

# One Fund Kick-Off – Excused Absence



## District Personnel Bulletin No. 12-309

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<b>Effective Date</b>	<b>Expiration Date</b>	<b>Related DPM Chapters</b>
September 28, 2015	October 2, 2015	12

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### Overview

On Thursday, October 1, 2015, the D.C. One Fund Kick-Off will be held at One Judiciary Square in the Old Council Chamber, 441 4th Street, Northwest, from 1:00 p.m. to 3:00 p.m. Employees may be granted up to two hours of administrative leave to attend the kick-off.

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### Excused Absence to Attend Kick-Off

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Subject to supervisory approval, employees shall be granted no more than two hours of administrative leave in order to attend the D.C. One Fund Kick-Off on October 1, 2015. If an employee requires more than two hours of leave, the employee must request and be approved for annual leave, leave without pay, compensatory time, or exempt time off, as appropriate.

## Legal Authorities and Applicability

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### Authorities

D.C. Code § 1-612.01, *et seq.*, and 6B DCMR § 1266.

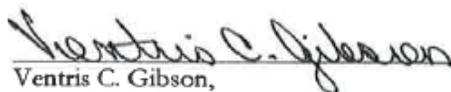
### Applicability

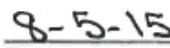
This bulletin applies to all District agencies under the personnel authority of the Mayor.

## Inquiries

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Inquiries concerning the excused absence provisions referenced in this DPM bulletin may be directed to the Policy and Compliance Administration, DCHR, at (202) 442-9700.

  
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Ventris C. Gibson,  
Acting Director, Department of Human Resources

  
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