Coverage will be:

• In the case of marriage, the first day of the first calendar month following the date the completed request for enrollment is received.

• In the case of a dependent’s birth, adoption or placement for adoption, the date of such birth, adoption or placement for adoption.

The eligible individual or the eligible dependents enrolling during a special enrollment period will not be subject to late enrollment provisions, if any, described in this Certificate.

The Definition of “Creditable Coverage” is deleted and replaced with the following definition:

• Creditable Coverage. Coverage of the Member under a group health plan (including a governmental or church plan), a health insurance coverage (either group or individual insurance), Medicare, Medicaid, a military-sponsored health care (CHAMPUS), a program of the Indian Health Service, a State health benefits risk pool, the Federal Employees Health Benefits Program (FEHBP), a public health plan, including coverage received under a plan established or maintained by a foreign country or political subdivision as well as one established and maintained by the government of the United States, any health benefit plan under section 5(e) of the Peace Corps Act and the State Children’s Health Insurance Program (S-CHIP). Creditable Coverage does not
include coverage only for accident; Workers’ Compensation or similar insurance; automobile medical payment insurance; coverage for on-site medical clinics; or limited-scope dental benefits, limited-scope vision benefits, or long-term care benefits that is provided in a separate policy.
The Aetna Health Inc. HMO Certificate is amended as follows:

The Definitions section of the Certificate is hereby amended to add the following:

Residential Treatment Facility – (Mental Disorders)

This is an institution that meets all of the following requirements:

- On-site licensed Behavioral Health Provider 24 hours per day/7 days a week.
- Provides a comprehensive patient assessment (preferably before admission, but at least upon admission).
- Is admitted by a Physician.
- Has access to necessary medical services 24 hours per day/7 days a week.
- Provides living arrangements that foster community living and peer interaction that are consistent with developmental needs.
- Offers group therapy sessions with at least an RN or Masters-Level Health Professional.
- Has the ability to involve family/support systems in therapy (required for children and adolescents; encouraged for adults).
- Provides access to at least weekly sessions with a Psychiatrist or psychologist for individual psychotherapy.
- Has peer oriented activities.
- Services are managed by a licensed Behavioral Health Provider who, while not needing to be individually contracted, needs to (1) meet the HMO credentialing criteria as an individual practitioner, and (2) function under the direction/supervision of a licensed psychiatrist (Medical Director).
- Has individualized active treatment plan directed toward the alleviation of the impairment that caused the admission.
- Provides a level of skilled intervention consistent with patient risk.
- Meets any and all applicable licensing standards established by the jurisdiction in which it is located.
- Is not a Wilderness Treatment Program or any such related or similar program, school and/or education service.

Residential Treatment Facility – (Alcoholism and Drug Abuse)

This is an institution that meets all of the following requirements:

- On-site licensed Behavioral Health Provider 24 hours per day/7 days a week.
- Provides a comprehensive patient assessment (preferably before admission, but at least upon admission).
- Is admitted by a Physician.
- Has access to necessary medical services 24 hours per day/7 days a week.
- If the member requires detoxification services, must have the availability of on-site medical treatment 24 hours per day/7 days a week, which must be actively supervised by an attending Physician.
• Provides living arrangements that foster community living and peer interaction that are consistent with developmental needs.
• Offers group therapy sessions with at least an RN or Masters-Level Health Professional.
• Has the ability to involve family/support systems in therapy (required for children and adolescents; encouraged for adults).
• Provides access to at least weekly sessions with a Psychiatrist or psychologist for individual psychotherapy.
• Has peer oriented activities.
• Services are managed by a licensed Behavioral Health Provider who, while not needing to be individually contracted, needs to (1) meet the HMO credentialing criteria as an individual practitioner, and (2) function under the direction/supervision of a licensed psychiatrist (Medical Director).
• Has individualized active treatment plan directed toward the alleviation of the impairment that caused the admission.
• Provides a level of skilled intervention consistent with patient risk.
• Meets any and all applicable licensing standards established by the jurisdiction in which it is located.
• Is not a Wilderness Treatment Program or any such related or similar program, school and/or education service.
• Ability to assess and recognize withdrawal complications that threaten life or bodily functions and to obtain needed services either on site or externally.
• 24-hours per day/7 days a week supervision by a Physician with evidence of close and frequent observation.
• On-site, licensed Behavioral Health Provider, medical or substance abuse professionals 24 hours per day/7 days a week.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  
SUBROGATION AND WORKERS COMPENSATION AMENDMENT  

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Subrogation and Right of Recovery provision in the Certificate is hereby deleted and replaced with the following:

SUBROGATION AND RIGHT OF REIMBURSEMENT

As used herein, the term “Third Party” means any party that is, or may be, or is claimed to be responsible for injuries or illness to a Member. Such injuries or illness are referred to as “Third Party injuries.” “Responsible Party” includes any parties actually, possibly or potentially responsible for payment of expenses associated with the care or treatment of Third Party injuries.

If this Plan provides benefits under this Certificate to a Member for expenses incurred due to Third Party injuries, then HMO retains the right to repayment of the full cost of all benefits provided by this Plan on behalf of the Member that are associated with the Third Party injuries. HMO’s rights of recovery apply to any recoveries made by or on behalf of the Member from any sources, including but not limited to: payments made by a Third Party or any insurance company on behalf of the Third Party; any payments or awards under an uninsured or underinsured motorist coverage policy; any Workers’ Compensation or disability award or settlement; medical payments coverage under any automobile policy, premises or homeowners medical payments coverage or premises or homeowners insurance coverage; and any other payments from a source intended to compensate a Member for Third Party injuries.

By accepting benefits under this Plan, the Member specifically acknowledges HMO’s right of subrogation. When this Plan provides health care benefits for expenses incurred due to Third Party injuries, HMO shall be subrogated to the Member’s rights of recovery against any party to the extent of the full cost of all benefits provided by this Plan. HMO may proceed against any party with or without the Member’s consent.

By accepting benefits under this Plan, the Member also specifically acknowledges HMO’s right of reimbursement. This right of reimbursement attaches when this Plan has provided health care benefits for expenses incurred due to Third Party injuries and the Member or the Member’s representative has recovered any amounts from any sources, including but not limited to: payments made by a Third Party or any insurance company on behalf of the Third Party; any payments or awards under an uninsured or underinsured motorist coverage policy; any Workers’ Compensation or disability award or settlement; medical payments coverage under any automobile policy, premises or homeowners medical payments coverage or premises or homeowners insurance coverage; and any other payments from a source intended to compensate a Member for Third Party injuries. By providing any benefit under Certificate, HMO is granted an assignment of the proceeds of any settlement, judgment or other payment received by the Member to the extent of the full cost of all benefits provided by this Plan. HMO’s right of reimbursement is cumulative with and not exclusive of HMO’s subrogation right and HMO may choose to exercise either or both rights of recovery. By accepting benefits under this Plan, the Member and the Member’s representatives further agree to:
A. Notify HMO promptly and in writing when notice is given to any party of the intention to investigate or pursue a claim to recover damages or obtain compensation due to Third Party injuries sustained by the Member;

B. Cooperate with HMO, provide HMO with requested information, and do whatever is necessary to secure HMO's rights of subrogation and reimbursement under this Certificate;

C. Give HMO a first-priority lien on any recovery, settlement or judgment or other source of compensation which may be had from any party to the extent of the full cost of all benefits associated with Third Party injuries provided by this Plan (regardless of whether specifically set forth in the recovery, settlement, judgment or compensation agreement);

D. Pay, as the first priority, from any recovery, settlement, judgment, or other source of compensation, any and all amounts due HMO as reimbursement for the full cost of all benefits associated with Third Party injuries provided by this Plan (regardless of whether specifically set forth in the recovery, settlement, judgment, or compensation agreement, and regardless of whether such payment will result in a recovery to the Member which is insufficient to make the Member whole or to compensate the Member in part or in whole for the damages sustained), unless otherwise agreed to by HMO in writing; and

E. Do nothing to prejudice HMO's rights as set forth above. This includes, but is not limited to, refraining from making any settlement or recovery, which specifically attempts to reduce or exclude the full cost of all benefits provided by this Plan.

F. Serve as a constructive trustee for the benefit of this Plan over any settlement or recovery funds received as a result of Third Party injuries.

HMO may recover the full cost of all benefits provided by this Plan under this Certificate without regard to any claim of fault on the part of the Member, whether by comparative negligence or otherwise. No court costs or attorney fees may be deducted from HMO's recovery, and HMO is not required to pay or contribute to paying court costs or attorney's fees for the attorney hired by the Member to pursue the Member's claim or lawsuit against any Responsible Party without the prior express written consent of HMO. In the event the Member or the Member's representative fails to cooperate with HMO, the Member shall be responsible for all benefits provided by this Plan in addition to costs and attorney's fees incurred by HMO in obtaining repayment.

RECOVERY RIGHTS RELATED TO WORKER’S COMPENSATION

If benefits are provided by HMO for illness or injuries to a Member and HMO determines the Member received Worker’s Compensation benefits for the same incident that resulted in the illness or injuries, HMO has the right to recover as described under the Subrogation and Right of Recovery provision. “Worker’s Compensation benefits” includes benefits paid in connection with a Worker’s Compensation claim, whether paid by an employer directly, a worker’s compensation insurance carrier, or any fund designed to provide compensation for worker’s compensation claims. HMO will exercise its Recovery Rights against the Member.

The Recovery Rights will be applied even though:

a) The Worker’s Compensation benefits are in dispute or are paid by means of settlement or compromise;

b) No final determination is made that bodily injury or sickness was sustained in the course of or resulted from the Member’s employment;
c) The amount of Worker’s Compensation benefits due to medical or health care is not agreed upon or defined by the **Member** or the Worker’s Compensation carrier; or

d) The medical or health care benefits are specifically excluded from the Worker’s Compensation settlement or compromise.

By accepting benefits under this Plan, the **Member** or the **Member’​s** representatives agree to notify **HMO** of any Worker’s Compensation claim made, and to reimburse **HMO** as described above.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

DISCOUNT PROGRAMS CERTIFICATE OF COVERAGE AMENDMENT  

Contract Holder Group Agreement  Effective Date:  January 1, 2013  

The Aetna Health Inc. Certificate is hereby amended as follows:  

The Discount provision appearing in the General Provisions section of the Certificate is hereby deleted and replaced with the following:  

Additional Provisions:  

1. Discount Arrangements:  From time to time, HMO may offer, provide, or arrange for discount arrangements or special rates from certain service Providers such as pharmacies, optometrists, dentists, alternative medicine, wellness and healthy living providers to Members or persons who become Members. Some of these arrangements may be available through third parties who may make payments to HMO in exchange for making these services available. The third party service Providers are independent contractors and are solely responsible to Members for the provision of any such goods and/or services. HMO reserves the right to modify or discontinue such arrangements at any time. These discount arrangements do not constitute benefits provided under the Group Agreement. There are no benefits payable to Members nor does HMO compensate Providers for services they may render.  

2. Incentives:  In order to encourage Members to access certain medical services when deemed appropriate by the Member, in consultation with the Member’s Physician or other service Provider, HMO may, from time to time, offer to waive or reduce a Copayment, Coinsurance, and/or a Deductible otherwise required under this Certificate or offer coupons or other financial incentives. HMO has the right to determine the amount and duration of any waiver, reduction, coupon, or financial incentive and to limit the Members to whom these arrangements are available.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

LIMITED MATERNITY BENEFIT
CERTIFICATE OF COVERAGE AMENDMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The “Maternity Care and Related Newborn Care Benefits” provision appearing in the Covered Benefits section of the Certificate of Coverage is hereby amended to add the following:

Maternity benefits may contain a limited maximum benefit under the policy. Please reference the Schedule of Benefits.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

GENERAL PROVISIONS AMENDMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Assignment of Benefits provision now appearing in Item D. of the Certificate Section entitled “General Provisions” is hereby deleted and replaced with the following.

D. Assignment of Benefits. All rights of the Member to receive benefits hereunder are personal to the Member. To the extent allowed by law, HMO may choose not to accept assignment to a provider including but not limited to an assignment of:

- The benefits due under the Group Agreement;
- The right to receive payments due under the Group Agreement; or
- Any claim the Member makes for damage resulting from a breach, or alleged breach, of the term of the Group Agreement.

HMO will notify the Member in writing, at the time it receives a claim, when an assignment of benefits to a health care Provider will not be accepted.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

CHILDREN'S HABILITATIVE SERVICES AMENDMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Covered Benefits section is hereby amended to add the following benefit:

Habilitative Services for the Treatment of Congenital or Genetic Birth Defects

Congenital or genetic birth defects are defects existing at or from birth, including a hereditary defect. The term “congenital or genetic birth defect” includes:

- Autism or an autism spectrum disorder; and
- Cerebral palsy.

Except for habilitative services provided in early intervention or school programs, covered expenses include habilitative services for the treatment of congenital or genetic birth defects to enhance a child’s ability to function for children under the age of 21. Habilitative services include occupational therapy, physical therapy and speech therapy.

Habilitative services must be precertified by Aetna Health Inc.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

CLINICAL TRIALS AMENDMENT  

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Exclusions and Limitations section is hereby amended as follows:

* Experimental or Investigational Procedures, or ineffective surgical, medical, psychiatric, or dental treatments or procedures, research studies, or other experimental or investigational health care procedures or pharmacological regimes as determined by HMO, unless pre-authorized by HMO.

This exclusion will not apply with respect to drugs:

1. that have been granted treatment investigational new drug (IND) or Group c/treatment IND status;
2. that are being studied at the Phase III level in a national clinical trial sponsored by the National Cancer Institute; or
3. HMO has determined that available scientific evidence demonstrates that the drug is effective or the drug shows promise of being effective for the disease.

This exclusion will also not apply with respect to drugs or services including patient care items provided to a qualified individual in connection with participation in an approved clinical trial, with the exception of charges for drugs or services that would normally be provided by sponsors of the clinical trial. For the purposes of this provision, the term "approved clinical trial" means:

A) A clinical research study or clinical investigation approved or funded in full or in part by one or more of the following:

   (i) The National Institutes of Health;
   (ii) The Centers for Disease Control and Prevention;
   (iii) The Agency for Health Care Research and Quality;
   (iv) The Centers for Medicare and Medicaid Services;
   (v) A bona fide clinical trial cooperative group, including the National Cancer Institute Clinical Trials Cooperative Group, the National Cancer Institute Community Clinical Oncology Program, the AIDS Clinical Trials Group, and the Community Programs for Clinical Research in AIDS; or
   (vi) The Department of Defense, the Department of Veterans Affairs, or the Department of Energy, or a qualified nongovernmental research entity to which the National Cancer Institute has awarded a support grant;

B) A study or investigation approved by the Food and Drug Administration ("FDA"), including those conducted under an investigational new drug or device application reviewed by the FDA; or
(C) An investigation or study approved by an Institutional Review Board registered with the Department of Health and Human Services that is associated with an institution that has a federal-wide assurance approved by the Department of Health and Human Services specifying compliance with 45 C.F.R. Part 46.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

EMERGENCY DEPARTMENT HIV SCREENING AMENDMENT

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

The Covered Benefits section is hereby amended to add the following benefit:

Emergency Department HIV Screening

Coverage is provided for the cost of voluntary HIV screening tests performed while receiving emergency medical services, other than HIV screening, in a hospital emergency room.

- Coverage is provided for one annual HIV screening performed in a hospital emergency room.
- Reimburse the costs of administering such a test, all laboratory expenses to analyze the test, and the costs of communicating to the patient the results of the test and any applicable follow-up instructions for obtaining health care and supportive services; and
- Not be subject to any annual or coinsurance deductible or any co-payment other than the co-payment that the insured would have to pay for the applicable hospital emergency department visit.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

HIPAA/CHIPRA SPECIAL ENROLLMENT AMENDMENT  

Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate, and/or any applicable amendment to the Certificate is hereby amended as follows:

The Special Enrollment Period provision under the Eligibility and Enrollment section is deleted and replaced with the following:

6. Special Enrollment Period.

An eligible individual and eligible dependents may be enrolled during a Special Enrollment Period. A Special Enrollment Period may apply when an eligible individual or eligible dependent loses other health coverage or when an eligible individual acquires a new eligible dependent through marriage, birth, adoption or placement for adoption.

Special Enrollment Period for Certain Individuals Who Lose Other Health Coverage:

An eligible individual or an eligible dependent may be enrolled during a Special Enrollment Period, if the following requirements, as applicable, are met:

a. the eligible individual or the eligible dependent was covered under another group health plan or other health insurance coverage when initially eligible for coverage under HMO;

b. the eligible individual or eligible dependent previously declined coverage in writing under HMO;

c. the eligible individual or eligible dependent becomes eligible for State premium assistance in connection with coverage under HMO;

d. the eligible individual or eligible dependent loses coverage under the other group health plan or other health insurance coverage for one of the following reasons:

i. the other group health coverage is COBRA continuation coverage under another plan, and the COBRA continuation coverage under that other plan has since been exhausted;

ii. the other coverage is a group health plan or other health insurance coverage, and the other coverage has been terminated as a result of loss of eligibility for the coverage or employer contributions towards the other coverage have been terminated; or

iii. the other health insurance coverage is Medicaid or an S-Chip plan and the eligible individual or eligible dependent no longer qualifies for such coverage.

Loss of eligibility includes the following:

• a loss of coverage as a result of legal separation, divorce or death;
• termination of employment;
• reduction in the number of hours of employment;
• any loss of eligibility after a period that is measured by reference to any of the foregoing;
• termination of HMO coverage due to Member action - movement outside of the HMO’s service area; and also the termination of health coverage including Non-HMO, due to plan termination.
• plan ceases to offer coverage to a group of similarly situated individuals;
• cessation of a dependent’s status as an eligible dependent
• termination of benefit package

Loss of eligibility does not include a loss due to failure of the individual or the participant to pay Premiums on a timely basis or due to termination of coverage for cause as referenced in the Termination of Coverage section of this Certificate.

To be enrolled in HMO during a Special Enrollment Period, the eligible individual or eligible dependent must enroll within:

a. 31 days, beginning on the date of the eligible individual's or eligible dependent's loss of other group health plan or other health insurance coverage; or

b. 60 days, beginning on the date the eligible individual or eligible dependent

   (i) becomes eligible for premium assistance in connection with coverage under HMO, or

   (ii) is no longer qualified for coverage under Medicaid or S-Chip.

The Effective Date of Coverage will be the first day of the first calendar month following the date the completed request for enrollment is received.

The eligible individual or the eligible dependent enrolling during a special enrollment period will not be subject to late enrollment provisions, if any, described in this Certificate.

Special Enrollment Period When a New Eligible Dependent is Acquired:

When a new eligible dependent is acquired through marriage, birth, adoption or placement for adoption, the new eligible dependent (and, if not otherwise enrolled, the eligible individual and other eligible dependents) may be enrolled during a special enrollment period.

The special enrollment period is a period of 31 days, beginning on the date of the marriage, birth, adoption or placement for adoption (as the case may be). If a completed request for enrollment is made during that period, the Effective Date of Coverage will be:

• In the case of marriage, the first day of the first calendar month following the date the completed request for enrollment is received.

• In the case of a dependent’s birth, adoption or placement for adoption, the date of such birth, adoption or placement for adoption.

The eligible individual or the eligible dependent enrolling during a special enrollment period will not be subject to late enrollment provisions, if any, described in this Certificate.
AMENDMENT TO THE CERTIFICATE OF COVERAGE
CONTINUATION COVERAGE FOR DEPENDENT STUDENTS ON MEDICAL LEAVE OF ABSENCE

Contract Holder Group Agreement Effective Date: January 1, 2013

The HMO Certificate of Coverage is hereby amended as follows:

The following sub-section “Continuation Coverage for Dependent Students on Medical Leave of Absence” is hereby added to the "Continuation and Conversion" section of the Certificate:

Continuation Coverage for Dependent Students on Medical Leave of Absence

If a Member, who is eligible for coverage and enrolled in HMO by reason of his or her status as a full-time student at a postsecondary educational institution, ceases to be eligible due to:

1. a medically necessary leave of absence from school; or
2. a change in his or her status as a full-time student,

resulting from a serious illness or injury, such Member's coverage under the Group Agreement and this Certificate may continue.

Any Covered Dependent's coverage provided under this continuation provision will cease upon the first to occur of the following events:

1. the end of the 12 month period following the first day of the dependent child's leave of absence from school, or change in his or her status as a full-time student;
2. the dependent child's coverage would otherwise end under the terms of this plan;
3. the Contract Holder discontinues dependent coverage under this plan; or
4. the Subscriber fails to make any required contributions toward the cost of this coverage.

To be eligible for this continuation, the dependent child must have been enrolled in this plan and attending school on a full-time basis immediately before the first day of the leave of absence or the change in his or her status as a full-time student.

In order to continue coverage for a dependent child under this provision, the Subscriber must notify the Contract Holder as soon as possible after the child's leave of absence begins or a change in full time student status occurs. HMO may require a written certification from the treating physician which states that the child is suffering from a serious illness or injury and that the resulting leave of absence (or other change in full-time student status) is medically necessary.

If:

1. a dependent child's eligibility under a prior plan is a result of his or her status as a full-time student at a postsecondary educational institution; and
2. such dependent child is in a period of coverage continuation pursuant to a medically necessary leave of absence from school (or change in full-time student status); and
3. this plan provides coverage for eligible dependents;

coverage under HMO will continue uninterrupted as to such dependent child for the remainder of the continuation period as provided above.

All other terms and conditions of the Group Agreement and this Certificate of Coverage shall remain in full force and effect except as amended herein.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA) 

COMPASSIONATE CARE AMENDMENT 

Contract Holder Group Agreement  Effective Date: January 1, 2013 

The Aetna Health Inc. Certificate is hereby amended as follows:

1. The Hospice Care definition in the Definitions section of the Certificate is deleted and replaced with the following:

   • **Hospice Care.** A program of care that is provided by a Hospital, Skilled Nursing Facility, hospice, or a duly licensed Hospice Care agency, and is approved by HMO, and is focused on a palliative rather than curative treatment for Members who have a medical condition and a prognosis of less than 12 months to live.
Mental Disorders and Substance Abuse Benefits

Contract Holder Group Agreement  Effective Date: January 1, 2013

A. The Mental Health Benefits provision shown in the Covered Benefits section of the Certificate is deleted. It is replaced with the Mental Disorders Benefits provision shown below.

Mental Disorders Benefits.

A Member is covered for treatment of Mental Disorders through Participating Behavioral Health Providers:

- Outpatient benefits are covered for short-term, outpatient evaluative and crisis intervention or home health mental health services, and are subject to the maximums, if any, shown on the Schedule of Benefits.

- Inpatient benefits may be covered for medical, nursing, counseling or therapeutic services in an inpatient, Hospital or non-hospital Residential Treatment Facility, appropriately licensed by the Department of Health or its equivalent. Coverage, if applicable, is subject to the maximums, if any, shown on the Schedule of Benefits.

B. The Substance Abuse Benefits provision shown in the Covered Benefits section of the Certificate is deleted. It is replaced with the Substance Abuse Benefits provision shown below.

Substance Abuse Benefits.

A Member is covered for the following services as authorized and provided by Participating Behavioral Health Providers:

- Outpatient care benefits are covered for Detoxification. Benefits include diagnosis, medical treatment and medical referral services (including referral services for appropriate ancillary services) by the Member’s PCP for the abuse of or addiction to alcohol or drugs.

  Member is entitled to outpatient visits to a Participating Behavioral Health Provider upon Referral by the PCP for diagnostic, medical or therapeutic Substance Abuse Rehabilitation services. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.

- Inpatient care benefits are covered for Detoxification. Benefits include medical treatment and referral services for Substance Abuse or addiction. The following services shall be covered under inpatient treatment: lodging and dietary services; Physicians, psychologist, nurse, certified addictions counselor and trained staff services; diagnostic x-ray; psychiatric, psychological and medical laboratory testing; and drugs, medicines, equipment use and supplies.

  Member is entitled to medical, nursing, counseling or therapeutic Substance Abuse Rehabilitation services in an inpatient, Hospital or non-hospital Residential Treatment Facility, appropriately licensed by the Department of Health, upon referral by the Member’s Participating Behavioral Health Provider for alcohol or drug abuse or dependency. Coverage is subject to the limits, if any, shown on the Schedule of Benefits.
C. The following definition of **Mental Disorder** is added to the Definitions section:

- **Mental Disorder**

  An illness commonly understood to be a **Mental Disorder**, whether or not it has a physiological or organic basis, and for which treatment is generally provided by or under the direction of a **Behavioral Health Provider** such as a **Psychiatric Physician**, a psychologist or a psychiatric social worker.

  The following conditions are considered a **Mental Disorder** under this plan:

  - Anorexia/Bulimia Nervosa.
  - Bipolar disorder.
  - Major depressive disorder.
  - Obsessive compulsive disorder.
  - Panic disorder.
  - Pervasive Mental Developmental Disorder (including Autism).
  - Psychotic Disorders/Delusional Disorder.
  - Schizo-affective Disorder.
  - Schizophrenia.

  Also included is any other mental condition which requires **Medically Necessary** treatment.

D. The following definition of **Psychiatric Physician** is added to the Definitions section:

- **Psychiatric Physician.** This is a **Physician** who:

  - Specializes in psychiatry; or
  - Has the training or experience to do the required evaluation and treatment of **Substance Abuse** or **Mental Disorders**.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

CERTIFICATE OF COVERAGE AMENDMENT  
HMO DEFINITION  

Contract Holder Group Agreement  Effective Date: January 1, 2013  

The Definition of “HMO” is deleted and replaced with the following definition:  

HMO. Aetna Health Inc., a Pennsylvania corporation licensed by the District of Columbia Department of Insurance, Securities and Banking as a Health Maintenance Organization.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  
CERTIFICATE OF COVERAGE AND  
SCHEDULE OF BENEFITS  
AMENDMENT  

Contract Holder Group Agreement Effective Date: January 1, 2013  

The Aetna Health Inc. Certificate is hereby amended as follows:  

• The eligibility rules for Covered Dependents in the Eligibility and Enrollment section of the Certificate and the Dependent Eligibility section of the Schedule of Benefits have been changed. A child will now be eligible to enroll if he or she is under 26 years of age. Any rule that they be a full-time student, not married or chiefly dependent upon the Subscriber for support will not apply. All other dependent eligibility rules still apply.  

If the Subscriber has a child that can now be enrolled, the Subscriber may contact Member Services for details.  

Covered Benefits for a Covered Dependent who is not capable of self-support due to mental or physical incapacity will be continued past the maximum age for a child.  

• Any overall plan Calendar Year; Contract Year; or Lifetime Maximum Benefits that are dollar maximums in the Schedule of Benefits no longer apply. All references to these overall plan dollar maximums that may appear in the Schedule of Benefits and Certificate, including any amendments or Riders, which have been issued to the Member are removed.  

• The following Preventive Care services are Covered Benefits, and will be paid at 100% with no cost-sharing such as Copayment, Deductibles and dollar maximum benefits:  
  • Routine Adult Physical Examinations (including immunizations, routine vision and hearing screenings);  
  • Routine Well Child Care (including immunizations);  
  • Routine Cancer Screenings (which include Screening Mammograms; Prostate Specific Antigen (PSA) Tests; Digital-Rectal Exams (DRE); Fecal Occult Blood Tests (FOBT); Sigmoidoscopies; Double Contrast Barium Enemas (DCBE) and Colonoscopies); and  
  • Routine Gynecological Exams, including routine Pap smears.  

These benefits will be subject to age; family history; and frequency guidelines. The guidelines will be determined by applying the more generous rules, as they apply to the Member, as set forth in:  
  • the most recently published preventive health care guidelines as required by the Federal Department of Health and Human Services; or  
  • the state laws and regulations that govern the Group Agreement.  

• Any calendar year; Contract Year; or lifetime dollar maximum benefit that applies to an "Essential Service" (as defined by the Federal Department of Health and Human Services) listed below, no longer applies.  

If the following Essential Services are Covered Benefits under the Member's Certificate, and such Covered Benefits include these dollar maximums, then the maximums are removed from the Schedule of Benefits and Certificate, including any amendments or riders, which have been issued to the Member:  

• Diagnostic X-Ray and Laboratory Testing;
• Emergency Services (including medical transportation during a Medical Emergency);
• Home Health Care;
• Infusion Therapy;
• Injectable Medications;
• Inpatient Hospital;
• Maternity Care and Related Newborn Care;
• Mental Disorders (inpatient and outpatient);
• Substance Abuse (inpatient and outpatient);
• Outpatient Prescription Drug Rider benefits;
• Outpatient Surgery (when performed at a Hospital Outpatient Facility or at a facility other than a Hospital Outpatient Facility, including Physician’s office visit surgery when performed by a PCP or Specialist);
• Primary Care Physician (PCP) and Specialist Physician Office Visits (including E-visits);
• Prosthetic Devices;
• Skilled Nursing Facility;
• Short Term Outpatient Rehabilitation Therapies (cognitive, occupational, physical and speech);
• Transplants (facility and non-facility);
• Urgent Care; and
• Walk-in Clinic visits.

THE ABOVE ESSENTIAL SERVICES MAY NOT BE COVERED BENEFITS UNDER THE MEMBER’S CERTIFICATE. MEMBERS SHOULD REFER TO THEIR CERTIFICATE FOR A COMPLETE LIST OF COVERED BENEFITS AND EXCLUSIONS AND LIMITATIONS.

Essential Services will continue to be subject to any Copayments, Deductibles, other types of maximums (e.g., day and visit), Referral and pre-authorization rules, and exclusions and limitations that apply to these Covered Benefits as indicated in the Schedule of Benefits and Certificate, including any amendments or riders.

• Office visits for obstetrical care, including preventive, routine and diagnostic, are now Direct Access Specialist Benefits and are covered without a Referral or pre-authorization when rendered by a Participating Provider.

• If a Member’s coverage under the Certificate is rescinded, HMO will provide the Member with a 30-day advance written notice prior to the date of the rescission.
Contract Holder Group Agreement Effective Date: January 1, 2013

The Aetna Health Inc. Certificate is hereby amended as follows:

ELIGIBILITY AND ENROLLMENT

Subsection B.5 of the Eligibility and Enrollment section of the Certificate is amended to include the following:

Employees will be permitted to enroll in HMO at any time during the year provided the circumstances surrounding the enrollment involve a "Life Event" occurrence and the enrollment form is received by HMO within 31 days of when the event occurs.

"Life Events" are limited to:

- a marriage or divorce of the employee;
- the death of the employee's spouse or a dependent;
- the birth, proposed adoption or adoption of a child of the employee;
- the termination or commencement of employment of the employee's spouse;
- the switching from part-time to full-time employment status or from full-time to part-time status by the employee or employee's spouse;
- the taking of an unpaid leave of absence of the employee or employee's spouse;
- a significant change in health coverage of employee or spouse attributable to spouse's employment.
HMO and Contract Holder agree to offer Member Covered Benefits under this plan as described below and subject to the provisions of this Rider. The Member may obtain certain Covered Benefits from Participating Providers without a Referral from their selected PCP.

The HMO Procedure section of the Certificate is amended to delete the following sentence:

Until a PCP is selected, benefits will be limited to coverage for Medical Emergency care.

The HMO Procedure section of the Certificate is deleted and replaced with the following:

B. The Primary Care Physician (PCP).

The PCP provides services for the treatment of routine illnesses, injuries, well baby and preventive care services which do not require the services of a Specialist, and for non-office hour Urgent Care services under this plan. The Member’s selected PCP or that PCP's covering Physician is required to be available 7 days a week, 24 hours a day for Urgent Care services.

A Member is encouraged to select a PCP for themselves and for each of their Covered Dependents at the time of enrollment, however this is not a plan requirement. If a Member selects a PCP, the Member may change their PCP at any time by contacting HMO.

A Member who selects a PCP will be subject to the PCP Copayment listed on the Schedule of Benefits when a Member obtains Covered Benefits from their selected PCP. A Member may obtain Covered Benefits from other Participating PCPs. However, a Member will be subject to the Specialist Copayment listed on the Schedule of Benefits when a Member accesses a PCP other than their selected PCP. A Member who does not select a PCP will be subject to the Specialist Copayment listed on the Schedule of Benefits when a Member obtains Covered Benefits from any Participating PCP or Participating Specialist.

Certain PCP offices are affiliated with integrated delivery systems or other provider groups (i.e., Independent Practice Associations and Physician-Hospital Organizations), and Members who select these PCPs will generally be referred to Specialists and Hospitals within that system or group. However, if the group does not include a Provider qualified to meet the Member’s medical needs, the Member may request to have services provided by nonaffiliated Providers.

If the Member’s PCP performs, suggests, or recommends a Member for a course of treatment that includes services that are not Covered Benefits, the entire cost of any such non-covered services will be the Member’s responsibility.

The Covered Benefits section of the Certificate is amended to include the following provisions:

• Self-Referred Services.

Except as described in the Exclusions and Limitations section of this Rider, the Certificate, any amendments and/or riders are hereby revised to remove the requirement that a Member must obtain a Referral from their PCP prior to accessing Covered Benefits from Participating Providers.
Under this provision, a Member may directly access Participating Specialists, ancillary Providers and facilities for Covered Benefits without a PCP Referral, subject to the terms and conditions of the Certificate and any cost-sharing requirements set forth in the Schedule of Benefits. Participating Providers will be responsible for obtaining pre-authorization of services from HMO.

Except as described in this Rider, the Covered Benefits section and the Exclusions and Limitations section of the Certificate remain unchanged and the ability of a Member to directly access Participating Providers does not alter any other provisions of the Certificate. Except for Emergency Services and out-of-area Urgent Care services, a Member must access Covered Benefits from Participating Providers and facilities or benefits will not be covered and a Member will be responsible for all expenses incurred unless HMO has pre-authorized the services to a non-participating Provider.

The Exclusions and Limitations section of the Certificate is amended to delete the following exclusion:

- Unauthorized services, including any service obtained by or on behalf of a Member without a prior written Referral issued by the Member’s PCP or pre-authorized by HMO. This exclusion does not apply in a Medical Emergency or in an Urgent Care situation or when it is a direct access benefit.

The Exclusions and Limitations section of the Certificate is amended to include the following exclusion:

- Unauthorized services obtained by the Member that require pre-authorization by HMO including but not limited to Hospital admissions and outpatient surgery. Participating Providers are responsible for obtaining pre-authorization of Covered Benefits from HMO.

The Exclusions and Limitations section of the Certificate is amended to include the following limitations:

- Comprehensive Infertility and Advanced Reproductive Technology (ART) Services are not covered without pre-authorization from HMO’s Infertility case management unit, if such benefits are covered under the Member’s plan. A Member or their Participating Physician may contact the Infertility case management unit to apply for eligibility. A Member who is eligible will be subject to case management, have access to a select network of Participating Providers and will be required to utilize Participating Providers from this select network to receive Covered Benefits.

- Upon pre-authorization, other treatment plans may be subject to case management and a Member may be directed to specific Participating Providers for Covered Benefits including, but not limited to transplants and other treatment plans.

- Supplemental plans provided under a separate contract or policy in addition to an HMO health benefit plan, including but not limited to dental plans and behavioral health plans, are not subject to the provisions of this Rider and a Member is required to abide by the terms and conditions of the separate contract or policy.

The Continuation and Conversion section of the Certificate is amended to include the following provision:

- The conversion privilege does not apply to the Aetna Open Access Rider.
ADVANCED REPRODUCTIVE TECHNOLOGY (“ART”) SERVICES RIDER

Contract Holder Group Agreement Effective Date: January 1, 2013

Aetna Health Inc., ("HMO") and Contract Holder agree to provide to Members the Advanced Reproductive Technology ("ART") Services Rider subject to the following provisions:

The Definitions section of the Certificate is hereby amended to add the following definition(s):

• **Advanced Reproductive Technology ("ART"):**
  a. in vitro fertilization ("IVF");
  b. gamete intra-fallopian transfer ("GIFT");
  c. zygote intra-fallopian transfer ("ZIFT");
  d. cryopreserved embryo transfers; or
  e. intra-cytoplasmic sperm injection ("ICSI") or ovum microsurgery.

• **ART Services.** ART Services, products, or procedures that are Covered Benefits under the Certificate and/or this Rider.

• **Infertility Case Management.** A program administered by HMO that consists of:
  a. evaluation of Infertile Members' medical records to determine whether ART Services are Medically Necessary and are reasonably likely to result in success;
  b. determination of whether ART Services are Covered Benefits for the Member;
  c. pre-authorization for ART Services by a Participating ART Specialist when ART Services are Medically Necessary, reasonably likely to result in success, and are Covered Benefits; and
  d. case management for the provision of ART Services for eligible Members.

• **Participating ART Specialist.** A Specialist who has entered into a contractual agreement with HMO for the provision of ART Services.

The Covered Benefits section of the Certificate is hereby amended to add the following benefit(s):

• **Advanced Reproductive Technology Services Benefits.**

  **Member Eligibility.** To be eligible for benefits under this Rider, a Member must:
  a. be covered under the Certificate as a Subscriber or a Covered Dependent who is the Subscriber's legal spouse;
  b. exhaust HMO's Comprehensive Infertility Services benefits (refer to the Comprehensive Infertility Services Rider for covered Comprehensive Infertility Services benefits); and
  c. have a condition that is a demonstrated cause of Infertility as recognized by a Participating ART Specialist and documented in the Member's medical records.
To obtain covered ART Services benefits as described in this Rider, a Member must be:

a. referred by the Member's PCP or Participating gynecologist to the Infertility Case Management Unit, or the Member may directly contact HMO's Infertility Case Management Unit;

b. recommended for ART treatment by a Participating ART Specialist after an initial intake evaluation and consultation with the Participating ART Specialist;

c. determined by HMO to be eligible for participation in HMO's Infertility Program and pre-authorized by HMO for the ART Services benefit; and

d. issued pre-authorization for ART Services from HMO's Infertility Case Management Unit to a Participating ART Specialist with appropriate Referrals.

The following benefits are covered when all of the above conditions are met, subject to the Exclusions and Limitations section of the Certificate and this Rider:

a. up to 3 cycles of any combination of the following ART Services per lifetime (where lifetime is defined to include services provided or administered by HMO or any affiliated company of HMO, or any other health benefits plan, or where no plan coverage was provided) which only include: IVF; GIFT; ZIFT; or cryopreserved embryo transfers;

b. ICSI or ovum microsurgery;

c. payment for charges associated with the care of the Member who is participating in a donor IVF program, including fertilization and culture; and

d. charges associated with obtaining the Member's spouse's sperm for ART, when the spouse is also a Member.

The Exclusions and Limitations section of the Certificate is hereby amended to add the following exclusion(s):

- Advanced Reproductive Technology Services, including but not limited to:

  1. ART Services for female Members attempting to become pregnant who have not had at least 1 year or more of timed, unprotected coitus, or 12 cycles of artificial insemination (for Members less than 35 years of age), or 6 months or more of timed, unprotected coitus, or 6 cycles of artificial insemination (for Members 35 years of age or older) prior to enrolling in HMO's Infertility Program;

  2. ART Services for couples in which 1 of the partners has had a previous sterilization procedure, with or without surgical reversal;

  3. Reversal of sterilization surgery;

  4. ART Services for female Members with FSH levels 19 or greater mIU/ml on day 3 of the menstrual cycle;

  5. The purchase of donor sperm and any charges for the storage of sperm; the purchase of donor eggs and any charges associated with care of the donor required for donor egg retrievals or transfers or gestational carriers (or surrogacy); all charges associated with a gestational carrier program for the Member or the gestational carrier;

  6. Charges associated with cryopreservation or storage of cryopreserved eggs and embryos (e.g., office, Hospital, ultrasounds, laboratory tests, etc.);
7. Home ovulation prediction kits;
8. Drugs related to the treatment of non-covered benefits or related to the treatment of Infertility that are not Medically Necessary;
9. Injectable Infertility medications, including but not limited to, menotropins, hCG, GnRH agonists, and IVIG;
10. Any service provided without a Referral or pre-authorization from HMO's Infertility Case Management Unit;
11. ART Services that are not reasonably likely to result in success.

The Exclusions and Limitations section of the Certificate is hereby amended to add the following limitation(s):

- ART Services are available only from the Participating ART Specialists for whom the Member has been issued a pre-authorization by HMO's Infertility Case Management Unit. Treatment received from a non-participating Provider or without a pre-authorization will not be covered and the Member will be responsible for payment of all services. Coverage for ART Services are only provided for referred care.

- Coverage under this Rider will terminate immediately upon a Member's termination of coverage under the Certificate, subject to group continuation coverage requirements under COBRA or state continuation laws.

The Continuation and Conversion section of the Certificate is hereby amended to add the following provision: The conversion privilege, if any, does not apply to the Advanced Reproductive Technology (“ART”) Services Rider.

The Schedule of Benefits is hereby amended to add the following:

ADVANCED REPRODUCTIVE TECHNOLOGY (“ART”) SERVICES BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Copayment/Maximaums</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outpatient ART Services</td>
<td>50% (of the contracted rate) per visit</td>
</tr>
</tbody>
</table>
COMPREHENSIVE INFERTILITY SERVICES RIDER

Contract Holder Group Agreement Effective Date: January 1, 2013

Aetna Health Inc., (“HMO”) and Contract Holder agree to provide to Members the Comprehensive Infertility Services Rider subject to the following provisions:

The Definitions section of the Certificate is hereby amended as follows:

The definition of “Infertile or Infertility” is hereby deleted and replaced with the following definition:

- Infertile or Infertility. The condition of a presumably healthy Member who is unable to conceive or produce conception after 1 year or more of timed, unprotected coitus, or 12 cycles of artificial insemination (for Members less than 35 years of age), or 6 months or more of timed, unprotected coitus, or 6 cycles of artificial insemination (for Members 35 years of age or older).

The Covered Benefits section of the Certificate is hereby amended to add the following benefit(s):

- Comprehensive Infertility Services Benefits.

Member Eligibility. To be eligible for benefits under this Rider, a Member must be covered under the Certificate as a Subscriber, or a Covered Dependent who is the Subscriber's legal spouse, and have a condition that is a demonstrated cause of Infertility as recognized by a Participating gynecologist or Participating Infertility Specialist and documented in the Member's medical records.

If a Member meets the eligibility requirements above, the following Comprehensive Infertility Services are covered when provided by a Participating Infertility Specialist upon pre-authorization by HMO:

a. ovulation induction is subject to a maximum of 6 cycles per lifetime; (where lifetime is defined to include services provided or administered by HMO or any affiliated company of HMO or any other health benefits plan); and

b. intrauterine insemination is subject to a maximum of 6 cycles per lifetime; (where lifetime is defined to include services provided or administered by HMO or any affiliated company of HMO or any other health benefits plan).

The Exclusions and Limitations section of the Certificate is hereby amended as follows:

The Infertility exclusion in the Certificate is hereby deleted and replaced with the following:

- Infertility Services including but not limited to:

1. Artificial Insemination for female Members attempting to become pregnant who have not had at least 1 year or more of timed, unprotected coitus, or 12 cycles of artificial insemination (for Members less than 35 years of age), or 6 months or more of timed, unprotected coitus, or 6 cycles of artificial insemination (for Members 35 years of age or older) prior to enrolling in HMO's Infertility Program;

2. Infertility Services for couples in which 1 of the partners has had a previous sterilization procedure, with or without surgical reversal;
3. Reversal of sterilization surgery;

4. **Infertility** Services for female **Members** with FSH levels 19 or greater mIU/ml on day 3 of the menstrual cycle;

5. The purchase of donor sperm and any charges for the storage of sperm; the purchase of donor eggs and any charges associated with care of the donor required for donor egg retrievals or transfers or gestational carriers or surrogacy; donor egg retrieval or fees associated with donor egg programs, including but not limited to fees for laboratory tests;

6. Charges associated with cryopreservation or storage of cryopreserved eggs and embryos (e.g., office, **Hospital**, ultrasounds, laboratory tests, etc.); any charges associated with a frozen embryo or egg transfer, including but not limited to thawing charges;

7. Home ovulation prediction kits;

8. Drugs related to the treatment of non-covered benefits or related to the treatment of **Infertility** that are not **Medically Necessary**;

9. Injectable **Infertility** medications, including but not limited to menotropins, hCG, GnRH agonists, and IVIG;

10. Any advanced reproductive technology (“ART”) procedures or services related to such procedures, including but not limited to in vitro fertilization (“IVF”), gamete intra-fallopian transfer (“GIFT”), zygote intra-fallopian transfer (“ZIFT”), and intra-cytoplasmic sperm injection (“ICSI”);

11. Any charges associated with care required to obtain ART Services (e.g., office, **Hospital**, ultrasounds, laboratory tests, etc.); and any charges associated with obtaining sperm for any ART procedures.

The Exclusions and Limitations section of the **Certificate** is hereby amended to add the following limitation(s):

- Comprehensive **Infertility** Services are available only from the **Participating Infertility Specialist** for whom the **Member** has been issued a pre.authorization by **HMO's Infertility Case Management** Unit. Treatment received from a non-participating **Provider** or without a preauthorization will not be covered and the **Member** will be responsible for payment of all services. **Coverage for Comprehensive Infertility Services** are only provided for referred care.

- Coverage under this Rider will terminate immediately upon a **Member's** termination of coverage under the **Certificate**, subject to group continuation coverage requirements under COBRA or state continuation laws.

The Continuation and Conversion section of the **Certificate** is hereby amended to add the following provision: The conversion privilege, if any, does not apply to the Comprehensive Infertility Services Rider.

The **Schedule of Benefits** is hereby amended to add the following:

**COMPREHENSIVE INFERTILITY SERVICES BENEFITS**

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Copayment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outpatient Comprehensive Infertility Services</td>
<td>50% (of the contracted rate) per visit</td>
</tr>
</tbody>
</table>
DOMESTIC PARTNER RIDER

Contract Holder Group Agreement Effective Date: January 1, 2013
The Domestic Partner rider for this contract is effective January 1, 2013

Subsection A.2.a of the Eligibility and Enrollment section of the Certificate is hereby deleted and replaced with the following:

a. the legal spouse or domestic partner of a Subscriber under this Certificate, and who, as of the date of enrollment (with respect to a domestic partner):

i. provides proof of cohabitation (e.g. driver’s license or tax return);
ii. are both of the age of consent in their state of residence;
iii. are not related by blood in any manner that would bar marriage in their state of residence;
iv. have a close, committed and monogamous personal relationship;
v. have been sharing the same household on a continuous basis for at least 6 months;
vi. have registered as domestic partners where such registration is available;
vii. is not married to, or separated from, another individual;
viii. have not been registered as a member of another domestic partnership within the last 6 months;
ix. demonstrates financial interdependence by submission of proof of three or more of the following:

a) common ownership of real property or a common leasehold interest in such property;
b) common ownership of a motor vehicle;
c) joint bank accounts or credit accounts;
d) designation as a beneficiary for life insurance or retirement benefits, or under the partner's will;
e) assignment of a durable power of attorney or health care power of attorney; or
f) such other proof as is sufficient to establish economic interdependency under the circumstances of the particular case;
x. and is of the same sex as the Subscriber.

HMO may request documentation of any of the foregoing prior to commencing coverage for a domestic partner; or
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

PRESCRIPTION LENS RIDER

Contract Holder Group Agreement Effective Date: January 1, 2013

Aetna Health Inc. ("HMO") and Contract Holder agree to offer to Members the HMO Prescription Lens plan, subject to the following provisions:

The Covered Benefits section of the Certificate is amended to add the following provision:

• Prescription Lens Benefits.

Member is eligible for an allowance up to $100 for the purchase of prescription lenses and frames (including prescription contact lenses). This allowance is payable once in each 24 month period commencing with the date of Member's initial use of this benefit.

Member will be reimbursed for the amount of this allowance. However, if the prescription lenses or frames are purchased from select Providers who have an agreement with HMO to bill HMO directly, the allowance will be directly deducted from the cost of the prescription lenses or frames.

The Continuation and Conversion section of the Certificate is hereby amended to add the following provision:

The conversion privilege does not apply to the Prescription Lens Rider.
MORBID OBESITY SURGICAL TREATMENT RIDER

Contract Holder Group Agreement  Effective Date: January 1, 2013

Aetna Health Inc., ("HMO") and Contract Holder, agree to provide to Members the Morbid Obesity Surgical Treatment Rider subject to the following provisions:

The Definitions section of the Certificate is hereby amended to add the following definition(s):

- **Body Mass Index.** A practical marker that is used to assess the degree of obesity and is calculated by dividing the weight in kilograms by the height in meters squared.

- **Morbid Obesity.** A Body Mass Index that is: greater than 40 kilograms per meter squared; or equal to or greater than 35 kilograms per meter squared with a high risk comorbid medical condition, including significant cardiovascular disease, sleep apnea, or uncontrolled type-2 diabetes.

The Covered Benefits section of the Certificate is hereby amended to add the following benefit(s):

- **Morbid Obesity Surgical Benefits**

  Surgical treatment of Morbid Obesity is a **Covered Benefit**, when provided by a Participating Provider and when authorized in advance by HMO. Coverage includes one surgical procedure within a two-year period, beginning with the date of the first Morbid Obesity surgical procedure, unless a multi-stage procedure is planned and approved by HMO.

  Coverage for Morbid Obesity Surgical benefits are only provided for referred care.

  Refer to the Schedule of Benefits attached to this Certificate for applicable cost sharing provisions.

The following exclusions are hereby deleted from the Exclusions and Limitations section of the Certificate:

- Surgical operations, procedures or treatment of obesity, except when pre-authorized by HMO.

- Weight reduction programs, or dietary supplements.

The Exclusions and Limitations section of the Certificate is hereby amended to add the following exclusion(s):

- Weight control services including surgical procedures, medical treatments, weight control/loss programs, dietary regimens and supplements, food or food supplements, appetite suppressants and other medications; exercise programs, exercise or other equipment; and other services and supplies that are primarily intended to control weight or treat obesity, including Morbid Obesity, or for the purpose of weight reduction, regardless of the existence of comorbid conditions; except as provided by this rider.

The Continuation and Conversion section of the Certificate is hereby amended to add the following provision:

The conversion privilege, if any, does not apply to the Morbid Obesity Surgical Treatment Rider.
The Schedule of Benefits is hereby amended to add the following:

### MORBID OBESITY SURGICAL TREATMENT BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Deductible/Copayment/Maximums</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inpatient Morbid Obesity Surgery (includes Surgical procedure and Acute Hospital Services).</td>
<td>Refer to the Schedule of Benefits for applicable cost sharing provisions.</td>
</tr>
</tbody>
</table>

Copayment(s) for Morbid Obesity services do not apply to the Maximum Out-of-Pocket Copayment Limit, if any, listed in the Schedule of Benefits.
PRESCRIPTION PLAN RIDER

Group Agreement Effective Date: January 1, 2013

HMO and Contract Holder agree to provide to Members the HMO Prescription Plan Rider, subject to the following provisions:

DEFINITIONS

The Definitions section of the Certificate is amended to include the following definitions:

• **Brand Name Prescription Drug(s)**. Prescription drugs and insulin with a proprietary name assigned to it by the manufacturer or distributor and so indicated by MediSpan or any other similar publication designated by HMO or an affiliate. **Brand Name Prescription Drugs** do not include those drugs classified as **Generic Prescription Drugs** as defined below.

• **Contracted Rate**. The negotiated rate between HMO or an affiliate and the Participating Retail or Mail Order Pharmacy. This rate does not reflect or include any amount HMO or an affiliate may receive under a rebate arrangement between HMO or an affiliate and a drug manufacturer for any drugs, including any drugs on the **Drug Formulary**.

• **Drug Formulary**. A list of prescription drugs and insulin established by HMO or an affiliate, which includes both **Brand Name Prescription Drugs**, and **Generic Prescription Drugs**. This list is subject to periodic review and modification by HMO or an affiliate. A copy of the **Drug Formulary** will be available upon request by the Member or may be accessed at the pharmacy website, at www.aetna.com.

• **Drug Formulary Exclusions List**. A list of prescription drugs excluded from the **Drug Formulary**, subject to change from time to time at the sole discretion of HMO.

• **Generic Prescription Drug(s)**. Prescription drugs and insulin, whether identified by their chemical, proprietary, or non-proprietary name, that are accepted by the U.S. Food and Drug Administration as therapeutically equivalent and interchangeable with drugs having an identical amount of the same active ingredient and so indicated by MediSpan or any other similar publication designated by HMO or an affiliate.

• **Maintenance Drug(s)**. A listing of prescription drugs or medications established by HMO or an affiliate which is subject to periodic review and modification by HMO or an affiliate. The list consists of prescription drugs or medications that are taken for extended periods of time, and which do not vary frequently in terms of dosage (such as high blood pressure medication).

• **Non-Formulary Prescription Drug(s)**. A product or drug not listed on the **Drug Formulary** which includes drugs listed on the **Drug Formulary Exclusions List**.

• **Participating Mail Order Pharmacy**. A pharmacy, which has contracted with HMO or an affiliate to provide covered outpatient prescription drugs or medicines, and insulin to Members by mail or other carrier.

• **Participating Retail Pharmacy**. A community pharmacy which has contracted with HMO or an affiliate to provide covered outpatient prescription drugs to Members.

• **Precertification Program**. For certain outpatient prescription drugs, prescribing Physicians must contact HMO or an affiliate to request and obtain coverage for such drugs. The list of drugs requiring
precertification is subject to change by HMO or an affiliate. An updated copy of the list of drugs requiring precertification shall be available upon request by the Member or may be accessed at the pharmacy website, at www.aetna.com.

- **Step Therapy Program.** A form of precertification under which certain prescription drugs will be excluded from coverage, unless a first-line therapy drug(s) is used first by the Member. The list of step therapy drugs is subject to change by HMO or an affiliate. An updated copy of the list of drugs subject to step therapy shall be available upon request by the Member or may be accessed at the pharmacy website, at www.aetna.com.

- **Therapeutic Drug Class.** A group of drugs or medications that have a similar or identical mode of action or exhibit similar or identical outcomes for the treatment of a disease or injury.

### COVERED BENEFITS

The Covered Benefits section of the Certificate is amended to add the following provision:

**A. Outpatient Prescription Drug Open Formulary Benefit**

*Medically Necessary* outpatient prescription drugs and insulin are covered when prescribed by a Provider licensed to prescribe federal legend prescription drugs or medicines subject to the terms, HMO policies, Exclusions and Limitations section described in this rider and the Certificate. Coverage is based on HMO’s or an affiliate’s determination, in its sole discretion, if a prescription drug is covered. Some items are covered only with pre-authorization from HMO. Items covered by this rider are subject to drug utilization review by HMO and/or Member’s Participating Provider and/or Member’s Participating Retail or Mail Order Pharmacy.

- Each prescription is limited to a maximum 30 day supply when filled at a Participating Retail Pharmacy or 90 day supply when filled by the Participating Mail Order Pharmacy designated by HMO. Except in an emergency or Urgent Care situation, or when the Member is traveling outside the HMO Service Area, prescriptions must be filled at a Participating Retail or Mail Order Pharmacy. Coverage of prescription drugs may, in HMO’s sole discretion, be subject to the Precertification Program, the Step Therapy Program or other HMO requirements or limitations.

- FDA approved prescription drugs are covered when the off-label use of the drug has not been approved by the FDA for that indication, provided that such drug is recognized for treatment of such indication in one of the standard reference compendia (the United States Pharmacopoeia Drug Information, the American Medical Association Drug Evaluations, or the American Hospital Formulary Service Drug Information), or the safety and effectiveness of use for this indication has been adequately demonstrated by at least one study published in a nationally recognized peer reviewed journal. Coverage of off label use of these drugs may, in HMO’s sole discretion, be subject to the Precertification Program, the Step Therapy Program, or other HMO requirements or limitations.

**D. Emergency Prescriptions** - Emergency prescriptions are covered subject to the following terms:

When a Member needs a prescription filled in an emergency or Urgent Care situation, or when the Member is traveling outside of the HMO Service Area, HMO will reimburse the Member as described below.

When a Member obtains an emergency or out-of-area Urgent Care prescription at a non-Participating Retail Pharmacy, Member must directly pay the pharmacy in full for the cost of the prescription. Member is responsible for submitting a request for reimbursement in writing to HMO with a receipt for the cost of the prescription. Reimbursement requests are subject to professional review by HMO to determine if the event meets HMO’s requirements. Upon approval of the claim, HMO will directly reimburse the Member 100% of the cost of the prescription, less the applicable Copayment specified below and any Brand Name Prescription Drug cost differentials as applicable. Coverage for items
obtained from a non-Participating pharmacy is limited to items obtained in connection with covered emergency and out-of-area Urgent Care services. Members must access a Participating Retail Pharmacy for Urgent Care prescriptions inside the HMO Service Area.

When a Member obtains an emergency or Urgent Care prescription at any Participating Retail Pharmacy, including an out-of-area Participating Retail Pharmacy, Member will pay to the Participating Retail Pharmacy the Copayment(s), plus the Brand Name Prescription Drug cost differentials where applicable and as described below. Members are required to present their ID card at the time the prescription is filled. HMO will not cover claims submitted as a direct reimbursement request from a Member for a prescription purchased at a Participating Retail Pharmacy except upon professional review and approval by HMO in its sole discretion. Members must access a Participating Retail Pharmacy for Urgent Care prescriptions inside the HMO Service Area.

E. Mail Order Prescription Drugs. Subject to the terms and limitations set forth in this rider, Medically Necessary outpatient Prescription drugs are covered when dispensed by the Participating Mail Order Pharmacy designated by HMO and when prescribed by a Provider licensed to prescribe federal legend prescription drugs. Members are required to obtain prescriptions greater than a 30 day supply from the designated Participating Mail Order Pharmacy. Outpatient prescription drugs will not be covered if dispensed by a Participating Mail Order Pharmacy in quantities that are less than a 31 day supply or more than a 90 day supply (if the Provider prescribes such amounts).

F. Additional Benefits.

The following prescription drugs, medicines, and supplies are also covered subject to the terms described in this rider:

- Diabetic Supplies.

  The following diabetic supplies are covered if Medically Necessary upon prescription or upon Physician’s order only at a Participating Retail or Mail Order Pharmacy. The Member must pay applicable Copayments as described in the Copayments section below.

  1. Diabetic needles/syringes.
  2. Test strips for glucose monitoring and/or visual reading.
  3. Diabetic test agents.
  4. Lancets/lancing devices.
  5. Alcohol swabs.

G. Copayments:

Member is responsible for the Copayments specified in this rider. The Copayment, if any, is payable directly to the Participating Retail or Mail Order Pharmacy for each prescription or refill at the time the prescription or refill is dispensed. If the Member obtains more than a 34 day supply of prescription drugs or medicines at the Participating Retail or Mail Order Pharmacy, not to exceed a 90 day supply, 1 Copayment is payable for each supply dispensed. The Copayment does not apply to the Maximum Out-of-Pocket Limit shown in the Schedule of Benefits for the medical plan, if any.

<table>
<thead>
<tr>
<th>Prescription Drug/Medicine Quantity</th>
<th>Generic Formulary Prescription Drugs</th>
<th>Brand Name Formulary Prescription Drugs</th>
<th>Non-Formulary Prescription Drugs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than a 31 day supply</td>
<td>$20</td>
<td>$40</td>
<td>$55</td>
</tr>
</tbody>
</table>

EXCLUSIONS AND LIMITATIONS
The Exclusions and Limitations section of the Certificate is amended to include the following exclusions and limitations:

A. **Exclusions.**

   Unless specifically covered under this rider, the following are not covered:

1. Any drug which does not, by federal or state law, require a prescription order (i.e., an over-the-counter (OTC) drug) or for which an equivalent over-the-counter product in strength, is available even when a prescription is written, unless otherwise covered by HMO.
2. Any drug determined not to be Medically Necessary for the treatment of disease or injury unless otherwise covered under this rider.
3. Any charges for the administration or injection of prescription drugs or injectable insulin and other injectable drugs covered by HMO.
4. Cosmetic or any drugs used for cosmetic purposes or to promote hair growth, including but not limited to health and beauty aids.
5. Insulin pumps or tubing or other ancillary equipment and supplies for insulin pumps.
6. Needles and syringes, including but not limited to diabetic needles and syringes.
7. Any medication which is consumed or administered at the place where it is dispensed, or while a Member is in a Hospital, or similar facility; or take home prescriptions dispensed from a Hospital pharmacy upon discharge, unless the pharmacy is a Participating Retail Pharmacy.
8. Immunization or immunological agents, including but not limited to, biological sera, blood, blood plasma or other blood products administered on an outpatient basis, allergy sera and testing materials.
9. Drugs used for the purpose of weight reduction (e.g., appetite suppressants), including the treatment of obesity.
10. Any refill in excess of the amount specified by the prescription order. Before recognizing charges, HMO may require a new prescription or evidence as to need, if a prescription or refill appears excessive under accepted medical practice standards.
11. Any refill dispensed more than 1 year from the date the latest prescription order was written, or as otherwise permitted by applicable law of the jurisdiction in which the drug is dispensed.
12. Drugs prescribed for uses other than uses approved by the Food and Drug Administration (FDA) under the Federal Food, Drug and Cosmetic Law and regulations, or any drug labeled “Caution: Limited by Federal Law to Investigational Use”, or experimental drugs except as otherwise covered under this rider.
13. Medical supplies, devices and equipment and non-medical supplies or substances regardless of their intended use.
14. Test agents and devices, including but not limited to diabetic test agents.
15. Injectable drugs used for the purpose of treating Infertility, unless otherwise covered by HMO.
16. Injectable drugs, except for insulin.
17. Oral and implantable contraceptives and contraceptive devices, unless otherwise covered under this rider.
18. Prescription orders filled prior to the effective date or after the termination date of the coverage provided by this rider.
19. Replacement for lost or stolen prescriptions.
20. Performance, athletic performance or lifestyle enhancement drugs and supplies.
21. Drugs and supplies when not indicated or prescribed for a medical condition as determined by HMO or otherwise specifically covered under this rider or the medical plan.
22. Drugs dispensed by other than a Participating Retail or Mail Order Pharmacy, except as Medically Necessary for treatment of an emergency or Urgent Care condition.
23. Medication packaged in unit dose form. (Except those products approved for payment by HMO).
24. Prophylactic drugs for travel.
25. Drugs recently approved by the FDA, but which have not yet been reviewed by the Aetna Health Inc. Pharmacy Management Department and Therapeutics Committee.
26. Drugs for the convenience of Members or for preventive purposes.
27. Drugs listed on the **Formulary Exclusions List** unless otherwise covered through a medical exception as described in this rider or unless otherwise covered under this rider.

28. Sildenafil citrate, phenotamine, apomorphine and alprostadil in oral, injectable and topical (including but not limited to gels, creams, ointments and patches) forms or any other form used internally or externally. Any prescription drug in oral, topical or any other form that is in a similar or identical class, has a similar or identical mode of action or exhibits similar or identical outcomes unless otherwise covered under this rider.

29. Nutritional supplements.

30. Smoking cessation aids or drugs.


32. Drugs or medications in a **Therapeutic Drug Class** if one of the drugs or medications in that **Therapeutic Drug Class** is available over-the-counter (OTC).

B. **Limitations:**

1. A **Participating Retail** or **Mail Order Pharmacy** may refuse to fill a prescription order or refill when in the professional judgment of the pharmacist the prescription should not be filled.

2. Non-emergency and non-**Urgent Care** prescriptions will be covered only when filled at a **Participating Retail Pharmacy** or the **Participating Mail Order Pharmacy**. **Members** are required to present their ID card at the time the prescription is filled. A **Member** who fails to verify coverage by presenting the ID card will not be entitled to direct reimbursement from **HMO**, and **Member** will be responsible for the entire cost of the prescription. Refer to the **Certificate** for a description of emergency and **Urgent Care** coverage. **HMO** will not reimburse **Members** for out-of-pocket expenses for prescriptions purchased from a **Participating Retail Pharmacy**; **Participating Mail Order Pharmacy** or a non-**Participating Retail** or **Mail Order Pharmacy** in non-emergency, non-**Urgent Care** situations. **HMO** retains the right to review all requests for reimbursement and in its sole discretion make reimbursement determinations subject to the **Grievance Procedure** section(s) of the **Certificate**.

3. **HMO** is not responsible for the cost of any prescription drug for which the actual charge to the **Member** is less than the required **Copayment** or payment which applies to the **Prescription Drug Deductible Amount**, if any, or for any drug for which no charge is made to the recipient.

4. **Member** will be charged the **Non-Formulary Prescription Drug Copayment** for prescription drugs covered on an exception basis.

5. The Continuation and Conversion section of the **Certificate**, if any, is hereby amended to include the following provision: the conversion privilege does not apply to the **HMO Prescription Plan**.
Notice

Please be aware that administration of the definition of “negotiated charge” for Prescription Drug Expense Coverage for most plans has been changed to support the following:

As to the Prescription Drug Expense Coverage:

The amount HMO has established for each prescription drug obtained from a Participating Retail, Mail Order, or Specialty Pharmacy Network Pharmacy. The Negotiated Charge may reflect amounts HMO has agreed to pay directly to the Participating Retail, Mail Order, or Specialty Pharmacy Network Pharmacy, or to a third party vendor for the prescription drug, and may include an additional service or risk charge set by HMO.

The Negotiated Charge does not include or reflect any amount HMO, an affiliate, or a third party vendor, may receive under a rebate arrangement between HMO, an affiliate or a third party vendor and a drug manufacturer for any prescription drug, including prescription drugs on the Drug Formulary.

Where permitted by law, this change has been, or will be made to all Member Plan Documents effective as of the first renewal date for the plan occurring after January 1, 2010.
AETNA HEALTH INC.  
(DISTRICT OF COLUMBIA)  

AMENDMENT TO THE PRESCRIPTION PLAN RIDER  

**Contract Holder Group Agreement** Effective Date: January 1, 2013  

The Aetna Health Inc. Prescription Plan Rider is hereby amended as follows:  

The Definition of “**Contracted Rate**”, appearing in the Definitions section of the Prescription Drug Rider is hereby deleted and, all references to “**Contracted Rate**” are replaced by “**Negotiated Charge**” and the following definition is added to the Definitions section of the Prescription Drug Rider:  

- **Negotiated Charge.** The compensation amount negotiated between HMO or an affiliate and a Participating Retail Pharmacy, Participating Mail Order Pharmacy, or Specialty Pharmacy Network pharmacy for Medically Necessary outpatient prescription drugs and insulin dispensed to a Member and covered under the Member’s benefit plan. This negotiated compensation amount does not reflect or include any amount HMO or an affiliate may receive under a rebate arrangement between HMO or an affiliate and a drug manufacturer for any drug, including drugs on the Drug Formulary.  

The Definitions section of the Prescription Plan Rider is amended to add the following:  

- **Self-injectable Drug(s).** Prescription drugs that are intended to be self administered by injection to a specific part of the body to treat certain chronic medical conditions. An updated copy of the list of covered Self-injectable Drugs, designated by HMO as eligible for coverage under this amendment, shall be available upon request by the Member or may be accessed at the HMO website, at www.aetna.com. The list is subject to change by HMO or an affiliate.  

- **Specialty Pharmacy Network.** A network of Participating pharmacies designated to fill Self-injectable Drugs prescriptions.  

The Additional Benefits section of the Prescription Plan Rider is amended to include the following benefits:  

- **Self-injectable Drugs.**  

  Self-injectable Drugs, eligible for coverage under this amendment, are covered when prescribed by a Provider licensed to prescribe federal legend prescription drugs or medicines. The initial prescription must be filled at a Participating Retail Pharmacy, Participating Mail Order Pharmacy or Specialty Pharmacy Network pharmacy. All refills must be filled by a Specialty Pharmacy Network pharmacy. Coverage of Self-injectable Drugs may, in HMO’s sole discretion, be subject to the Precertification Program, the Step Therapy Program or other HMO requirements or limitations.  

  Food and Drug Administration (FDA) approved Self-injectable Drugs, eligible for coverage under this amendment, are covered when the off-label use of the drug has not been approved by the FDA for that indication, provided that such drug is recognized for treatment of such indication in one of the standard reference compendia (the United States Pharmacopoeia Drug Information, the American Medical Association Drug Evaluations, or the American Hospital Formulary Service Drug Information), or the safety and effectiveness of use for this indication has been adequately demonstrated by at least one study published in a nationally recognized peer-reviewed journal. Coverage of off-label use of these drugs may, in HMO’s sole discretion, be subject to the Precertification Program, the Step Therapy Program or other HMO requirements or limitations.  

  Member is responsible for the payment of the applicable Copayment for each prescription or refill. The Copayment is specified in the Prescription Plan Rider.
The exclusion for Injectable drugs, except for insulin in the Exclusions and Limitations section of the Prescription Plan Rider is hereby deleted and replaced with the following:

- Injectable drugs, except for insulin and Self-injectable Drugs.

Coverage is subject to the terms and conditions of the Certificate.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

SCHEDULE OF BENEFITS

Plan Name: CHARTER OPEN ACCESS PLAN
Contract Holder Name: The Government of the District of Columbia
Contract Holder Group Agreement Effective Date: January 1, 2013
Contract Holder Number: 172614
Contract Holder Locations: 029
Contract Holder Service Areas: DC01

BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Maximums</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Out-of-Pocket Limit</td>
<td></td>
</tr>
<tr>
<td>Does not apply to Prescription Drug Benefits.</td>
<td></td>
</tr>
<tr>
<td>Individual Limit</td>
<td>$3,500 per calendar year</td>
</tr>
<tr>
<td>Family Limit</td>
<td>$9,400 per calendar year</td>
</tr>
</tbody>
</table>

The family Maximum Out-of-Pocket Limit is a cumulative
Maximum Out-of-Pocket Limit for all family members. The
family Maximum Out-of-Pocket Limit can be met by a
combination of family members with no single individual within
the family contributing more than the individual limit.

Member must demonstrate the Copayment amounts that have
been paid during the year.

Maximum Benefit                                               | Unlimited per Member per lifetime |

OUTPATIENT BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Copayment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Care Physician Services</td>
<td></td>
</tr>
<tr>
<td>Adult Physical Examination including Immunizations</td>
<td>$0 per visit</td>
</tr>
<tr>
<td>Visits are subject to the following visit maximums:</td>
<td></td>
</tr>
<tr>
<td>Adults 21-65 years old: 1 visit per 12-month period</td>
<td></td>
</tr>
<tr>
<td>Adults over 65 years old: 1 visit per 12-month period</td>
<td></td>
</tr>
<tr>
<td>Well Child Physical Examination including Immunizations</td>
<td>$0 per visit</td>
</tr>
<tr>
<td>Office Hours Visits</td>
<td>$10 per visit</td>
</tr>
<tr>
<td>After-Office Hours and Home Visits</td>
<td>$15 per visit</td>
</tr>
</tbody>
</table>

Specialist Physician Services                                    |           |
| Office Visits (Non-surgical)                                         | $20 per visit |
Routine Gynecological Exam(s)
   1 visit(s) per 365 day period
   Performed at a Primary Care Physician Office $0 per visit
   Performed at a Specialist Office $0 per visit
   Routine and Medically Necessary Pap Smears are not subject to a Deductible or Copayment.

Prenatal Visit(s) by the attending Obstetrician $0 per visit

Outpatient Rehabilitation
   Unlimited visits combined for all outpatient rehabilitation therapies per calendar year $20 per visit

Outpatient Facility Visits $20 per visit

Diagnostic X-Ray Testing $0 per visit
   Complex Imaging Services, including, but not limited to: Magnetic Resonance Imaging (MRI); Computerized Axial Tomography (CAT); and Positron Emission Tomography (PET) $0 per visit
   Annual and Screening Mammograms are not subject to a Deductible or Copayment.

Mammography $0 per visit
   Annual and Screening Mammograms are not subject to a Deductible or Copayment.

Diagnostic Laboratory Testing $0 per visit
   Routine and Medically Necessary Pap Smears are not subject to a Deductible or Copayment.

Outpatient Emergency Services
   Hospital Emergency Room or Outpatient Department $50 per visit

Urgent Care Facility $20 per visit

Ambulance $0 per trip

Outpatient Mental Disorders Visits $10 per visit

Outpatient Substance Abuse Visits
   Detoxification $10 per visit/day
   Rehabilitation $10 per visit/day

Outpatient Surgery $50 per visit
Outpatient Home Health Visits
Limited to 3 intermittent visit(s) per day provided by a Participating home health care agency; 1 visit equals a period of 4 hours or less.

Unlimited visits per calendar year $0 per visit

Outpatient Hospice Care Visits $0 per visit

Injectable Medications $10 per visit or per prescription or refill

### INPATIENT BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Copayment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acute Care</td>
<td>$100 per admission</td>
</tr>
<tr>
<td>Mental Disorders</td>
<td>$100 per admission</td>
</tr>
<tr>
<td>During a Hospital Confinement</td>
<td>Maximum of Unlimited days per calendar year</td>
</tr>
<tr>
<td>During a Residential Treatment Facility Confinement</td>
<td>Maximum of Unlimited days per calendar year</td>
</tr>
</tbody>
</table>

$100 per admission (waived if a Member is transferred from a Hospital to a Residential Treatment Facility)

Substance Abuse
Detoxification and Rehabilitation

During a Hospital Confinement $100 per admission

Detoxification: Unlimited days per 365 day period
Rehabilitation: Unlimited days per 365 day period

Substance Abuse
Detoxification and Rehabilitation

During a Residential Treatment Facility Confinement $100 per admission (waived if a Member is transferred from a Hospital to a Residential Treatment Facility)

Detoxification: Maximum of Unlimited days per calendar year
Rehabilitation: Maximum of Unlimited days per calendar year

Maternity $100 per admission

Skilled Nursing Facility
Maximum of 60 days per calendar year $100 per admission (waived if a Member is transferred from a Hospital to a Skilled Nursing Facility)

Hospice Care $0 per admission (waived if a Member is transferred from a Hospital to a Hospice Care facility)
Physician Visits During Inpatient Confinement

- Primary Care Physician: $10 per visit
- Specialists: $20 per visit

Transplant

Transplant Facility Expense Services

- Inpatient Care: $100 per admission

ADDITIONAL BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Copayment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eye Examination by a Specialist (including refraction) as per the schedule in the Certificate</td>
<td>$20 per visit</td>
</tr>
<tr>
<td>Subluxation</td>
<td>$20 per visit</td>
</tr>
<tr>
<td>20 visits per calendar year</td>
<td></td>
</tr>
<tr>
<td>Durable Medical Equipment (DME)</td>
<td>50% (of the cost) per item</td>
</tr>
<tr>
<td>DME Maximum Benefit</td>
<td>Unlimited per Member per calendar year</td>
</tr>
</tbody>
</table>

Subscriber Eligibility:

All active full-time employees of the Contract Holder who regularly work at least the minimum number of hours per week as defined by the Contract Holder and agreed to by HMO. Eligible for benefits on the date of hire.

Dependent Eligibility:

A dependent unmarried child of the Subscriber as described in the Eligibility and Enrollment section of the Certificate who is:

i. under 26 years of age; or

ii. under 26 years of age, dependent on a parent or guardian Member, and attending a recognized college or university, trade or secondary school on a full-time basis; or

iii. chiefly dependent upon the Subscriber for support and maintenance, and is 19 years of age or older but incapable of self-support due to mental or physical incapacity, either of which commenced prior to: 26, or if a student, 26.

Termination of Coverage:

Coverage of the Subscriber and the Subscriber’s dependents who are Members, if any, will terminate on the earlier of the date the Group Agreement terminates or immediately following the date on which the Subscriber ceased to meet the eligibility requirements.

Coverage of Covered Dependents will cease immediately following the date on which the dependent ceased to meet the eligibility requirements.
AETNA HEALTH INC.
(DISTRICT OF COLUMBIA)

GOVERNMENT OF THE DISTRICT OF COLUMBIA
AMENDMENT

SCHEDULE OF BENEFITS

The Aetna Health Inc. Schedule of Benefits is hereby amended to add the following:

ADDITIONAL BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Copayment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allergy Testing and Treatment</td>
<td>Covered 100%</td>
</tr>
</tbody>
</table>

All other terms and conditions of the Certificate and the Schedule of Benefits shall remain in full force and effect except as amended herein.
IMPORTANT HEALTH CARE REFORM NOTICES

CHOICE OF PROVIDER

If your Aetna plan generally requires or allows the designation of a primary care provider, you have the right to designate any primary care provider who participates in our network and who is available to accept you or your family members. If the plan or health insurance coverage designates a primary care provider automatically, then until you make this designation, Aetna designates one for you. For information on how to select a primary care provider, and for a list of the participating primary care providers, contact your Employer or, if you are a current member, your Aetna contact number on the back of your ID card.

If your Aetna plan allows for the designation of a primary care provider for a child, you may designate a pediatrician as the primary care provider.

If your Aetna plan provides coverage for obstetric or gynecological care and requires the designation of a primary care provider then you do not need prior authorization from Aetna or from any other person (including a primary care provider) in order to obtain access to obstetrical or gynecological care from a health care professional in our network who specializes in obstetrics or gynecology. The health care professional, however, may be required to comply with certain procedures, including obtaining prior authorization for certain services, following a pre-approved treatment plan, or procedures for making referrals. For a list of participating health care professionals who specialize in obstetrics or gynecology, contact your Employer or, if you are a current member, your Aetna contact number on the back of your ID card.
IMPORTANT HEALTH CARE REFORM INFORMATION

Some language changes in response to recent changes to preventive services coverage and women’s preventive health coverage under the Federal Affordable Care Act (ACA) may not be included in the enclosed certificate of coverage. This may be because the language is still pending regulatory review and approval. However, please note that Aetna is administering medical and outpatient prescription drug coverage in compliance with the applicable components of the ACA.

The following is a summary of the recent changes to preventive services coverage and women’s preventive health coverage under the ACA that applies to non-grandfathered plans that are not otherwise exempt from the requirements. Preventive services, as required by ACA, will be paid without cost-sharing such as payment percentages, copayments and deductibles.

For details on any benefit maximums and the cost-sharing under your plan, call the Member Services number on the back of your ID card.

1. An annual routine physical exam for covered persons through age 21.

2. For covered females:
   - Screening and counseling services as provided for in the comprehensive guidelines recommended by the Health Resources and Services Administration. These services may include but are not limited to:
     - Screening and counseling services, such as:
       - Interpersonal and domestic violence;
       - Sexually transmitted diseases; and
       - Human Immune Deficiency Virus (HIV) infections.
     - Screening for gestational diabetes.
     - High risk Human Papillomavirus (HPV) DNA testing for women age 30 and older and limited to once every three years.
     - A routine well woman preventive exam office visit, including Pap smears, in accordance with the recommendations by the Health Resources and Services Administration.

3. Screening and counseling services to aid in weight reduction due to obesity. Coverage includes:
   - Preventive counseling visits and/or risk factor reduction intervention;
   - Medical nutrition therapy;
   - Nutritional counseling; and
   - Healthy diet counseling visits provided in connection with Hyperlipidemia (high cholesterol) and other known risk factors for cardiovascular and diet-related chronic disease.

Benefits under your plan may be subject to visit maximums.

4. Screening and counseling services to aid in the prevention or reduction of the use of an alcohol agent or controlled substance. Coverage includes preventive counseling visits, risk factor reduction intervention and a structured assessment.

Benefits under your plan may be subject to visit maximums.
5. Screening and counseling services to aid you to stop the use of tobacco products. Coverage includes:

- Preventive counseling visits;
- Treatment visits; and
- Class visits.

Benefits under your plan may be subject to visit maximums.

6. Prenatal care received by a pregnant female. Coverage is limited to pregnancy-related physician office visits including the initial and subsequent history and physical exams of the pregnant woman (maternal weight, blood pressure and fetal heart rate check).

7. Comprehensive lactation support, (assistance and training in breast-feeding), and counseling services provided by a certified lactation support provider, in a group or individual setting, to females during pregnancy and in the post partum period.

The rental or purchase of breast-feeding durable medical equipment for the purpose of lactation support (pumping and storage of breast milk), and the purchase of the accessories and supplies needed to operate the item. Aetna reserves the right to limit the payment of charges up to the most cost-efficient and least restrictive level of service or item which can be safely and effectively provided. The decision to rent or purchase is at the discretion of Aetna.

Benefits under your plan may be subject to maximums.

8. For females with reproductive capacity, coverage includes:

- FDA-approved contraceptive methods including certain FDA-approved generic drugs, implantable devices, sterilization procedures and patient education and counseling for women with reproductive capacity.
- Counseling services provided by a physician in either a group or individual setting on contraceptive methods. Benefits may be subject to visit maximums.
- Female voluntary sterilization procedures and related services and supplies including tubal ligation and sterilization implants. Coverage does not include charges for a voluntary sterilization procedure to the extent that the procedure was not billed separately by the provider or because it was not the primary purpose of a confinement.
- FDA-approved female generic emergency contraceptive methods that are prescribed by your physician. The prescription must be submitted to the pharmacist for processing.

Additional exemptions may apply to plans that are sponsored by religious employers or religious organizations and meet certain criteria which exempt the health plan from the federal requirement to provide coverage for contraceptive services.

The drug list is subject to change. Visit “Medication Search” on your secure member website at www.aetna.com for the most up-to-date information on drug coverage for your plan.