

District Personnel Manual Bulletin No. 12-324

Effective Date	Expiration Date	Related DPM Chapters
August 27, 2016	October 26, 2016	12

i NOTE: As there is a chance of modifications to SafeTrack scheduling by Metro, District government employees are encouraged to continually monitor news broadcasts and WMATA's website (<http://www.wmata.com/rail/safetrack.cfm>) for scheduling updates.

Overview

Metro's SafeTrack initiative continues during the months of August through October with Surges 8 and 9. Surges 8 and 9 will focus on sections of track from Franconia-Springfield to Van Dorn St. stations (August 27 through closing on September 11, 2016), and Vienna to West Falls Church (September 15 through closing October 26, 2016), respectively. A DPM bulletin is once again being issued to inform employees in the event they need to plan alternate commutes.

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Metro's SafeTrack

1. SafeTrack is allotting Metro the needed time to complete repairs on its 40-year old rail system, ultimately accelerating three years' worth of work into approximately one year.

- While they are approaching the start of Surges 8 and 9, the initiative itself includes a total of 15 safety surges during a year-long period, and expands maintenance time on weeknights, weekends, and during midday hours.

Surge 8 – Franconia-Springfield to Van Dorn St.

Track repairs and station shutdowns for Surge 8 are scheduled for August 27th through closing on the September 11th on the Blue and Yellow lines. The line segment between Franconia-Springfield to Van Dorn St. will be continuously single tracking during this period. Employees should expect significant delays at the following stations during Surge 8:

Blue	Yellow
Franconia-Springfield  	
Van Dorn Street  	

Following is a synopsis of some of the service changes during Surge 8. For additional information, employees must contact Metro directly (refer to the “Additional Information” section in this bulletin.)

Weekday and Weekend Service Changes (Surge 8)

Blue Line –	Yellow Line –
<ul style="list-style-type: none"> Blue Line trains will run from Franconia-Springfield every 24 minutes 	<ul style="list-style-type: none"> No Rush+ Yellow Line service. Additional trains will run to/from Huntington instead
<ul style="list-style-type: none"> Blue Line trains will run from Van Dorn Street every 12 minutes 	
<ul style="list-style-type: none"> All other Blue Line stations will have near-normal service Some trains will run to/from Huntington instead Riders who use Franconia-Springfield or Van Dorn Street stations should consider alternates, especially during rush hour; expect significant crowding on trains from Franconia-Springfield 	
Weekend	
<p>On the weekends of August 27-28 and September 10-11:</p> <ul style="list-style-type: none"> Free shuttle buses replace trains between Franconia-Springfield and Van Dorn St stations, 7AM Saturday through closing Sunday. Franconia-Springfield Station closed. <p>On the weekend of September 3-5:</p> <ul style="list-style-type: none"> Free shuttle buses replace trains between Franconia-Springfield and King St-Old Town stations, 7AM Saturday through closing Sunday. Stations closed: Franconia-Springfield and Van Dorn St. 	
<p>Weekend train service and frequencies may change to coordinate with other planned track work on the Metrorail system. Weekend service information is posted in the Status & Alerts on the WMATA’s site at www.wmata.com.</p>	

Surge 9 – Vienna to West Falls Church

Track repairs and station shutdowns for Surge 9 are scheduled for September 15th through closing on the October 26th on the Orange line. These lines will continuously single track weekdays between Vienna and West Falls Church during this period. Employees should expect significant delays at the following stations during Surge 9:

Orange
Vienna 
Dunn Loring 
West Falls Church 

Following is a synopsis of some of the service changes during Surge 9. For additional information, employees must contact Metro directly (refer to the “Additional Information” section in this bulletin.)

Weekday and Weekend Service Changes (Surge 9)

Orange – Weekday
<ul style="list-style-type: none"> At Vienna and Dunn Loring, Orange Line trains will run every 18 minutes (regularly every 6 minutes during rush hour) Normal service levels at other Orange Line stations Expect trains to/from Vienna to be extremely crowded Customers who normally use Vienna or Dunn Loring should consider alternate boarding locations or use other travel options
Weekends
<p>On the weekends of September 24-25 and October 1-2:</p> <ul style="list-style-type: none"> Free shuttle buses replace trains between Vienna and East Falls Church stations 7AM Saturday through closing Sunday. Stations Closed: Vienna, Dunn Loring and West Falls Church. <p>On the weekends of October 8-9 and October 15-16:</p> <ul style="list-style-type: none"> Free shuttle buses replace trains between Vienna and West Falls Church stations 7AM Saturday through closing Sunday. Stations Closed: Vienna and Dunn Loring.
<p>Weekend train service and frequencies may change to coordinate with other planned track work on the Metrorail system. Weekend service information is posted in the Status & Alerts on the WMATA’s site at www.wmata.com.</p>

Personnel Impacted by SafeTrack

Employees

SafeTrack maintenance can significantly disrupt an employee’s commute. Employees are encouraged to work with their managers and supervisors to adjust their commuting pattern, if possible. In an effort to determine alternatives that are available, employees are encouraged to review their agency’s internal workplace flexibility opportunities (i.e. telework, compressed and flexible work schedule options).

However, employees must understand that due to a variety of reasons (such as the scope and nature of work performed), not every agency will offer these scheduling options.

Supervisors/Managers

District government managers and supervisors must be patient and work collaboratively with employees to help alleviate any commuting challenges resulting from SafeTrack, while ensuring there are no disruptions to any District government services or operations. Consequently, as agencies maneuver through the year-long maintenance cycle, managers and supervisors must be aware of upcoming rail work, prepare sensible plans to assist impacted staff, and communicate those plans on an on-going basis.

Surge Schedule

As the Surge Schedule may be updated by WMATA, employees are encouraged to access the schedule on WMATA's website referenced above.

Additional Information

In addition to communications sent to District government agencies thus far, as well as the information available on DCHR's website, a DPM instruction concerning flexible scheduling options (i.e. telework, compressed work schedule, etc.) will be issued. The instruction will be distributed to agency Human Resource Advisors for dissemination to agency employees.

For detailed information and updates relating to Metro's SafeTrack, access their website as shown in the "Note" on page 1 (above).



Ventris C. Gibson, Director