



TEMPORARY CONTINUATION OF COVERAGE NOTIFICATION FOR SEPARATING EMPLOYEES

District of Columbia Employee's Health Benefits (DCEHB) Program

Your coverage in the District of Columbia Employee's Health Benefits (DCEHB) Program ends on the last day of the pay period in which you separate from District service, followed by a 31-day temporary extension of coverage (at no cost to you) for conversion to a non-group contract.

You also have the right to temporarily continue your DCEHB coverage for up to 18 months after your separation instead of converting to a non-group contract at this time. You may select any plan in the DCEHB Program in which to continue your coverage; however, you must pay the full amount of the premium, both the employee and government shares, plus a 2 percent administrative charge. If you choose to continue your coverage, during the first 31-day period, you have the free coverage described above. Your enrollment charges begin on the day after the 31-day period of free coverage ends. If you continue the coverage to the end of the 18-month period, you will have another 31-day temporary extension of free conversion to a non-group contract.

If you are interested in continuing your DCEHB coverage, you may get additional information via the following:

Web: <http://dchr.dc.gov/page/employee-benefits>

Phone: (202) 442-7627

In Person:

DC Department of Human Resources
Benefits and Retirement Administration
441 4th Street, NW, Suite 340N
Washington, DC 20001
9:00 a.m. to 5:00 p.m., Monday through Friday

Please Acknowledge: Accept Decline

Employee Signature/Date

Print Name: _____

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| RECEIVED BY: DATE: |
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