

District Personnel Manual Bulletin No. 12-323

Effective Date	Expiration Date	Related DPM Chapters
August 1, 2016	August 18, 2016	12

i NOTE: As there is a chance of modifications to SafeTrack scheduling by Metro, District government employees are encouraged to continually monitor WMATA's website (<http://www.wmata.com/rail/safetrack.cfm>) for scheduling updates.

Overview

August begins Metro’s SafeTrack maintenance on the Red line, the system’s oldest line. Surges 6 and 7 will focus on sections of track from Takoma Park to Silver Spring stations (August 1 through closing on August 7, 2016) and Shady Grove to Twinbrook (August 9 through closing August 18, 2016). This DPM bulletin is being issued to provide impacted employees information on this maintenance work.

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Metro's SafeTrack

1. SafeTrack is allotting Metro the needed time to complete repairs on its 40-year old rail system, ultimately accelerating three years' worth of work into approximately one year.
2. While Metro is approaching the start of Surges 6 and 7, the overall SafeTrack initiative includes a total of 15 safety surges during a year-long period, and expands maintenance time on weeknights, weekends, and during midday hours.

Surge 6 – Takoma Park to Silver Spring

Track repairs for Surge 6 are scheduled for August 1st through closing on the 7th on the Red line. The line segment between Takoma Park and Silver Spring will be continuously single tracking during this period. Employees should expect significant delays at the following stations during Surge 6:

Red Line	
Glenmont 	Takoma 
Wheaton 	Brookland 
Forest Glen 	Rhode Island Ave 
Silver Spring 	NoMa-Galludet 
Fort Totten 	

Following is a synopsis of some of the service changes during Surge 6. For additional information, employees must contact Metro directly (refer to the “Additional Information” section in this bulletin.)

Weekday and Weekend Service Changes (Surge 6):

Red Line – Weekday
The Red Line will operate in two segments:
<ul style="list-style-type: none"> Red Line trains will run between Shady Grove and NoMa every 6 minutes Red Line trains will run between Glenmont and Grosvenor every 12 minutes Customers traveling between Fort Totten and Downtown DC should use the Green Line as an alternative All Red Line customers should consider alternate travel options and avoid traveling during rush-hour periods if possible
Weekend
Weekend train frequencies may change to coordinate with other planned track work on the Metrorail system. Weekend service information is posted in the Alerts & Advisories section at www.wmata.com

Surge 7 – Shady Grove and Twinbrook

Track repairs for Surge 7 are scheduled for August 9th through closing on the 18th on the Red line. These lines will continuously single track between Shady Grove and Twinbrook during this period. Employees should expect significant delays during Surge 7.

Following is a synopsis of some of the service changes during Surge 7. For additional information, employees must contact Metro directly (refer to the “Additional Information” section in this bulletin).

Weekday and Weekend Service Changes (Surge 7):

Red Line – Weekday & Weekend
<ul style="list-style-type: none"> Trains will serve Shady Grove and Rockville stations every 18 minutes (regularly every 6 minutes during rush hour) All other Red Line stations will have near-normal service Customers are encouraged to avoid Shady Grove and Rockville if possible; use Twinbrook, White Flint or Grosvenor instead
According to Metro’s website, additional details and travel alternatives will be provided at a future date.

Personnel Impacted by SafeTrack

Employees

SafeTrack maintenance can significantly disrupt an employee's commute. Employees are encouraged to work with their managers and supervisors to adjust their commuting pattern, if possible. In an effort to determine alternatives that are available, employees are encouraged to review their agency's internal workplace flexibility opportunities (i.e. telework, compressed and flexible work schedule options). However, employees must understand that due to a variety of reasons (such as the scope and nature of work performed), not every agency will offer these scheduling options.

Supervisors/Managers

District government managers and supervisors must be patient and work collaboratively with employees to help alleviate any commuting challenges resulting from SafeTrack, while ensuring there are no disruptions to any District government services or operations. Consequently, as agencies maneuver through the year-long maintenance cycle, managers and supervisors must be aware of upcoming rail work, prepare sensible plans to assist impacted staff, and communicate those plans on an on-going basis.

Surge Schedule

Surge Schedule

1	June 4 - 16	13 days	OR SV	Continuous Single Tracking	Ballston to East Falls Church
2	June 18 - July 3	16 days	OR BL	Line Segment Shutdown	Eastern Market to Minnesota Ave/Benning Road
3	July 5 - 11 <small>STARTS 4PM JUL 3</small>	7 days	YL BL	Line Segment Shutdown	Reagan National Airport to Braddock Road
4	July 12 - 18	7 days	YL BL	Line Segment Shutdown	Reagan National Airport to Pentagon City
5	July 20 - 31	12 days	OR	Continuous Single Tracking	Ballston to East Falls Church
6	August 1 - 7	7 days	RD	Continuous Single Tracking	Tekoma to Silver Spring
7	August 9 - 18	10 days	RD	Continuous Single Tracking	Shady Grove to Twinbrook
8	August 20 - September 5	17 days	BL YL	Continuous Single Tracking	Franconia-Springfield to Van Dorn Street
9	September 9 - October 20	42 days	OR	Continuous Single Tracking	Vienna to West Falls Church
10	October 10 - November 1	23 days	RD	Line Segment Shutdown	Fort Totten to NoMa-Gallaudet
11	November 3 - 11 <small>STARTS 4PM NOV 2</small>	9 days	OR	Continuous Single Tracking	East Falls Church to West Falls Church
12	November 12 - December 6	25 days	GR YL	Continuous Single Tracking	Greenbelt to College Park
13	December 7 - 24 <small>EXCEPT AM DEC 17</small>	18 days	BL	Line Segment Shutdown	Rosslyn to Pentagon
14	January 2 - 13 & January 23 - February 3 * <small>STARTS 4PM JAN 22</small>	24 days	YL BL	Continuous Single Tracking	Braddock Road to Huntington/Van Dorn Street
15	March 6 - 19	14 days	OR	Continuous Single Tracking	East Falls Church to West Falls Church

NOTE: INFORMATION SUBJECT TO CHANGE. VISIT WMATA.COM/SAFETRACK FOR UPDATES.

* Note: No track work during Inauguration Week (Jan 15-21)

Additional Information

In addition to communications sent to District government agencies thus far, as well as the information available on DCHR's website, a DPM instruction concerning flexible scheduling options (i.e. telework, compressed work schedule, etc.) will be issued. The instruction will be distributed to agency Human Resource Advisors for dissemination to agency employees.

For detailed information and updates relating to Metro's SafeTrack, access their website as shown in the "Note" on page 1 (above).



Ventris C. Gibson, Director